

Tuesday, 30 September 2025

Administered by Hastings District Council

Joint Hastings District, Central Hawke's Bay District & Napier City Councils

Transitional Governance Group Meeting

(Hawke's Bay Water Services Council Controlled Organisation (WSSCO) Project)

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Tuesday, 30 September 2025**

Te Wāhi:
Venue: **The Small Exhibition Room
Napier War Memorial Centre
48 Marine Parade
Napier**

Time start – end: **3:00 PM – 4.52 PM**

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Te Rārangi Upoko

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(Hawke's Bay Water Services Council Controlled Organisation (WSCCO) Project)

Ngā Minitī

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Kua Tae ā-tinana: **Independent Chair:** Jon Nichols

Present:

Members:

Hastings District Council

Mayor Sandra Hazlehurst (HDC)

Cr Michael Fowler (HDC)

Napier City Council

Cr Keith Price (NCC)

Central Hawke's Bay District Council

Mayor Alex Walker (CHBDC)

Kua Tatū:

In attendance:

Chief Executive - Nigel Bickle (HDC)

Deputy Chief Executive - Bruce Allan (HDC)

Chief Financial Officer - Graham Watson (HDC)

Senior Advisor: Democracy & Governance Services - Lynne Cox (HDC)

Chief Executive - Doug Tate (CHBDC)

Director – Organisational Planning - Donna Harvey (CHBDC)

Project Convenor, HB Regional Recovery Agency - Andrew Lebioda (NCC)

Kei Konei:

Also present:

Holly Donald (HB Regional Recovery Agency) – via zoom

Chair, Jon Nichols welcomed everyone to the meeting and was looking forward to undertaking the role as Chair for this Group.

Mayor Walker (CHBDC) opened the meeting with a karakia.

1. APOLOGIES – *NGĀ WHAKAPĀHATANGA*

Mayor Hazlehurst/Councillor Fowler

That apologies for absence from Councillor Muggeridge (CHBDC) and Mayor Wise (NCC) be accepted.

CARRIED

2. CONFLICTS OF INTEREST - *HE NGĀKAU KŌNATUNATU*

Chair, Jon Nichols declared a conflict of interest in regards to item 7.

3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Mayor Hazlehurst/Mayor Walker

That the minutes of the Transitional Governance Group held Tuesday 16 September 2025 be confirmed as an accurate record.

CARRIED

4. HBWSCCO PROJECT PLAN

(Document 25/411)

Director – Organisational Planning, (CHBDC), Donna Harvey spoke to the report and along with Andrew Lebioda responded to questions from the Group.

It was noted that no further decisions will be made by the Transitional Governance Group until after the Local Government Elections and the new members have been sworn in.

Mayor Walker/Mayor Hazlehurst

- A) That the Transitional Governance Group receive the report titled HBWSCCO Project Plan dated 30 September 2025.
- B) That the Transitional Governance Group:
 - i. Notes that the Project Plan is a living document and will evolve and be further refined over the course of the project.
 - ii. Notes that the Project Plan and progress updates are to be reported monthly to the TGG and PSG, as outlined in clause 4.7(a) of the Heads of Agreement.
 - iii. Notes that, while the Project Steering Group (PSG) is formally responsible for approving the Project Plan, the TGG is responsible for providing direction to the PSG in relation to the plan, as outlined in clause 4.4(a) of the Heads of Agreement.

- iv. Directs Chief Executives of the Councils to commence the recruitment process for the Establishment Chief Executive of the WSCCO, in discussion with the TGG Independent Chair.
- C) That a one page work plan is created for the members of the Transitional Governance Group (TGG) that sets out the key deliverables and tasks of the TGG and the Shareholder Representative Forum (SRF) when it is established.

CARRIED

5 RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEMS 6 AND 7

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Mayor Hazlehurst/Mayor Walker

THAT the public now be excluded from the following parts of the meeting, namely;

6 HBWSCCO Establishment Advisory Board Remuneration

7 HBWSCCO Establishment Advisory Board Appointments

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION
6 HBWSCCO Establishment Advisory Board Remuneration	Section 7 (2) (a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. To protect the privacy of individuals.	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.
7 HBWSCCO Establishment Advisory Board Appointments	Section 7 (2) (a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. To protect the privacy of individuals.	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

CARRIED

The meeting closed at 4.52pm

Confirmed:

Chair:

Date: