

Tuesday, 29 July 2025

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Risk and Assurance Committee Meeting**

*Ngā Minitī*

# Minutes

*Te Rā Hui:*

Meeting date: **Tuesday, 29 July 2025**

Venue

**Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

Time start - end

**10:40am – 12.53pm**

*(Note: Start time for this meeting had been rescheduled from 10am to 10.30am and the change had been publicly advertised)*

*Ngā Minitī*

# Minutes

*Te Rārangi Upoko*

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Tuesday, 29 July 2025

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

## Hastings District Council: Risk and Assurance Committee Meeting

*Ngā Minitī*

# Minutes

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**Chair:** Graeme McGlinn – External Independent Appointee  
**Councillors:** Simon Nixon (Deputy Chair), Alwyn Corban, Tania Kerr, Michael Fowler (Chair of Performance & Monitoring Committee) and Councillor Schollum (Chair of Strategy & Recovery Committee)

*Kua Tae ā-tinana:*  
**Present:**

External Independent Appointee: David Langford

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*Kua Tatū:*  
**In attendance:**

Chief Executive - Nigel Bickle  
Deputy Chief Executive - Bruce Allan  
Group Manager: People & Capability - Bronwyn Bayliss  
Acting Group Manager: Asset Management – Tony Manunui  
Group Manager: Infrastructure – Craig Thew  
Deputy Group Manager & Director Infrastructure Delivery - Darren de Klerk  
Chief Financial Officer – Graham Watson (Lead)  
Chief Risk Officer – Regan Smith (Lead)  
Financial Improvement Analyst – Jess Noiseux  
Procurement & Corporate Services Manager - Ange Hirst  
Senior Procurement Advisor - Cynthia Lane  
Financial Controller - Aaron Wilson  
Management Accountant - Jeff Tieman  
Health & Safety and Wellbeing Manager - Jennie Kuzman  
General Counsel – Scott Smith  
Manager: Democracy & Governance Services – Louise Stettner  
Democracy & Governance Advisor - Christine Hilton

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## 1. APOLOGIES – NGĀ WHAKAPĀHATANGA

Councillor Schollum/Councillor Nixon

That apologies for absence from Mayor Sandra Hazlehurst and an Apology for Lateness from Councillor Tania Kerr be accepted.

CARRIED

## 2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

External Independent Appointee: David Langford declared a conflict of interest in regard to Item 7 and abstained from voting in regard to this item.

At this point, the Chair noted the resignation of David Langford that had been received, which would be effective from the end of this triennium.

## 3. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI

Councillor Schollum/David Langford

That the minutes of the Risk and Assurance Committee meeting held Tuesday 6 May 2025 be confirmed as an accurate record.

CARRIED

## 4. HEALTH, SAFETY & WELLBEING RISK MANAGEMENT UPDATE

(Document 25/261)

The Health, Safety and Wellbeing Manager, Jennie Kuzman, spoke to the agenda report and responded to questions from the committee.

*Councillor Kerr joined the meeting at 10.43am.*

The Committee was advised, during the meeting, that Committee member, David Langford, had undertaken a site visit (with Council's HSW Staff) to the Henderson Road Transfer Station to observe site operations and see how Council staff complied with Council's HSW risk management expectations for that site. David gave positive feedback that, in his opinion, the work tasks being undertaken were in accordance with Council expectations.

Councillor Schollum/Councillor Nixon

That the Risk and Assurance Committee receive the report titled Health, Safety & Wellbeing Risk Management Update dated 29 July 2025.

CARRIED

## 5. INFRASTRUCTURE CAPITAL DELIVERY RISK MANAGEMENT UPDATE

(Document 25/240)

The Deputy Group Manager & Director Infrastructure Delivery, Darren de Klerk and Group Manager: Infrastructure, Craig Thew, spoke to the agenda report and responded to questions from the committee.

Councillor Fowler/Councillor Kerr

A) That the Risk and Assurance Committee receive the report titled Infrastructure Capital Delivery Risk Management Update dated 29 July 2025.

- B) That the Committee offer any feedback and insights into future reporting and information required to better understand and govern risk and assurance related to the capital programme.

CARRIED

With agreement of the Committee, the Chair noted that due to the rescheduled later meeting start time, Agenda Items 12, 10 and 11 would need to be taken out of order to accommodate the availability of some committee members and reporting officers.

## **12. ENTERPRISE RISK MANAGEMENT POLICY & FRAMEWORK ANNUAL REVIEW**

(Document 25/247)

The Chief Risk Officer, Regan Smith, spoke to the agenda report and responded to questions from the committee.

Councillor Kerr/Councillor Schollum

- A) That the Risk and Assurance Committee receive the report titled Enterprise Risk Management Policy & Framework Annual Review dated 29 July 2025.
- B) That the Committee endorse the following documents and recommend that they be presented to Council:
- i. Hastings District Council Enterprise Risk Management Policy and Framework V7.
  - ii. Hastings District Council Tier 1 Strategic Risk Register as at July 2025.

CARRIED

## **10. DATA ANALYTICS REPORT RESULTS**

(Document 25/293)

The Chief Risk Officer, Regan Smith, spoke to the agenda report. He and other officers responded to questions from the committee.

Councillor Schollum/Councillor Nixon

- A) That the Risk and Assurance Committee receive the report titled Data Analytics Report Results dated 29 July 2025.
- B) That the Committee acknowledge the external analytical testing of Council transactions data has been completed as part of the control environment to detect inappropriate financial transactions.

CARRIED

## 11. REPORT ON IMPROVING TELECOMMUNICATIONS IN HAWKE'S BAY

(Document 25/244)

The Chief Risk Officer, Regan Smith, spoke to the agenda report and responded to questions from the committee.

Councillor Kerr/Councillor Nixon

- A) That the Risk and Assurance Committee receive the report titled Report on Improving Telecommunications in Hawke's Bay dated 29 July 2025.
- B) That the Committee acknowledge that Council officers will continue to proactively contribute to this project to support a sustainable solution for the community and all parties.

CARRIED

## 6. LOCAL WATER DONE WELL

(Document 25/268)

The Strategic Financial Advisor, Jess Noiseux, spoke to the key points in the agenda report and responded to questions from the committee.

Councillor Fowler/Councillor Corban

That the Risk and Assurance Committee receive the report titled Local Water Done Well dated 29 July 2025.

CARRIED

## 7. BRIDGE INSURANCE RENEWAL 2025/26

(Document 25/262)

The Management Accountant, Jeff Tieman, spoke to the agenda report and responded to questions from the committee.

Councillor Nixon/Councillor Schollum

- A) That the Risk and Assurance Committee receive the report titled Bridge Insurance Renewal 2025/26 dated 29 July 2025.
- B) That the Committee approve the recommendation to include all bridge and culvert assets on the insurance schedule, noting that the 2025 value of these assets was \$592,936,067.

CARRIED

## 8. TREASURY ACTIVITY AND FUNDING UPDATE

(Document 25/260)

The Financial Controller, Aaron Wilson, spoke to the agenda report and responded to questions from the committee.

Councillor Fowler/Councillor Kerr

That the Risk and Assurance Committee receive the report titled Treasury Activity and Funding Update dated 29 July 2025.

**CARRIED**

## 9. CFO UPDATE

(Document 25/270)

The Chief Financial Officer, Graham Watson, spoke to the agenda report and responded to questions from the committee.

David Langford/Councillor Kerr

That the Risk and Assurance Committee receive the report titled CFO Update dated 29 July 2025.

**CARRIED**

## 13. EXECUTIVE OVERVIEW AND STATUS OF ACTIONS

(Document 25/292)

The Deputy Chief Executive, Bruce Allan, spoke to the agenda report and responded to questions from the committee.

Councillor Schollum/Councillor Nixon

That the Risk and Assurance Committee receive the report titled Executive Overview and Status of Actions dated 29 July 2025.

**CARRIED**

## 14. MINOR ITEMS - *NGĀ TAKE ITI*

There were no additional business items.

## 15. URGENT ITEMS - *NGĀ TAKE WHAKAHIHIRI*

There were no extraordinary business items.

## 16 RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 17

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Nixon/Councillor Corban

**THAT the public now be excluded from the following parts of the meeting, namely;**

### 17 Current Issues Summary July 2025

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
17 Current Issues Summary July 2025	<p>Section 7 (2) (f) (ii)</p> <p>The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.</p> <p>To enable the Committee to have oversight of legally sensitive issues..</p>	<p>Section 48(1)(a)(i)</p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>

CARRIED

Councillor Corban left the meeting at 12.45pm

The meeting closed at 12.53pm

Confirmed:

Chairman:

Date: