

Thursday, 24 July 2025

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Performance and Monitoring Committee Meeting

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Thursday, 24 July 2025**

Venue **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **9:00am - 12.20pm**

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Chair: Councillor Michael Fowler
Councillors: Ana Apatu, Marcus Buddo (Deputy Chair), Alwyn Corban, Malcolm Dixon, Damon Harvey, Henry Heke (*via Zoom*), Kellie Jessup, Hana Montaperto-Hendry, Simon Nixon, Wendy Schollum, Heather Te Au-Skipworth and Kevin Watkins
Kua Tae ā-tinana:
Present: Mayor Sandra Hazlehurst
Hastings District Rural Community Board appointee: Isabelle Crawshaw

Kua Tatū:
In attendance: Chief Executive - Nigel Bickle
Deputy Chief Executive – Bruce Allan (Lead)
Group Manager: Infrastructure - Craig Thew
Group Manager: Democracy & Emergency Management – Craig Cameron
Chief Financial Officer – Graham Watson
Group Manager: Planning & Regulatory Services - John O'Shaughnessy
Group Manager: Community Wellbeing & Services – Rebekah Dinwoodie
Group Manager: Marketing, Communications & Engagement – Naomi Fergusson
Building Consents Manager - Tony Manunui
Manager, Strategic Projects - Dean Ferguson
Programme Manager: Local Area Plans and Intensification - Paige Gear
Growth & Development Partnership Advisor - Megan Gaffaney
Manager, Community Development - Viknesh Mahadevan
Strategic Financial Advisor - Jess Noiseux
Legal Counsel - Scott Smith
Administration Specialist - Jess Rochfort
Manager: Democracy & Governance Services – Louise Stettner
Democracy & Governance Advisor - Christine Hilton
Democracy & Governance Advisor – Caitlyn Dine

Kei Konei:
Also present: Jim Palmer – Jim Palmer Consulting (Item 5)
Lucinda Perry, General Manager of the Hastings City Business Association (Item 6)
Emma McRobbie, General Manager of the Havelock North Business Association (Item 7)

1. OPENING PRAYER - KARAKIA

The opening prayer was given by the Chair, Councillor Fowler.

2. APOLOGIES & LEAVE OF ABSENCE - NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI

Councillor Fowler/Councillor Schollum

That apologies for Lateness from Councillor Nixon and Hastings District Rural Community Board appointee: Isabelle Crawshaw be accepted.

CARRIED

Leave of Absence had previously been granted to Councillor Tania Kerr.

3. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

4. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI

Councillor Schollum/Councillor Watkins

That the minutes of the Performance & Monitoring Committee Meeting held Thursday 8 May 2025 be confirmed as an accurate record.

CARRIED

With the agreement of the meeting, Items 6 and 7 were taken out of order, as the consultant appearing for Item 5 had been delayed.

6. HASTINGS CITY BUSINESS ASSOCIATION 2025-2026 ANNUAL PLAN

(Document 25/254) (Two attachments in separate Volume 1)

Manager, Community Development, Viknesh Mahadevan, introduced both Agenda Items 6 and 7.

Lucinda Perry, General Manager of the Hastings City Business Association spoke to the report and attachments. She highlighted the main activities/initiatives that had been held or which were planned by the Hastings City Business Association. She advised the Association was focussing on attracting businesses to the CBD and also responded to questions from the meeting.

Councillor Nixon joined the meeting at 9.12am.

Hastings District Rural Community Board appointee: Isabelle Crawshaw joined the meeting at 9.16am.

Councillor Schollum/Councillor Dixon

- A) That the Performance and Monitoring Committee receive the report titled Hastings City Business Association 2025-2026 Annual Plan dated 24 July 2025.
- B) That the Committee receive and endorse the Hastings City Business Association 2025-2026 Annual Plan.

CARRIED

7. HAVELOCK NORTH BUSINESS ASSOCIATION 2025-2026 ANNUAL PLAN

(Document 25/255) (Two attachments in separate Volume 1)

Emma McRobbie, General Manager of the Havelock North Business Association spoke to the report and attachments. She highlighted the main activities/initiatives that had been held or which were planned by the Havelock North Business Association and also responded to questions from the meeting.

Councillor Dixon/Mayor Hazlehurst

- A) That Performance and Monitoring Committee receive the report titled Havelock North Business Association 2025-2026 Annual Plan dated 24 July 2025.
- B) That the Committee receive and endorse the Havelock North Business Association 2025-2026 Annual Plan.

CARRIED

5. BUILDING UNIT REVIEW SURVEY

(Document 25/272)

Chief Executive, Nigel Bickle, introduced this item noting that a baseline survey had been undertaken a year earlier and an update would be presented at today's meeting on the Building Unit Customers Survey, involving many of the same survey participants who had been contacted last year.

Jim Palmer, consultant and author of the attachment document spoke to that document and a power point presentation (CG-17-4-00246).

Mr Palmer; the Group Manager: Asset Management: John O'Shaughnessy; and Building Consents Manager, Tony Manunui also responded to questions from the meeting.

The meeting acknowledged that the performance of the Building Unit had significantly improved and hoped that this improvement could be further developed and any inconsistencies minimised.

Mr Palmer acknowledged the Council and the work they and council officers had undertaken as a team over the past 2 to 3 years as part of the recovery work since Cyclone Gabrielle.

Councillor Jessup withdrew from the meeting at 9.45am.

Councillor Jessup rejoined the meeting at 9.5am.

Councillor Corban/Councillor Harvey

That the Performance and Monitoring Committee receive the report titled Building Unit Review Survey dated 24 July 2025.

CARRIED

8. PERFORMANCE AND MONITORING REPORT FOR THE QUARTER ENDED 30 JUNE 2025

(Document 25/271) (Attachment in separate Volume 2)

The Chair, Councillor Fowler, gave an introduction to this item.

The Deputy Chief Executive, Bruce Allan, and other Group Managers and officers spoke to the report and responded to extensive questions from the Committee regarding various sections of the separate attachment document.

Several presentations were addressed (*CG-17-4-00248 and CG-17-4-00249*) and spoken to by the officers involved with those sections of council activities.

The meeting acknowledged the work that had been achieved by the Council together with the vision and leadership of the Mayor throughout this time.

Hastings District Rural Community Board appointee: Isabelle Crawshaw left the meeting at 10.44am.

Councillor Heke, who had joined via Zoom, left the meeting at approximately 11.29am.

The Mayor then made some comments acknowledging the work of councillors and officers in all areas and at all council facilities and noting the leadership of the Executive Team.

Councillor Buddo/Mayor Hazlehurst

That the Performance and Monitoring Committee receive the report titled Performance and Monitoring Report for the quarter ended 30 June 2025 dated 24 July 2025.

CARRIED

9. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

10. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI



There were no extraordinary business items.

11 RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 12

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Schollum/Mayor Hazlehurst

THAT the public now be excluded from the following parts of the meeting, namely;

12 Legal Oversight - Higher Risk Litigation

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
12 Legal Oversight - Higher Risk Litigation	Section 7 (2) (g) The withholding of the information is necessary to maintain legal professional privilege. Section 7 (2) (i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). To protect council's negotiation position and legally privileged advice.	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

CARRIED

The meeting closed at 12.20pm

Confirmed:

Chairman:

Date: