

Thursday, 8 May 2025

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Performance and Monitoring Committee Meeting

Ngā Minitī

Minutes

Te Rā Hui:

Meeting date: **Thursday, 8 May 2025**

Venue

**Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **9:00 AM – 11:45AM**

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Kua Tae ā-tinana:

Present:

Chair: Councillor Michael Fowler

Councillors: Ana Apatu, Marcus Buddo (Deputy Chair), Alwyn Corban, Malcolm Dixon, Damon Harvey, Henry Heke, Kellie Jessup, Tania Kerr, Hana Montaperto-Hendry, Simon Nixon, Wendy Schollum and Heather Te Au-Skipworth

Mayor Sandra Hazlehurst

Kua Tatū:

In attendance:

Deputy Chief Executive – Bruce Allan (Lead)

Group Manager: Infrastructure - Craig Thew

Interim Group Manager: Waste, Parks & Cemeteries - Martin Jarvis

Waste Manager – Angela Atkins

Group Manager: Democracy & Emergency Management – Craig Cameron

Interim Group Manager, Strategy – Gus Charteris

Manager ‘Business Projects’ Planning and Delivery – Dean Ferguson

Chief Financial Officer – Graham Watson

Director: Growth & Development - Raoul Oosterkamp

Growth & Development Advisor - Shane Lambert

District Development, Growth Data Analyst - Carlos Peralta

Growth & Development Advisor - Megan Gaffaney

Growth & Development Partnership Advisor – Jennifer Bainbridge

Financial Controller – Aaron Wilson

Building Consents Manager, Tony Manunui

Acting Group Manager: Planning & Regulatory Services – Caleb Sutton

Group Manager: People & Capability - Bronwyn Bayliss

Group Manager: Community Wellbeing & Services – Rebekah Dinwoodie

Group Manager: Marketing, Communications & Engagement – Naomi Fergusson

Legal Counsel - Scott Smith

Environmental Policy Manager - Anna Summerfield

Strategic Policy & Evaluation Advisor - Joanne Cox

Wastewater Manager - David Mackenzie

3 Waters Growth & Development Manager - Kelly Nikora

Drinking Water Manager - Matt Kersel

Manager: Democracy & Governance Services – Louise Stettner

Democracy & Governance Advisor - Christine Hilton

Democracy & Governance Advisor – Caitlyn Dine

Kei Konei:

Also present:

Dr Richard Grant (Chair) of HB Museums Trust (Item 5)

1. OPENING PRAYER - KARAKIA

The opening prayer was given by Councillor Henry Heke.

2. APOLOGIES & LEAVE OF ABSENCE - NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI

Councillor Nixon/Councillor Kerr

That an Apology for Absence from Hastings District Rural Community Board appointee: Isabelle Crawshaw be accepted.

CARRIED

Leave of Absence had previously been granted to Councillor Watkins.

3. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

4. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI

Councillor Buddo/Councillor Dixon

That the minutes of the Performance & Monitoring Committee Meeting held Thursday 20 March 2025 be confirmed as an accurate record.

CARRIED

5. HAWKE'S BAY MUSEUMS TRUST DRAFT 2025/26 STATEMENT OF INTENT

(Document 25/164)

The Deputy Chief Executive, Bruce Allan, spoke to the agenda report and he and Dr Richard Grant (Chair) of HB Museums Trust addressed the meeting and backgrounded this item. They both also responded to questions from the Committee.

It was noted that the Draft SOI had previously been left to lie on the table at the previous meeting on 20 March 2025. The signed Draft Statement of Intent (SOI) had now been circulated.

Mayor Hazlehurst/Councillor Dixon

- A) That the Performance and Monitoring Committee receive the report titled Hawke's Bay Museums Trust Draft 2025/26 Statement of Intent dated 8 May 2025.

- B) That the Hawke's Bay Museums Trust Draft 2025/26 Statement of Intent be uplifted from the table in order that it can be addressed by the Committee.
- C) That the Committee receives and provides any feedback to the Hawke's Bay Museums Trust on the Draft 2025/28 Statement of Intent.
- D) That the Committee acknowledges that there are additional transitional costs to be funded in 2025/26 and that the ongoing costs for the collections, operating out of the new building, will be more fully reflected in the Draft 2026/28 SOI.

CARRIED

6. FINANCIAL REPORT FOR THE NINE MONTHS ENDED 31ST MARCH 2025

(Document 25/157)

The Chief Financial Officer, Graham Watson, and the Financial Controller, Aaron Wilson, spoke to the agenda report, showed a power point presentation (CG-17-4-00227) and responded to questions from the meeting.

Group Managers also outlined areas in their respective portfolios where they had been able to make or would undertake savings. A large amount of work was being undertaken in regard to the cost of development infrastructure versus income from development contributions and the outcomes will be brought back to council.

Councillor Nixon/Councillor Kerr

That Performance and Monitoring Committee receives the report titled Financial Report for the nine months ended 31st March 2025.

CARRIED

7. KEY PROJECT UPDATES FOR THE QUARTER ENDED 31 MARCH 2025

(Document 25/186)

The Chief Financial Officer, Graham Watson, gave a brief overview of the item.

The Building Consents Manager, Tony Manunui, spoke to the report and displayed some power point slides which addressed the Building Unit Review and the Building Teams Financial Report (CG-17-4-00228). He responded to questions from the meeting.

The three A3 pages in the report which each outlined a key project were addressed by the respective officers who spoke to the details of each project.

The Deputy Chief Executive, Bruce Allan, spoke to the Museum Storage Development with some details of this work having been addressed under the earlier Item 5.

Director, Growth & Development, Raoul Oosterkamp; Growth & Development Advisor, Megan Gaffaney; and the Growth & Development Partnership Advisor, Jennifer Bainbridge, spoke to the Brookvale, Howard Street and Iona projects. They responded to questions from the meeting.

Mr Oosterkamp also introduced two new members in his team, being Growth & Development Advisor, Shane Lambert, and the District Development, Growth Data Analyst, Carlos Peralta.

Councillor Jessup left the meeting at 10.03am and returned at 10.10am.

Mayor Hazlehurst left the meeting at 10.27am.

Councillor Schollum/Councillor Dixon

That the Performance and Monitoring Committee receive the report titled Key Project Updates for the quarter ended 31 March 2025 dated 8 May 2025.

CARRIED

The meeting adjourned for morning tea at 10.28am
and resumed at 10.38am

8. PERFORMANCE AND MONITORING REPORT FOR THE QUARTER ENDED 31 MARCH 2025

(Document 25/184) (Separate attachment document Volume 1 also circulated)

The Deputy Chief Executive, Bruce Allan, spoke to the agenda report, supported by a number of the Group Managers and other officers spoke to their respective areas of responsibility and responded to extensive questions from the meeting.

Councillor Harvey did not rejoin the meeting, following morning tea. He rejoined the meeting at 11.40am.

Officers were asked to record in the minutes that acknowledgement was made at the meeting regarding the work of both the Camberley Community Centre and the Council's Community Development Team and noting the varied events that both teams have organised.

The meeting also noted the wide-ranging effect of the Council's Meatball Festival and the great positive impact of these events – both locally and internationally.

Councillor Schollum/Councillor Heke

That the Performance and Monitoring Committee receive the report titled Performance and Monitoring Report for the quarter ended 31 March 2025 dated 8 May 2025.

CARRIED

9. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

10. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

The meeting closed at 11.45am

Confirmed:

Chairman:

Date: