

Tuesday, 10 June 2025

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council**  
**Council Meeting**

## *Kaupapataka* **Agenda**

*Te Rā Hui:*  
Meeting date: **Tuesday, 10 June 2025**

*Te Wā:*  
Time: **1.00pm**

*Te Wāhi:*  
Venue: **Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

*Te Hoapā:*  
Contact: **Democracy and Governance Services  
P: 06 871 5000 | E: [democracy@hdc.govt.nz](mailto:democracy@hdc.govt.nz)**

*Te Āpiha Matua:*  
Responsible  
Officer: **Chief Executive - Nigel Bickle**



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Tuesday, 10 June 2025

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council**

**Council Meeting**

*Kaupapataka*

# Agenda

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*Tiamana*

**Chair:** Mayor Sandra Hazlehurst

*Mematanga:*

**Membership:**

*Ngā KaiKaunihera*

**Councillors:** Ana Apatu, Marcus Buddo, Alwyn Corban, Malcolm Dixon, Michael Fowler, Damon Harvey, Henry Heke, Kellie Jessup, Tania Kerr (Deputy Mayor), Hana Montaperto-Hendry, Simon Nixon, Wendy Schollum, Heather Te Au-Skipworth and Kevin Watkins and one councillor vacancy

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*Tokamatua:*

**Quorum:**

8 members

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*Apiha Matua*

**Officer Responsible:**

Chief Executive – Nigel Bickle

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*Te Rōpū Manapori me te*

*Kāwanatanga*

**Democracy and**

**Governance Services:**

Louise Stettner (Extn 5543)



## *Te Rārangi Take*

# Order of Business

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### 1.0 Opening Prayer – *Karakia Whakatūwheratanga*

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### 2.0 Apologies & Leave of Absence – *Ngā Whakapāhatanga me te Wehenga ā-Hui*

At the close of the agenda no apologies had been received.

Leave of Absence had previously been granted to Councillor Kerr

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### 3.0 Conflict of Interest – *He Ngākau Kōnatunatu*

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

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### 4.0 Confirmation of Minutes – *Te Whakamana i Ngā Minitī*

Minutes of the Council Meeting held Thursday 27 March 2025.

*(Previously circulated)*

Minutes of the Council Meeting held Tuesday 29 April 2025.

*(Previously circulated)*

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### 5.0 Mayor's Verbal Update

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### 6.0 Hawke's Bay Regional Housing Collaboration

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<b>7.0</b>	<b>Hawke's Bay Tourism Funding Arrangements</b>	<b>15</b>
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<b>8.0</b>	<b>Schedule of Fees and Charges - Resource Management Act 1991 and Food Act 2014</b>	<b>21</b>
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<b>9.0</b>	<b>Proposed Amendments To Schedule Of Meetings</b>	<b>23</b>
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<b>10.0</b>	<b>Minor Items – <i>Ngā Take Iti</i></b>	
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<b>11.0</b>	<b>Urgent Items – <i>Ngā Take Whakahihi</i></b>	
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<b>12.0</b>	<b>Recommendation to Exclude the Public from Items 13, 14, 15 and 16</b>	<b>25</b>
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<b>13.0</b>	<b>Te Mata Park Trust Board Appointments (Recommendation from Civic Development Subcommittee)</b>	
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<b>14.0</b>	<b>Brookvale - Commercial Transaction</b>	
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<b>15.0</b>	<b>Commercial Transaction (Pakowhai)</b>	
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<b>16.0</b>	<b>Commercial Transaction (Esk)</b>	
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Tuesday, 10 June 2025

Item 5

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

*Te Rārangi Take*

# Report to Council

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*Nā:*  
**From: Sandra Hazlehurst, Mayor**

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*Te Take:*  
**Subject: Mayor's Verbal Update**

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## **1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga***

- 1.1 The purpose of this report is to provide the opportunity for a regular verbal update from the Hastings District Council Mayor regarding current activities and events.

## **2.0 Recommendations - *Ngā Tūtohunga***

That Council receive the report titled Mayor's Verbal Update dated 10 June 2025.

### **Attachments:**

There are no attachments for this report.



Tuesday, 10 June 2025

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

*Te Rārangi Take*

# Report to Council

**Nā:** Paige Gear, Programme Manager: Local Area Plans &  
**From:** Intensification  
Bruce Allan, Deputy Chief Executive

**Te Take:**  
**Subject:** Hawke's Bay Regional Housing Collaboration

## 1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this paper is to provide an update on housing in Hawke's Bay, the regional approach to delivering localised housing solutions, and seeks approval to enter a Memorandum of Understanding (MoU) to support the continuation of locally led housing delivery via the Hawke's Bay Matariki Housing Leadership Group (Leadership Group).
- 1.2 The Hawke's Bay Region has a shortage of housing, including the availability of affordable housing options across the housing continuum. The tight housing market was exacerbated by the impact of Cyclone Gabrielle and its displacement of several hundred households.
- 1.3 Lessons learned from the Hastings Place Based approach and following the Kāinga Ora Review conducted by Sir Bill English, the Leadership Group are re-envisioning how housing is delivered locally through collaboration.

## 2.0 Recommendations - *Ngā Tūtohunga*

- A) That Council receive the report titled Hawke's Bay Regional Housing Collaboration dated 10 June 2025.
- B) That Council endorse the direction and intent of the Draft Memorandum of Understanding (**Attachment 1**) arrangement to support the continuation of locally led housing delivery via the Hawke's Bay Matariki Housing Leadership Group.
- C) Related to Recommendation B, Council recommend the amendments identified in **Attachment 2** be incorporated into the Draft Memorandum of Understanding.
- D) In support of Recommendation B and C, the Council delegate the Mayor and Deputy Chief Executive to ratify the Memorandum of Understanding once both are satisfied that the terms are favourable to Council and provided that any changes to the attached draft Memorandum of Understanding are non-consequential.

### 3.0 Background – *Te Horopaki*

- 3.1 Each Territorial Authority comprising the Hawke's Bay Region each have their own housing challenges however they broadly include;
- Housing shortages with circa 1,000 people across Hawke's Bay on the Ministry of Social Development (MSD) Housing Register waitlist as at March 2025. These housing shortages were further exacerbated by Cyclone Gabrielle causing displacement of around a further 1,000 households at the time.
  - Housing affordability issues, with Hawke's Bay considered the 8<sup>th</sup> least affordable region in New Zealand (NPSUD Report – Q4 2024).
  - Indication of disproportionately greater housing challenges faced by Māori whānau compared to the broader population, typically seen across Hawke's Bay. (Note that the figures referenced below are at a national level due to local level data being unavailable publicly).
    - Māori make up almost half (48.5%) of those across New Zealand on the MSD Housing Register waitlist as at March 2025.
    - Homeownership rates for Māori are generally lower than for other ethnic groups in New Zealand, with 27.5% of Māori owning or partly owning their own home.
- 3.2 The Hawke's Bay Regional Recovery Agency (RRA), in a coordinating capacity, has been working alongside councils, Iwi, Post Settlement Group Entities (PSGE)s, Community Housing Providers and others to explore a regional approach to deliver housing outcomes for the region.
- 3.3 This follows the Matariki Governance Group (Matariki) identifying housing as a priority for the region (in the Briefing to the Incoming Minister and in the Cyclone Recovery Plan 2.0). The RRA, with significant support from Hawke's Bay Mayors have continued to advocate for a Regional Place Based approach to support long-term housing outcomes – building on the success of the Hastings Place Based Plan.
- 3.4 The Leadership Group comprises of councils, Iwi, and interested PSGEs, and others, identified as '*Parties*' in the Memorandum of Understanding (MoU) (**Attachment 1**). Council is currently represented on the Leadership Group by the Chief Executive.
- 3.5 Whilst the Leadership Group originated as a subset of Matariki, the Leadership Group under the MoU arrangement will not be governed by Matariki nor it's structures.
- 3.6 The Leadership Group are taking a partnership and local approach to delivering long-term housing outcomes, where the Leadership Group are grounded in the following first principles;
- Place-based approach
  - Partnership & collaboration
  - Long-term vision, action in the present
  - Holistic perspective
  - Equity & inclusion
  - Evidence-based decision making, and
  - accountability.

- 3.7 On 16 May 2025, the Minister of Housing announced Hawke’s Bay as a “priority location for a pilot community-led approach to social housing delivery,” committing 150 social housing places across the region to be delivered and managed by Community Housing Providers (CHPs).
- 3.8 Note that the 150 social housing places committed to Hawke’s Bay are a starting point for delivering localised housing outcomes in Hawke’s Bay. The regional approach to housing in Hawke’s Bay is envisioned to be broader than just social housing delivery.

#### 4.0 Memorandum of Understanding: Hawke’s Bay Matariki Regional Housing Collaboration

- 4.1 The MoU is a non-binding agreement, and the first step in formalising the collaborative working relationship between the member organisations of the Leadership Group.
- 4.2 Through the MoU, parties aim to partner with Central Government for enhanced housing, tenant, and community outcomes across Hawke’s Bay.
- 4.3 The foundation of the relationship is grounded under Te Tiriti o Waitangi – The Treaty of Waitangi and the responsibilities of Councils under the Local Government Act 2002 and other relevant Acts. Nothing within the MoU affects or overrides any legislative or other obligations, or any legal rights parties may have, nor does it have affect to parties statutory decision-making obligations.
- 4.4 The MoU in respect of housing Kaupapa is grounded in the first principles detailed at Section 3.4 of this Report and identified as ‘Principles’ in the MoU.
- 4.5 Where there is mutual benefit, parties of the MoU will agree to work together and explore opportunities in the following areas;
- Regional housing strategy development
  - Advocacy to Central Government
  - Explore the Establishment of an Entity or Entities
  - Funding applications (may be made individually or collectively)
  - Coordinating cross-sector initiatives
  - Monitoring and reporting
  - Community engagement
  - Innovation development
  - Joined-up initiatives, and
  - Regional support for local initiatives.

Noting that some significant initiatives may be subject to further specific agreements or arrangements.

- 4.6 Implementation will be via regular meetings between parties’ nominated Leadership Group individuals, supported by a Working Group consisting of staff from parties’ organisations and staff from the Regional Recovery Agency.
- 4.7 The MoU will remain in force until replaced by a subsequent arrangement that repeals it or until parties agree to end the arrangement. Individual parties may withdraw from the arrangement at any time.
- 4.8 Parties subject to the MoU have all received the MoU for consideration and each have an opportunity to propose changes to the arrangement.
- 4.9 Officers are supportive of the MoU, however propose the amendments detailed as tracked changes in **Attachment 2** to

- strengthen the implementation and reporting arrangements for the benefit of Council and other member organisations, and
- clearly distinguish the separation of the Leadership Group from Matariki under this MoU arrangement.

## 5.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 Council agree in principle to enter the MoU arrangement to support the continuation of locally led housing delivery via the Leadership Group.

Advantages

- Formalises the collaborative working relationship between the member organisations of the Leadership Group to support localised housing outcomes.
- There are no identified financial or legal risk to Council by entering the MoU.
- Opportunities to seek greater Central Government support for housing locally.
- Any amendments to the MoU proposed by Council can be quickly communicated back to the Leadership Group for consideration and inclusion.
- Enables the Mayor to act on behalf of all Councillors where non-material changes by other parties are proposed to the MoU, removing the requirement to return to Council for minor changes.

Officers have not identified any disadvantages with this option.

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuetanga o nāiane

- 5.2 Council does not agree to enter the MoU arrangement.

- Officers see no advantage in this decision. There is opportunity to make progress for long-term housing outcomes via a localised partnership approach. Additionally, Central Government is supportive of this approach via confirmation of Hawke's Bay as a priority location for a pilot community-led approach to social housing delivery.

## 6.0 Next steps – Te Anga Whakamua

- 6.1 If Council approves the recommendations, the Mayor and Deputy Chief Executive will, when satisfied that terms are favourable to Council (if further amendments are made), formalise the Memorandum of Understanding (MoU) (**Attachment 1**) to support the collaborative working relationship between the member organisations of the Leadership Group.
- 6.2 Officers will continue to support the regional approach to housing, directing positive, localised, long-term outcomes across the Region, with special interest for the Hastings District.

### Attachments:

1 ➡	Draft MoU Regional Housing Collaboration	PRJ25-42-001-0001	Under Separate Cover
2 ➡	Proposed Tracked Changes to Draft MoU Regional Housing Collaboration	PRJ25-42-001-0002	Under Separate Cover

## Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

### Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

### Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the wellbeing of communities in the present and for the future, specifically in regard to housing via a regionally joined-up approach.

### Māori Impact Statement - *Te Tauākī Kaupapa Māori*

Māori are disproportionately represented in homeless and home ownership statistics, working in partnership enables whānau māori specific outcomes to be considered and The Hawke's Bay governing iwi and interested Post Settlement Group Entities (PSGEs) have been involved and will continue to be involved, supporting equitable outcomes for whānau māori.

### Sustainability - *Te Toitūtanga*

The Leadership Group via the MoU will work with consideration of the long-term sustainability of a localised approach.

### Financial considerations - *Ngā Whakaarohanga Ahumoni*

No financial impact to Council by entering the MoU. Where any possible costs or contributions are asked of Council, these will be brought back to Council for consideration.

### Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance. Council's intentions in regard to housing outcomes have not changed merely now conducting a joined-up approach to delivering housing outcomes.

### Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

Through the MoU, the Leadership Group will ensure good engagement across MoU parties and with the community as necessary.

### Risks

REWARD – <i>Te Utu</i>	RISK – <i>Te Tūraru</i>
<ul style="list-style-type: none"> <li>Localised, partnership approach to housing outcome delivery.</li> <li>Focused housing work programme across the region.</li> <li>No financial or legal risk to Council by entering MoU.</li> </ul>	<ul style="list-style-type: none"> <li>No risks identified.</li> </ul>

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### **Rural Community Board** – *Te Poari Tuawhenua-ā-Hapori*

There are no specific implications for consideration by the Rural Community Board, however housing need and housing delivery will be considered across the region including in rural areas.

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Tuesday, 10 June 2025

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

**Item 7**

*Te Rārangi Take*

# Report to Council

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**Nā:** Bruce Allan, Deputy Chief Executive  
**From:** Naomi Fergusson, Group Manager: Marketing & Communications

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**Te Take:**  
**Subject:** Hawke's Bay Tourism Funding Arrangements

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## **1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga***

- 1.1 This report provides an update to Council on the progress made in establishing a new funding agreement for Hawke's Bay Tourism (HBT) in partnership with Napier City Council and Central Hawke's Bay District Council.
- 1.2 Following the decision by Hawke's Bay Regional Council to cease tourism funding in its 2024–2034 Long Term Plan, the three territorial authorities have agreed to collectively fund HBT through an annual operational grant to ensure the continuity of core regional tourism functions.
- 1.3 Council has previously committed \$462,500 per annum for the 2025/26 and 2026/27 financial years, subject to a collective contribution of \$1 million across the partner councils. This funding enables HBT to continue scaled-down operations that focus on key priorities outlined in its revised business plan.
- 1.4 The report seeks Council endorsement of the Draft Letter of Expectation to HBT, which includes updated Key Performance Indicators, and confirmation of Mayor Sandra Hazlehurst's appointment to the Board selection panel.
- 1.5 Delegation is also sought for the Chief Executive to approve the finalised Letter of Expectation and execute the Funding Agreement on behalf of Council.

## 2.0 Recommendations - Ngā Tūtohunga

- A) That Council receive the report titled Hawke's Bay Tourism Funding Arrangements dated 10 June 2025.
- B) That Council notes the Draft Letter of Expectation to Hawke's Bay Tourism.
- C) That the Mayor or nominee is appointed to the Hawke's Bay Tourism Board selection panel and delegates authority to confirm the appointment to the Hawke's Bay Tourism Board.
- D) That Council delegates authority to the Chief Executive to agree regional amendments to, and approval of, the Letter of Expectation and Funding Agreement with Hawke's Bay Tourism, and to execute the documents on behalf of Hastings District Council.
- E) That Council note while there is sufficient funding in 2025/26, Napier City Council funding for 2026/27 financial year is \$300,000, and thus does not meet Resolution E of the funding decision by Council on 13 February 2025. This will require officers to bring a paper to Council ahead of the 2026/27 Annual Plan.

## 3.0 Background – Te Horopaki

- 3.1 Hawke's Bay Tourism Limited (HBT) was established in July 2011 as the official Regional Tourism Organisation (RTO) for the entire Hawke's Bay region, encompassing Central Hawke's Bay District, Hastings District, Napier City and Wairoa District.
- 3.2 HBT is responsible for the tourism marketing and promotion of Hawke's Bay under the destination brand of 'New Zealand's Food & Wine Country'. Its activities are therefore focussed in the 'destination marketing and management' category of economic development and wellbeing services provided across the region.
- 3.3 Hawke's Bay Tourism has provided a stable platform that has seen GDP relating to Tourism increase and support the rebuild of the economy, particularly after the events of the Covid-19 pandemic and Cyclone Gabrielle.
- 3.4 HBT has had two core funding streams; being a yearly membership fee from member tourism operators and a regional targeted rate collected by Hawke's Bay Regional Council (HBRC). HBRC chose to defund tourism in their 2024-2034 Long Term Plan (\$1.52m), leaving a critical deficit to the future operations of the organisation. HBT can leverage this funding to seek further private and other central government funding.
- 3.5 The only short-term viable option was for the local councils to fund HBT through an operating grant. Napier City, Central Hawke's Bay District, and Hastings District Councils agreed that the economic prosperity of the region is dependent on ensuring the continued operation of HBT.
- 3.6 Given the pressure on council and community budgets, HBT were asked to present a minimum operating budget that will retain the RTO and some of its core activities that support the region's visitor economy. HBT has established this at \$1m in funding from the councils and the continued support of industry members of \$150k.
- 3.7 Based on share of tourism activity, the suggested contribution from the local councils was:
  - HDC and NCC to contribute \$465k each.
  - CHBDC contributes \$75k.
- 3.8 Officers at Council's meeting of 13 February 2025 sought confirmation to include funding for Hawke's Bay Tourism in the 2025/26 and 2026/27 budgets, which was approved:

*Councillor Schollum/Councillor Nixon*

**A) That Council receive the report titled *Funding of Hawke's Bay Tourism* dated 13 February 2025.**

**B) That Council approves funding of Hawke's Bay Tourism Limited:**

- i. That HDC provides an operational grant of \$462,500 for 2025/26 and 2026/27, reassessed in the 2027-37 Long Term Plan, on the proviso this contribution enables Hawke's Bay Tourism Limited to meet its minimum budget requirement of \$1m per annum from council contributions.**
- ii. That HDC, NCC and CHBDC develop a joint funding agreement and associated reporting requirements with Hawke's Bay Tourism Limited.**

**C) That Council redirect existing 2025/26 budgets of \$132,700 that currently contributes to Hawke's Bay Regional Council initiatives to support the new funding required for Hawke's Bay Tourism. That funding currently supports the Clifton to Tangoio Coastal Hazard Strategy and the Cycle Network Coordinator.**

**D) That Council direct the Chief Executive to find operational savings from the 2025/26 and 2026/27 budgets to fund any contributions required to fund Hawke's Bay Tourism beyond that identified in C) above and report back to Council on where those savings could be achieved.**

**E) That the decision to fund Hawke's Bay Tourism Ltd \$462,500 as detailed in B(i) above is dependent on Napier City Council and Central Hawke's Bay District Council providing sufficient funding to meet the \$1m joint Council funding requirement.**

3.9 The Chief Executive has been working with partner Councils on resolution B(ii). This has included:

- Formalisation of the funding and agreement.
- Letter of Expectation requirements and associated KPI's.
- Regional reporting expectations (including financial reporting).
- Clarifying Council appointments to the Board.
- Detailed future operating budget.

3.10 The next section of this report talks to the progress made to date and outlines the key matters for Council to consider, which recommendations are based upon.

## **4.0 Discussion – *Te Matapakitanga***

### Funding

4.1 The approved funding from the three Councils is set out below:

<b>Funder</b>	<b>25/26</b>	<b>26/27</b>
HDC	\$462,500	\$462,500
NCC	\$450,000	\$300,000*
CHBDC	\$75,000	\$75,000
<b>Total</b>	<b>\$987,500</b> (below minimum funding)	<b>\$837,500</b> (below minimum funding)

4.2 While the funding for 2025/26 is marginally less than the \$1m target of Council funding, it is sufficient for HBT to operate as a scaled down activity. The funding provided for by NCC in 2026/27

does however provide a funding issue for that year, given it would result in a level of funding that HBT has indicated would be below what is required for HBT to be financially viable.

- 4.3 This level of 2026/27 funding also puts into question the HDC funding given resolution E) from the 13 February Council meeting detailed above.
- 4.4 Progress has been made updating the existing funding agreement between Hawke's Bay Regional Council and HBT. The key updates and amendments to this funding agreement are to ensure appropriate reporting and financial reporting expectations are included.
- 4.5 Both HDC and CHBDC sought specific further detail on the operating budget of the HBT. Noting the future size of Hawke's Bay Tourism, particularly noting the potential impact on the privacy of employees, it is proposed two budgets are made available. A public budget (as is currently available) will be made available as part of public reporting to Councils.
- 4.6 Further detailed budget information will be made available to Chief Executives for any diligence, noting the potential privacy implications from this information being made available at large as outlined.
- 4.7 A draft Funding Agreement has been developed for review and endorsement by the funding Councils (see Attachment 4). Delegation is sought for the Chief Executive to finalise amendments and execute this agreement on behalf of HDC.

#### Business Plan

- 4.8 HBT has provided the councils with a business plan and supporting budget (see Attachment 1). This has formed the basis for development of Key Performance Indicators (KPIs) (see Attachment 2) and a Letter of Expectation (see Attachment 3).
- 4.9 The KPIs have been set to reflect areas of focus across the three funding councils, and HBT's new activity focus set out in the business plan under the reduced funding model.
- 4.10 If Council wish to see additional KPI's or greater Hastings District outcomes from either the KPI's or Letter of Expectation, local funding will need to be increased to see an increase in the outcomes being delivered.
- 4.11 Delegation to the Chief Executive is sought to approve the final Letter of Expectation to HBT, following a similar process to Council being taken by each of the funding Councils.

#### Appointments to the Board and constitutional change

- 4.12 The current HBT constitution provides for one Council appointment to the Board by Hawke's Bay Regional Council. The intention is that the HBT constitution will be amended to capture one appointment representing, and appointed by, the funding Councils or other future funding parties.
- 4.13 The intention is that the appointment to the Board will be a skills-based appointment, with feedback already sought from HBT on the range of skills they would seek in an appointment to the Board.
- 4.14 It is proposed that an appointment panel of the funding Council Mayors or nominee would interview and select the appointee to the HBT Board, following an open process to confirm an appointment. The mayors may choose to include an independent member to the panel to provide industry specific expertise if desired. Approval is sought as part of this report for approval to appoint Mayor Sandra Hazlehurst to the panel.

## **5.0 Next steps – *Te Anga Whakamua***

- 5.1 Following this decision, there are similar subsequent delegations and approvals to be made by Central Hawke's Bay District Council and Napier City Council. This process from each Council will also include seeking feedback from the respective Councils on the Draft Letter of Expectation and Funding Agreement.

- 5.2 Officers will continue to progress the appropriate arrangements with HBT, including finalising the funding agreements, and support the Mayor and CE to give effect to the delegations sought as part of this report.

### Attachments:

1 ➡	Hawke's Bay Tourism business plan 2025-26	COM-42-04-25-2	Under Separate Cover
2 ➡	Hawke's Bay Tourism Draft KPI's 2025-2026	COM-42-04-25-1	Under Separate Cover
3 ➡	HBT Draft Letter of Expectation 2025-26	COM-42-04-25-3	Under Separate Cover
4 ➡	Draft HBT Funding Agreement with HDC CHBDC NCC 2025-2026	STR-6-19-2-25-33	Under Separate Cover

## Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

### Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

### Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the economic wellbeing of communities in the present and for the future.

### Māori Impact Statement - *Te Tauākī Kaupapa Māori*

Hawke's Bay Tourism's activities under the new funding arrangements will continue to reflect the region's commitment to honouring Te Tiriti o Waitangi and supporting Māori economic development. The importance of engagement with mana whenua and Māori tourism operators is reflected in the KPIs. There is potential for strengthened partnerships with Māori tourism enterprises and increased visibility of Māori culture through the continued activity of HBT.

### Sustainability - *Te Toitūtanga*

While this report primarily focuses on the funding and governance of Hawke's Bay Tourism, sustainability remains a guiding principle in the delivery of tourism activities. Hawke's Bay Tourism's business plan includes objectives that align with sustainable tourism practices, including supporting low-impact visitor experiences, encouraging off-peak travel to reduce seasonal pressure, and promoting the region's natural assets with environmental responsibility. The revised funding model enables HBT to continue advocating for regenerative tourism that supports the long-term wellbeing of the region.

### Financial considerations - *Ngā Whakaarohanga Ahumoni*

The operational grant contribution of \$462,500 from Hastings District Council for the financial years 2025/26 and 2026/27 forms part of a collective funding solution with Napier City Council and Central Hawke's Bay District Council to meet the \$1 million annual target required for Hawke's Bay Tourism to remain viable. This funding replaces the previous regional contribution from Hawke's Bay Regional Council and is offset in part by redirection of existing budget lines. Future funding levels are to be reassessed through the 2027–2037 Long Term Plan, and further savings may be required from within Council's operational budget to ensure continued support should other partners reduce their contributions. The viability of HBT in 2026/27 remains at risk due to NCC funding decisions. This will have implications on HDC's funding resolution from Feb 13, 2025.

### Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

### Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

The KPIs have been developed through engagement with Napier City Council and Central Hawke's Bay District Council, and core funding partners.

### Risks

Opportunity: To maintain a coordinated, regionally funded tourism agency that protects and promotes Hawke's Bay's profile as a key visitor destination, supporting local economic recovery and growth.

REWARD – <i>Te Utu</i>	RISK – <i>Te Tūraru</i>
Sustained tourism marketing will help drive visitor numbers, support local businesses, protect regional branding momentum, and enable Hawke's Bay to compete nationally for events and visitor spend, contributing to economic resilience.	If funding commitments are not upheld across all partner councils, HBT may be unable to meet its minimum operating budget, risking a reduction in tourism activity, loss of regional visibility, weakened industry support, and diminished economic returns.

### Rural Community Board – *Te Poari Tuawhenua-ā-Hāpori*

Many tourism attractions in Hawke's Bay are located in rural areas—such as vineyards, orchards, cycle trails, and coastal destinations—which benefit directly from regional marketing and visitor growth. Continued investment in Hawke's Bay Tourism helps create economic opportunity and visibility for rural communities through the promotion of regional experiences, agri-tourism, and food and wine offerings, as these communities are included in destination campaigns, receive visitor spending, and are supported in developing tourism offerings that contribute to local employment and economic diversification.

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Tuesday, 10 June 2025

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

**Item 8**

## *Te Rārangi Take*

# Report to Council

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**Nā:**  
**From:** Lex Verhoeven, Strategy Manager

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**Te Take:** Schedule of Fees and Charges - Resource Management Act 1991  
**Subject:** and Food Act 2014

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### **1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga***

- 1.1 The purpose of this report is to bring to Council for decision the adoption of Fees and Charges set under both the Resource Management Act 1991 and Food Act 2014.
- 1.2 These particular charges require a publicly notified process, which ordinarily would form part of an Annual Plan consultation. This year a standalone process was undertaken as Council resolved not to consult on its Annual Plan, which is an option within the Local Government Act 2002.
- 1.3 These fees and charges have been publicly notified in accordance with the Local Government Act 2002 and were highlighted within the Annual Plan update newsletter circulated to residents across the district.
- 1.4 The Fees and Charges movements can be categorised in three broad ways:
  - **LGCI Movements** – This refers to charges that are being adjusted for the movement in the Local Government Cost Index. These movements represent the reality of delivery services in an inflationary environment.
  - **Deposit Increases** – These increases reflect the overall increase to assess each particular type of application. The increases are in part due to the increase in hourly rates in the previous year. The deposit amounts are based on complexity of each particular type of consent application. The increase in deposits do not necessarily increase the total charged, it just means that a greater amount is taken up front when the application is lodged.
  - **Hourly Rates RMA** – Maintaining the hourly rates at the previous year's level takes into account the significant increase that was put in place in the 2024/25 year and considers the relativity of Hastings District Council rates with other local authorities across New Zealand for a similar service. The overall schedule has been set in accordance with the Revenue and Financing Policy financial parameters that have been set for this activity.

- 1.5 One submission has been received in respect of the Schedule of Fees and Charges (as attached). The submitter will receive a full response in regard to their submission.
- 1.6 Officers partially support the submission and can advise that the current charge description should be renamed “Objections under Section 357–357B of the RMA (Lodgement Fee)” for the reasons of additional clarity.
- 1.7 Officers can advise that the charge is authorised under Section 36(1)(b) of the Resource Management Act 1991 (RMA). Objections lodged under Sections 357–357B directly relate to Council’s statutory functions associated with the “receiving, processing, and granting” of resource consents. Processing of an objection requires the Council to revisit, and potentially to repeat, these functions.
- 1.8 Subsequent to this Council decision these fees and charges will be included within the full schedule of fees and charges which forms part of the 2025/26 Annual Plan. The Council will adopt the 2025/26 Annual Plan on 26 June 2025.
- 1.9 Councillors should note that a wider Fees and Charges review is underway and this links into work being undertaken on the Revenue and Financing Policy, the current cost allocation model and potential future implications such as the delivery of three water services.

## 2.0 Recommendations - Ngā Tūtohunga

- A) That Council receive the report titled Schedule of Fees and Charges - Resource Management Act 1991 and Food Act 2014 dated 10 June 2025.
- B) That Council notes an update to the schedule to rename the current charge titled “review of delegated decisions (lodgement fee)” to “Objections under Section 357–357B of the RMA (Lodgement Fee)”
- C) That Council ratify the fees and charges set under the Resource Management Act 1991 and Food Act 2014 attached to this report.

### Attachments:

1 ➡	Fees and Charges Schedule	cp-01-02-25-138	Under Separate Cover
2 ➡	Submission - Angela McFlynn	cp-01-02-25-139	Under Separate Cover

Tuesday, 10 June 2025

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

*Te Rārangi Take*

# Report to Council

**Nā:**  
**From:** Louise Stettner, Manager, Democracy & Governance Services

**Te Take:**  
**Subject:** Proposed Amendments To Schedule Of Meetings

## 1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this Report is to consider amendments to the schedule of Council and Committee Meetings for the 2024 Meetings Calendar which was adopted by Council on 7 November 2024.
- 1.2 The Local Government Act 2002, Schedule 7, Clause 19 states:

*"A local authority must hold meetings at the times and places that it appoints".*

*If a local authority adopts a schedule of meetings-*

- a) *The schedule-*
- i) *may cover any future period that the local authority considers appropriate, and*
- ii) *may be amended.*

*Although a local authority must hold the ordinary meetings appointed, it is competent for the authority at a meeting to amend the schedule of dates, times and number of meetings to enable the business of the Council to be managed in an effective way.*

- 1.3 It is proposed that the meeting schedule be amended as outlined in the Recommendations of this Report.

## 2.0 Recommendations - *Ngā Tūtohunga*

- A) That Council receive the report titled Proposed Amendments To Schedule Of Meetings dated 10 June 2025.
- B) That Council adopt changes to the 2025 Schedule of Meetings as follows:

15 July, 9.00am – to 19 August, – 9.00am Council Chamber	Postponement	Strategy and Recovery Committee
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### Attachments:

There are no attachments for this report.

# HASTINGS DISTRICT COUNCIL

## COUNCIL MEETING

TUESDAY, 10 JUNE 2025

Item 12

### RECOMMENDATION TO EXCLUDE THE PUBLIC

#### SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT the public now be excluded from the following part of the meeting, namely:

- 13 Te Mata Park Trust Board Appointments (Recommendation from Civic Development Subcommittee)
- 14 Brookvale - Commercial Transaction
- 15 Commercial Transaction (Pakowhai)
- 16 Commercial Transaction (Esk)

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
13 Te Mata Park Trust Board Appointments (Recommendation from Civic Development Subcommittee)	<b>Section 7 (2) (a)</b> The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. To protect the privacy of people who have applied for the Te Mata Park Trust Board trustee roles.	<b>Section 48(1)(a)(i)</b> Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

**14 Brookvale - Commercial Transaction**

**Section 7 (2) (h)**

The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.

**Section 7 (2) (i)**

The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).  
Report about land transaction and associated negotiations for essential public works..

**Section 48(1)(a)(i)**

Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

**15 Commercial Transaction (Pakowhai)**

**Section 7 (2) (i)**

The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).  
Disclosure of information would prejudice Council's negotiating position for this commercial transaction.

**Section 48(1)(a)(i)**

Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

**16 Commercial Transaction (Esk)**

**Section 7 (2) (i)**

The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).  
Disclosure of information may prejudice Council's negotiating position for this commercial transaction..

**Section 48(1)(a)(i)**

Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.