

Thursday, 18 September 2025

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Performance and Monitoring Committee Meeting

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Thursday, 18 September 2025**

Venue **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **9.00am – 11.30am**

Ngā Minitī

Minutes

Te Rārangi Upoko

Table of Contents

Item	Page No.
1. Opening prayer - <i>Karakia</i>	1
2. Apologies & Leave of Absence - <i>Ngā Whakapāhatanga me te Wehenga ā-Hui</i>	2
3. Conflicts of Interest - <i>He Ngākau Kōnatunatu</i>	2
4. Confirmation of Minutes - <i>Te Whakamana i Ngā Minitī</i>	2
5. Hawke's Bay Tourism Statement of Intent 2025/26	2
6. Health, Safety & Wellbeing Annual Report	3
7. Unaudited financial year end results 30 June 2025	3
8. Minor Items - <i>Ngā Take Iti</i>	4
9. Urgent Items - <i>Ngā Take Whakahihiri</i>	4
10. Recommendation to Exclude the Public from Item 11	4

Ngā Minitī

Minutes

	Chair: Councillor Michael Fowler
	Councillors: Ana Apatu, Marcus Buddo (Deputy Chair), Alwyn Corban, Malcolm Dixon, Damon Harvey, Kellie Jessup, Tania Kerr, Hana Montaperto-Hendry, Simon Nixon, Wendy Schollum and Heather Te Au-Skipworth
<i>Kua Tae ā-tinana:</i>	
Present:	Mayor Sandra Hazlehurst
	Hastings District Rural Community Board appointee: Isabelle Crawshaw (<i>present for part of meeting</i>)

	Chief Executive - Nigel Bickle
	Deputy Chief Executive – Bruce Allan (Lead)
	Group Manager: Infrastructure - Craig Thew
	Chief Financial Officer – Graham Watson
	Financial Controller – Aaron Wilson
<i>Kua Tatū:</i>	Group Manager: People & Capability - Bronwyn Bayliss
In attendance:	Group Manager: Community Wellbeing & Services – Rebekah Dinwoodie
	Group Manager: Marketing, Communications & Engagement – Naomi Fergusson
	Legal Counsel - Scott Smith
	Health, Safety & Wellbeing Manager – Jennie Kuzman
	Democracy & Governance Advisor - Christine Hilton
	Democracy & Governance Advisor – Caitlyn Dine

<i>Kei Konei:</i>	• Chief Executive, Hawke’s Bay Tourism Limited - Hamish Saxton (Item 5)
Also present:	• Chair, Hawke’s Bay Tourism Industry Association and member of HB Tourism Board – Kristine Larnar (Item 5)

1. OPENING PRAYER - KARAKIA

The opening prayer was given by Councillor Jessup.

2. APOLOGIES & LEAVE OF ABSENCE - *NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI*

Councillor Kerr/Councillor Schollum

That Apologies for Absence from Councillors Heke and Watkins and an Apology for Lateness from Hastings District Rural Community Board appointee: Isabelle Crawshaw be accepted.

That Leave of Absence for 23 September 2025 be granted to Councillor Te Au-Skipworth.

CARRIED

3. CONFLICTS OF INTEREST - *HE NGĀKAU KŌNATUNATU*

There were no declarations of conflicts of interest.

4. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Councillor Dixon/Councillor Buddo

That the minutes of the Performance & Monitoring Committee Meeting held Thursday 24 July 2025 be confirmed as an accurate record.

CARRIED

5. HAWKE'S BAY TOURISM STATEMENT OF INTENT 2025/26

(Document 25/317) (Attachment circulated in separate document)

Hamish Saxton, Chief Executive of Hawke's Bay Tourism Limited and Chair, Hawke's Bay Tourism Industry Association and member of HB Tourism Board, Kristine Lerner, both addressed the meeting and spoke to the report and the attachment (*STR-6-19-2-25-34*) being the Hawke's Bay Tourism Statement of Intent for 2025/26. Hamish, Kristine and officers responded to questions from the meeting.

Councillor Nixon/Councillor Kerr

- A) That the Performance and Monitoring Committee receive the report titled Hawke's Bay Tourism Statement of Intent 2025/26 dated 18 September 2025.
- B) That the Committee receives the Hawke's Bay Tourism Limited Statement of Intent for 2025/26 in accordance with the Funding Agreement.

CARRIED

6. HEALTH, SAFETY & WELLBEING ANNUAL REPORT

(Document 25/144)

The Health, Safety & Wellbeing Manager, Jennie Kuzman, spoke to the agenda report and responded to questions from the Committee.

Councillor Schollum/Councillor Buddo

That the Performance and Monitoring Committee receive the report titled Health, Safety & Wellbeing Annual Report dated 18 September 2025.

CARRIED

During the meeting there had been technical issues in regard to recording the sound aspect of the livestreaming. There was an adjournment at this point while officers attempted to address this matter. Unfortunately this problem was unable to be fixed during the meeting.

The meeting adjourned for morning tea at 9.40am
And resumed at 10.25am

Hastings District Rural Community Board appointee: Isabelle Crawshaw joined the meeting at 10.00am.

7. UNAUDITED FINANCIAL YEAR END RESULTS 30 JUNE 2025

(Document 25/379) (A power point presentation was also shown – this had been circulated as a Supplementary attachment prior to the meeting)

The Chief Financial Officer, Graham Watson made some initial opening comments as background to this item.

The Financial Controller, Aaron Wilson, and Group Manager: Infrastructure: Craig Thew spoke to the agenda report. They also spoke to the supplementary attachment “Draft 2024/25 Financial Result” that had been circulated prior to the meeting, and which was shown as a power point presentation (CG-17-4-00267) - this included both financial and Infrastructure slides - and officers responded to questions from the Committee. The above presentation was uploaded to the council website following the meeting.

Hastings District Rural Community Board appointee: Isabelle Crawshaw left the meeting at 10.42am and rejoined the meeting at 10.47am. She then withdrew from the meeting following the end of this item.

Mayor Hazlehurst/Councillor Nixon

- A) That the Performance and Monitoring Committee receive the report titled Unaudited financial year end results 30 June 2025 dated 18 September 2025.
- B) That, on behalf of Council, the Chief Executive was asked to thank council staff for their ongoing efforts which had resulted in savings during the 2024/25 financial year.

CARRIED

8. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

9. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

10. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 11

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Buddo/Councillor Apatu

THAT the public now be excluded from the following parts of the meeting, namely;

11 Legal Oversight - Higher Risk Litigation

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION
11 Legal Oversight - Higher Risk Litigation	Section 7 (2) (g) The withholding of the information is necessary to maintain legal professional privilege. Section 7 (2) (i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). To protect council's negotiation position and legally privileged advice.	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

CARRIED

The meeting closed at 11.30am



Confirmed:

Chairman:

Date:

Chief Executive _____ Date: _____
Nigel Bickle