

Tuesday, 5 August 2025

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic Development Subcommittee Meeting

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Tuesday, 5 August 2025**

Venue **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **9.00am – 9.16am**

Ngā Minitī

Minutes

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Kua Tae ā-tinana: **Chair:** Councillor Malcolm Dixon

Present: *Ngā KaiKaunihera*

Councillors: Michael Fowler, Henry Heke, Kellie Jessup, Hana Montaperto-Hendry, Wendy Schollum and Heather Te Au-Skipworth

Transportation Manager, Jag Pannu AND Environmental Consents Manager, Caleb Sutton – Subcommittee members for Items 5 and 6

Two Youth Council appointees: Taylor Bevan and Zander Peterson

Kei Konei: Group Manager: Community Wellbeing & Services – Rebekah Dinwoodie
Also present: The Pou Ahurea Advisor: Relationships, Responsiveness & Heritage, Charles Ropitini
Community Grants and Partnerships Advisor – Anna Petro
Community Strategies Manager - Emma Morgan
Network Controls Manager – Cat Hancock
Democracy & Governance Advisor - Christine Hilton

1. **APOLOGIES – NGĀ WHAKAPĀHATANGA**

Councillor Fowler/Councillor Heke

That apologies for absence from Mayor Sandra Hazlehurst and Councillor Harvey be accepted.

CARRIED

2. **CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU**

There were no declarations of conflicts of interest.

3. **CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI***

Councillor Heke/Councillor Jessup

That the minutes of the Civic Development Subcommittee meetings held Tuesday, 3 June (and continued on Thursday, 5 June) and on Tuesday 1 July 2025 be confirmed as accurate records.

CARRIED

4. **9WECMR GUIDON REMEMBRANCE OF THE 1916 BATTLE OF ROMANI**

(Document 25/11)

The Pou Ahurea Advisor: Relationships, Responsiveness & Heritage, Charles Ropitini, spoke to the report. He noted the importance of the Guidon, which was now kept in the council chamber, and the requirement to actively remember this sacred object by acknowledging the commemorative anniversaries of the Battle Honours on the Guidon, when these dates fell on council meeting days as was happening today.

The Ode of Remembrance was read out both in Māori and in English at the meeting – as set out in Section 5.0 of the report.

Councillor Schollum/Councillor Te Au-Skipworth

- A) That the Civic Development Subcommittee receive the report titled 9WECMR Guidon Remembrance of the 1916 Battle of Romani dated 5 August 2025.
- B) That the Committee recognise the commemorative anniversary of the Battle of Romani 3-5 August 1916 emblazoned on the 9WECMR Guidon with an Act of Remembrance.

CARRIED

5. **TEMPORARY ROAD CLOSURES - MOTOR SPORT EVENT - GLENROSS ROAD - CLOSURE FROM OUTSIDE RAPID RURAL 336 TO THE END OF THE ROAD ON SUNDAY 10 AUGUST 2025; MOTOR SPORT EVENT - OTENE ROAD ON SUNDAY 7 SEPTEMBER 2025; BLOSSOM PARADE AND FESTIVAL ON SATURDAY 20 SEPTEMBER 2025; HAWKE'S BAY A&P SHOW - ELWOOD ROAD ON FRIDAY 24 OCTOBER 2025**

(Document 25/281)

The Network Controls Manager, Cat Hancock, spoke to the agenda report. There were no questions from the meeting.

Councillor Fowler/Councillor Heke

- A) That the Civic Development Subcommittee receive the report titled Temporary Road Closures - Motor Sport Event - Glenross Road - Closure from outside Rapid Rural 336 to the end of the road on Sunday 10 August 2025; Motor Sport Event - Otene Road on Sunday 7 September 2025; Blossom Parade and Festival on Saturday 20 September 2025; Hawke's Bay A&P Show - Elwood Road on Friday 24 October 2025, dated 5 August 2025

- B) That the Civic Development Subcommittee approve the following temporary road closures subject to no submissions or objections having been received in respect of the applications:
- i. **Motor Sport Event – Glenross Road - closure from outside Rapid Rural 336 to the end of the road.** The road closure will be from 9:00am to 5:00pm on Sunday, 10 August 2025. The purpose of the road closure is **to hold a Motor Sport Event.**
 - ii. **Motor Sport Event – Otene Road full length of road** - The road closure will be from 9:00am to 5:00pm on Sunday, 7 September 2025. The purpose of the road closure is **to hold a Motor Sport Event.**
 - iii. **Blossom Parade and Festival – Saturday 20 September 2025:** The purpose of the road closure is to hold a Public Event.

Set up area closures from 6:00am to 5:00pm on Parade Day include Lyndon Road East – Railway Road to Hastings Street and Karamu Road South from Southampton Street to Lyndon Road and Warren Street – just south of the Library to Lyndon Road.

Post Parade from 12:00pm to 5:00pm at Eastbourne Street - Russell Street to Warren Street.

The Festival Area closure 6:30am to 6:00pm including Heretaunga Street East from Russell Street to Hastings Street and side roads Karamu Road from Queen Street to Eastbourne Street and Warren Street from Queen Street to Eastbourne Street.

Blossom Parade Route closure from 11:30pm to 3:00pm includes– King Street and Market Street: will be closed from Queen Street to Eastbourne Street. – Russell Street: will be closed from Eastbourne Street to Queen Street; Eastbourne Street: will be closed from King Street to Hastings Street; - Queen Street: will be closed from King Street to Hastings Street
 - iv. **Annual A&P Show event - Elwood Road.** The road closure will be from **7:00am to 6:00pm on Friday, 24 October 2025.** The purpose of the road closure is to **provide pedestrian access** to the public event.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. The events are to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organiser/s.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated, and access provided through the sites as required.

- viii. The applicant/s are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.
- ix. The applicant/s have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

6. TEMPORARY ROAD CLOSURES – MOTOR SPORT EVENT – CHANGE OF DATE FOR PREVIOUSLY APPROVED EVENT LEE ROAD AND CORBIN ROAD - NOW SUNDAY 14 SEPTEMBER 2025

(Document 25/300)

The Network Controls Manager, Cat Hancock, spoke to the agenda report. There were no questions from the meeting.

Councillor Fowler/Councillor Jessup

- A) That the Civic Development Subcommittee receive the report titled Temporary Road Closures – Motor Sport Event – Change of date for previously approved event Lee Road and Corbin Road - now Sunday 14 September 2025, dated 5 August 2025.
- B) That the Civic Development Subcommittee approve the following temporary road closures subject to no submissions or objections having been received in respect of the applications:
 - i. **Lee Road and Corbin Road (Otamauri) – full length of the road on Sunday, 14 September 2025 from 9:00am to 5:30pm.**

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. The events are to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organiser/s.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated, and access provided through the sites as required.
- viii. The applicant/s are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.

- ix. The applicant/s have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

7. PROPOSED AMENDMENTS TO THE CONTESTABLE GRANTS, SPONSORSHIP AND FUNDING FRAMEWORK AND POLICY 2023-2026

(Document 25/282)

The Community Grants & Partnerships Advisor, Anna Petro, and the Community Strategies Manager, Emma Morgan, both spoke to the agenda report and responded to questions from the meeting.

Councillor Schollum/Councillor Montaperto-Hendry

- A) That the Civic Development Subcommittee receive the report titled Proposed amendments to the Contestable Grants, Sponsorship and Funding Framework and Policy 2023-2026 dated 5 August 2025.
- B) That the Civic Development Subcommittee approve the proposed amendments to the Contestable Grants, Sponsorship, and Funding Framework and Policy 2023-2026, as set out in the report in A) above.

CARRIED

8. MINOR ITEMS - *NGĀ TAKE ITI*

There were no additional business items.

9. URGENT ITEMS - *NGĀ TAKE WHAKAHIHIRI*

There were no extraordinary business items.

The meeting closed at 9.16am

Confirmed:

Chairman:

Date: