

Thursday, 4 September 2025

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Council Meeting

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Thursday, 4 September 2025**

Venue **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **1.00pm – 3.33pm**

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Kua Tae ā-tinana: **Chair - Tiamana:** Mayor Sandra Hazlehurst
Present: **Councillors - Ngā KaiKaunihera:**
Councillors Ana Apatu, Marcus Buddo, Alwyn Corban, Malcolm Dixon, Michael Fowler, Damon Harvey, Henry Heke, Tania Kerr (Deputy Mayor), Hana Montaperto-Hendry, Simon Nixon, Wendy Schollum, Heather Te Au-Skipworth and Kevin Watkins

Kua Tatū:
In attendance: Chief Executive - Nigel Bickle
Group Manager: Infrastructure - Craig Thew
Group Manager: Planning and Regulatory Services - John O'Shaughnessy
Group Manager: Democracy and Emergency Management – Craig Cameron
Group Manager: Marketing and Communications – Naomi Fergusson
Chief Financial Officer – Graham Watson
General Counsel – Scott Smith
Waste Manager – Angela Atkins
Manager – Aquatics, Sports and Recreation – Tom Page
Public Spaces Planning Manager – Anna Sanders
Environmental Policy Manager – Anna Summerfield
Growth and Development Partnership Advisor – Megan Gaffaney
Programme Manager: Local Area Plans and Intensification – Paige Gear
Chief Risk Officer – Regan Smith
Senior Environmental Planner – Tiffany Gray
Regulatory Solutions Manager – John Payne
Animal Control Team Leader – Shane Greville
Manager: Democracy and Governance Services – Louise Stettner
Democracy and Governance Services Advisor – Caitlyn Dine
Senior Advisor, Democracy and Governance Services – Lynne Cox

Kei Konei: Reverend David Van Oeveren – The Anglican Parish of Greater Hastings (Opening Prayer)
Also present:

1. OPENING PRAYER - KARAKIA

The opening prayer was given by Reverend David Van Oeveren from The Anglican Parish of Greater Hastings.

2. APOLOGIES & LEAVE OF ABSENCE - NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI

Mayor Hazlehurst/Councillor Kerr

That leave of absence be granted to Councillor Fowler for 19 September 2025.

CARRIED

Leave of Absence had previously been granted to Councillor Jessup.

3. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

Councillors Kerr, Corban, and Montaperto-Hendry declared a conflict in relation to item 12.

4. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI

Councillor Watkins/Councillor Dixon

That the minutes of the Council Meeting held Tuesday 8 2025 be confirmed as an accurate record.

CARRIED

The below minutes were circulated after the agenda was distributed.

Councillor Watkins/Councillor Dixon

That the minutes of the Council Meeting held Thursday 31 July 2025 and Thursday 28 August 2025 be confirmed as an accurate record.

CARRIED

5. ADOPTION OF THE WASTE MANAGEMENT AND MINIMISATION BYLAW 2025

(Document ref 25/253)

Waste Manager, Angela Atkins, spoke to the report and responded to questions from the meeting.

Councillor Apatu/Councillor Nixon

- A) That Council receive the report titled Adoption of the Waste Management and Minimisation Bylaw 2025 dated 4 September 2025.
- B) That Council note the District Planning and Bylaw Subcommittee resolution at its meeting on 13 August 2025 to endorse the Waste Management and Minimisation Bylaw 2025 to Council for adoption.
- C) That Council adopt the Waste Management and Minimisation Bylaw 2025 (**Attachment 1** SW-29-2-25-317 to the report in A) above), pursuant to Section 56 of the Waste Minimisation Act

2008 which authorises territorial authorities to make bylaws for specific purposes and requires bylaws to be consistent with the territorial authority's waste management and minimisation plan.

- D) That Council delegate the Chief Executive to affix the Common Seal of the Council to the Waste Management and Minimisation Bylaw 2025.
- E) That Council revoke Clause 2.14.1 (Refuse Disposal) and Clause 10.3 (Refuse) of the existing Consolidated Bylaw 2021.
- F) That resolutions C and E come into effect 1 October 2025.
- G) That Council resolve, in terms of Sections 82 and 86 of the Local Government Act 2002 (which relate to Principals of Consultation and use of Special Consultation Procedure), that the principles set out in that section have been observed in such a manner that the Council considers is appropriate for the decisions made during the course of this meeting.
- H) That Council resolve for the purposes of Section 155 of the Local Government Act 2002, that;
 - i. A bylaw is the most appropriate way of addressing the perceived problems;
 - ii. The proposed bylaw is the most appropriate form of bylaw; and
 - iii. The proposed bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990.
- I) That Council delegate to the Chief Executive the authority to make any typographical changes or minor editorial changes for the purposes of correction or clarity, before the bylaw comes into force.
- J) That Officers forward replies to all submitters to thank them for their submissions, advise of any Council decisions in response to the submission and offer explanations based on the officer comments as amended by Council at this meeting.

CARRIED

6. FRIMLEY POOL COMPLEX UPDATE

(Document ref 25/333)

Manager – Aquatics, Sports and Recreation, Tom Page and Public Spaces Planning Manager, Anna Saunders, spoke to the report delivered a PowerPoint presentation (ref CG-17-1-01849), and responded to questions from the meeting.

Councillor Kerr/Councillor Fowler

- A) That Council receive the report titled Frimley Pool Complex Update dated 4 September 2025.
- B) That Council approves the decommissioning works at the Frimley Pool Complex, including the removal of pool infrastructure, except the grandstand and the areas return to grass.
- C) That Council approves the Chief Executive to fund the decommissioning works (estimated \$305,000) from the existing 2025/26 and 2026/27 operational budgets for Frimley Pool.
- D) That Council notes the pool plant building, change rooms, toilets, staff rooms and grandstand will be retained which doesn't preclude future recreational and sporting uses from occurring.
- E) That Council notes, following decommissioning as outlined in Resolution B) as above, and once the area is reinstated as grass, it will be classified as a Parks asset and reintegrated into Frimley Park, making it available for wider recreational use.

CARRIED

Councillor Dixon requested that his vote AGAINST the motion be recorded.

7. RECOMMENDATION FOR PLAN CHANGE 5 TO THE OPERATIVE HASTINGS DISTRICT PLAN TO BE MADE OPERATIVE

(Document ref 25/316)

Chief Executive, Nigel Bickle, provided opening comments on the report. Environmental Policy Manager, Anna Summerfield and Growth and Development Partnership Advisor, Megan Gaffaney, spoke to the report, delivered a PowerPoint presentation (ref CG-17-1-01850), and responded to questions from the meeting.

Councillor Buddo/Councillor Schollum

- A) That Council receive the report titled Recommendation for Plan Change 5 to the Operative Hastings District Plan to be Made Operative dated 4 September 2025.
- B) That Council approves Plan Change 5 for adoption with amendments as per the Environment Court Consent Order dated 7 August 2025 in accordance with Clause 17 Schedule 1 of the Resource Management Act 1991 (RMA).
- C) That Council directs officers to publicly notify that Plan Change 5 will become operative on Friday 12th September 2025 or as soon as possible thereafter being at least 5 working days after the date of notification.
- D) That Council directs officers to comply with the requirements of clause 20(4) and (5) of Schedule 1 of the Resource Management Act.

CARRIED

With the agreement of the meeting item 9 was taken out of order.

9. LOCAL AREA PLANS - ENDORSEMENT OF LOCAL AREA PLANS

(Document ref 25/326)

Programme Manager: Local Area Plans and Intensification, Paige Gear, spoke to the report and responded to questions from the meeting.

Councillor Schollum/Councillor Kerr

- A) That Council receive the report titled Local Area Plans - Endorsement of Local Area Plans dated 4 September 2025.
- B) That Council endorse the draft Local Area Plans (Attachments 2-5 as attached to the report in A) above), encompassing the:
 - i. North Local Area;
 - ii. East Local Area;
 - iii. West Local Area; and

iv. Hospital Local Area.

and note the Chief Executive will complete remaining work to finalise these documents and develop an associated Implementation Plan to complete Phases 1 and 2 of the Local Area Plan Programme.

- C) In relation to Resolution B) as above, Council notes that all Local Area Plan Programme collateral, including associated implementation plans, will be brought back to Council for an update on progress.

CARRIED

8. ENTERPRISE RISK MANAGEMENT POLICY & FRAMEWORK ANNUAL REVIEW

(Document ref 25/348)

Chief Risk Officer, Regan Smith, spoke to the report and responded to questions from the meeting.

Councillor Montaperto-Hendry/Councillor Nixon

- A) That Council receive the report titled Enterprise Risk Management Policy & Framework Annual Review dated 4 September 2025.
- B) That Council adopt the:
- i. Hastings District Council Enterprise Risk Management Policy & Framework V7, and
 - ii. Hastings District Council Strategic (Tier 1) Risk Register as at 1 July 2025.

CARRIED

10. STATE OF THE ENVIRONMENT REPORT 2020 - 2024

(Document ref 25/319)

Senior Environmental Planner – Policy, Tiffany Gray and Environmental Policy Manager, Anna Summerfield, spoke to the report and responded to questions from the meeting.

Councillor Schollum/Councillor Kerr

- A) That the report of the Senior Environmental Planner - Policy titled "State of the Environment Report 2020 - 2024" be received.
- B) Council notes that Section 35 (2) (a) of the Resource Management Act 1991, requires Council to monitor the state of the whole or any part of the environment of Hastings District to the extent that is appropriate to enable Council to effectively carry out its functions under the Act.
- C) Council notes the resolution of District Planning and Bylaws Subcommittee meeting held 13 August 2025, to recommend to Council "that the Council adopt the State of the Environment Report 2020 – 2024" (Report).
- D) Council notes the Chief Executive considers any matters highlighted in the Report, in the ongoing general management of Council.
- E) Council adopts the 'State of the Environment Report 2020 – 2024' and approves the Report for publication. (Attachment 1 ENV-02-04-25-58 to the report in A) above).

CARRIED

11. REPORT ON THE ADMINISTRATION OF HASTINGS DISTRICT COUNCIL'S POLICY AND PRACTICES IN RELATION TO THE CONTROL OF DOGS FOR THE YEAR 1 JULY 2024 TO 30 JUNE 2025

(Document ref 25/257)

Regulatory Solutions Manager, John Payne, introduced Animal Control Team Leader, Shane Greville. Mr Payne spoke to the report and responded to questions from the meeting.

Councillor Kerr/Councillor Buddo

- A) That Council receive the report titled Report on the Administration of Hastings District Council's Policy and Practices in Relation to the Control of Dogs for the year 1 July 2024 to 30 June 2025 dated 4 September 2025.
- B) That the Chief Executive give Public Notice of and make publicly available its Report on the Administration of Hastings District Council's Policy and Practices in relation to the Control of Dogs for the year 1 July 2024 to 30 June 2025 in accordance with Sections 5(1) and 5(3) of the Local Government Act 2002.

CARRIED

12. APPOINTMENT OF LIST MEMBER TO THE HASTINGS DISTRICT LICENSING COMMITTEE FOR THE ELECTION INTERREGNUM PERIOD

(Document ref 25/335)

Councillors Kerr, Corban, and Montaperto-Hendry declared a conflict of interest in relation to item 12 and left the table during its discussion.

Councillor Dixon/Councillor Watkins

- A) That Council receive the report titled Appointment of List Member to the Hastings District Licensing Committee for the Election Interregnum Period dated 4 September 2025.
- B) That Council approve the appointment of Ms Tania Kerr as a List Member of the Hastings District Licensing Committee for the Council interregnum period.

CARRIED

13. MINOR ITEMS - *NGĀ TAKE ITI*

There were no additional business items.

14. URGENT ITEMS - *NGĀ TAKE WHAKAHIHIRI*

14A. ITEM NOT ON THE AGENDA

(Document ref 25/371)

Item 14A was circulated as part of the supplementary agenda.

Mayor Hazlehurst/Councillor Schollum

- A) That Council receive the report titled Item Not On The Agenda dated 4 September 2025.
- B) That Council resolves to deal with the Agenda Item 'Report back on Matariki Governance Group (MGG) meeting on 29 August 2025' as an Urgent Agenda Item.

CARRIED

14B. REPORT BACK ON MATARIKI GOVERNANCE GROUP (MGG) MEETING OF 29 AUGUST 2025

(Document ref 25/377)

Item 14B was circulated as part of the supplementary agenda.

Chief Executive, Nigel Bickle, spoke to the report and responded to questions from the meeting.

Mayor Hazlehurst/Councillor Buddo

- A) That Council receive the report titled Report back on Matariki Governance Group (MGG) meeting of 29 August 2025 dated 4 September 2025.
- B) That Council note that good progress is being made by the Regional Recovery Agency (RRA) and the HB Regional Economic Development Agency (REDA) identifying a small set of shared regional priorities that are intended to be the focus of regional collaboration and form the basis of the refreshed REDA work programme.
- C) That Council note that the incoming Council will be briefed on the work to establish regional priorities as soon as practical given the importance of this work in informing a new Letter of Expectations for REDA and the skills and experience of the staff that the HBREDA Board and interim CE will need to appoint to deliver on behalf of the region. The recruitment process needs to begin before the end of the year so the refreshed REDA is in a good position to take ownership of new priorities and work programmes from 1 April 2026 (the end of the current transition period from the existing work programme to a refreshed and re-focused work programme).

CARRIED

15 RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEMS 16, 17, 18 AND 19

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Schollum/Councillor Harvey

Item 19 - That Greg Tims, be permitted to be present after the public has been excluded because of their knowledge of matters pertaining to agenda item 19, that would assist Council in making its decision.

CARRIED

Councillor Schollum/Councillor Harvey

THAT the public now be excluded from the following parts of the meeting, namely;

- 16 Divestment Opportunity - Medium Density Housing Activation**
- 17 Horse of the Year (HB) Ltd Shareholding**
- 18 Risk and Assurance Committee Independent members remuneration**
- 19 CE Matters (supplementary agenda circulated separately) (minutes circulated separately)**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION
16 Divestment Opportunity - Medium Density Housing Activation	<p>Section 7 (2) (h)</p> <p>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>The Report discusses potential divestment of a Council asset in which the report recommends taking the land to market which would benefit potential responders if it was in the public domain at this time.</p>	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.
17 Horse of the Year (HB) Ltd Shareholding	<p>Section 7 (2) (h)</p> <p>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7 (2) (i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>To protect Council's strategic shareholding position as negotiations on shareholding are held.</p>	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

18	Risk and Assurance Committee Independent members remuneration	Section 7 (2) (a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. To protect the privacy of individuals concerned to allow a free and frank discussion.	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.
19	CE Matters	Section 7 (2) (a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

CARRIED

The meeting adjourned at 2.51pm and resumed in public excluded at 3.04pm.

The meeting closed at 3.33pm

Confirmed:

Chairman:

Date: