

Tuesday, 30 September 2025

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic Development Subcommittee Meeting

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Tuesday, 30 September 2025**

Venue **Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **9.30am – 9.32am**

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Kua Tae ā-tinana: **Chair:** Councillor Malcolm Dixon

Present: *Ngā KaiKaunihera*

Councillors: Michael Fowler, Henry Heke, Kellie Jessup, Hana Montaperto-Hendry and Wendy Schollum

Transportation Manager, Jag Pannu AND Environmental Consents Manager, Caleb Sutton – Subcommittee members for Item 4

Youth Council appointee: Taylor Bevan

Kei Konei: Group Manager: Community Wellbeing & Services – Rebekah Dinwoodie

Also present: Network Controls Manager – Cat Hancock
Democracy & Governance Advisor - Christine Hilton

1. APOLOGIES – NGĀ WHAKAPĀHATANGA

Councillor Heke/Councillor Schollum

That apologies for absence from Mayor Hazlehurst; Councillor Harvey; Heretaunga Takoto Noa Māori Standing Committee appointee: Elizabeth Waiwiri-Hunt and from Youth Council appointee: Zander Peterson be accepted.

CARRIED

Leave of Absence had previously been granted to Councillor Te Au-Skipworth.

2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Councillor Fowler/Councillor Schollum

That the minutes of the Civic Development Subcommittee Meeting held Tuesday 2 September 2025 be confirmed as an accurate record.

CARRIED

4. TEMPORARY ROAD CLOSURE - TOITU TE REO FESTIVAL, - HASTINGS STREET FROM MONDAY, 10 NOVEMBER 2025 AT 9:00AM TO SATURDAY, 15 NOVEMBER 2025 AT 4:00PM

(Document 25/367)

The Network Controls Manager, Cat Hancock, spoke to the agenda report and responded to any questions or points of clarification from the meeting.

Councillor Jessup/Councillor Heke

That the Civic Development Subcommittee receive the report titled Temporary Road Closure - Toitu Te Reo Festival, - Hastings Street from Monday, 10 November 2025 at 9:00am to Saturday, 15 November 2025 at 4:00pm, dated 30 September 2025.

That the Civic Development Subcommittee approve the following temporary road closures, noting that:

- the Network Controls Manager **has confirmed** all requirements have been met,
- advertising for the event **is complete**, and
- **no submissions were received**,

in respect of the application:

- i. **Toitū Te Reo Festival on Hastings Street (Heretaunga Street to Eastbourne Street).** The road closure will be from **Monday, 10 November 2025 at 9:00am to Saturday, 15 November 2025 at 4:00pm**. The purpose of the road closure is **to hold the Toitū Te Reo Festival at Toitōi**.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. The events are to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organiser.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.

- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated, and access provided through the sites as required.
- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.
- ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

5. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

Acknowledgement of the Chair:

The meeting acknowledged the work that Councillor Malcolm Dixon had undertaken as the Chair of the Civic Development Subcommittee during the 2022-2025 term. The meeting thanked him for his leadership of the Subcommittee; his inclusiveness of all the members in his role as Chair; and his support for the community - as these meetings addressed a wide range of matters from proposed temporary road closures to the allocation of funding for community events and activities and also making recommendations to council in regard to those nominated for civic honours.

The meeting closed at 9.32am

Confirmed:

Chairman:

Date: