

Thursday, 11 December 2025

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council**

**Community & Civic Futures Subcommittee Meeting**

*Kaupapataka*

# Agenda

*Te Rā Hui:*  
Meeting date: **Thursday, 11 December 2025**

*Te Wā:*  
Time: **8:30 AM**

*Te Wāhi:*  
Venue: **Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

*Te Hoapā:*  
Contact: **Democracy and Governance Services  
P: 06 871 5000 | E: [democracy@hdc.govt.nz](mailto:democracy@hdc.govt.nz)**

*Te Āpiha Matua:*  
Responsible  
Officer: **Group Manager: Community Wellbeing & Services - Rebekah  
Dinwoodie**

## Community & Civic Futures Subcommittee

A Subcommittee of the Strategy and Policy Committee.

### Fields of Activity

The Community & Civic Futures Subcommittee is responsible for making delegated decisions and advising the Strategy and Policy Committee by;

- 1) Assisting Council in the allocation of Community Grants by;
  - a) Reviewing applications for Community Grants.
  - b) Setting appropriate performance measures to assist in the measurement of delivery of activities funded from Grants.
  - c) Allocation of grant funding within the budget allocation.
- 2) Assisting Council by reviewing and considering submissions and deciding applications for temporary closure of roads.
- 3) Recommending to Council the appointment of trustees to Te Mata Park Trust Board.
- 4) Recommending to Council the appointment of directors to Hastings District Holdings Limited.
- 5) Recommending to Council the appointment of List Members to the District Licensing Committee.
- 6) Assisting Council by reviewing, considering nominations and recommending recipients of Civic Awards.
- 7) Providing guidance and oversight to Council officers in the development of strategies and delivery of activities in the community that deliver improved wellbeing outcomes.
- 8) Providing guidance and oversight to Council Officers in the delivery of Council safety and security investments & initiatives to improve community wellbeing and sense of feeling safe and welcome.
- 9) Providing guidance and oversight to Council Officers in the delivery of major Council and Council enabled Events.
- 10) Providing guidance and oversight to Council Officers in the active promotion of Hastings as a Visitor Destination.

### Membership

- 10 Councillors.
- 1 Heretaunga Takoto Noa Māori Standing Committee Member appointed by Council.
- Group Manager: Planning and Regulatory Services to be a member only when the Subcommittee is recommending the appointment of List Members to the Hastings District Licensing Committee.
- The Transportation Manager to be a member only when the Subcommittee is making a decision on applications for temporary closure of roads.
- The Environmental Consents Manager to be a member only when the Subcommittee is making a decision on applications for temporary closure of roads.

- The Chair of the Te Mata Park Trust Board to be a member only when the Subcommittee is making a decision on appointments to the Te Mata Park Trust Board.
- The Chief Financial Officer to be a member only when the Subcommittee is making a decision on appointments to the boards of any Council Controlled Organisations.
- Chair appointed by the Mayor or Council.
- 2 Youth Council Members appointed by Council (non-voting)

## Quorum

A minimum of 4 members - for Subcommittee meetings where the agenda items only address proposed temporary road closure applications (when there are no submitters).

A minimum of 7 members for all other meetings of the Subcommittee.

### DELEGATED POWERS

- 1) Authority to exercise all Council's powers, functions and authorities (except where prohibited by law or otherwise delegated) in relation to the allocation of grant funding within the budget allocation.
- 2) All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.
- 3) Recommend to Council the appointment of Trustees to Te Mata Park Trust Board in accordance with the policy on Appointment of Trustees for Te Mata Park Trust Board, and the provisions of section 57 of the Local Government Act 2002.
- 4) Recommend to Council the appointment of director positions for Hastings District Holdings Limited in accordance with the Council's Policy on Appointment and Remuneration of Directors for Council Organisations.
- 5) Recommend to Council the recipients of Civic Awards.
- 6) Recommend to Council the appointment of List Members to the Hastings District Licensing Committee in accordance with the policy on the appointment of members for the District Licensing Committee, and the provisions of Sections 192 – 194 of the Sale and Supply of Alcohol Act 2012.

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**Community & Civic Futures Subcommittee Meeting**

*Kaupapataka*

# Agenda

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*Mematanga:*

Membership:

*Koromatua*

**Chair:** Councillor Hana Montaperto-Hendry

*Ngā KaiKaunihera*

**Councillors:** Alwyn Corban, Siiam Daniel, Stephen Gibson, Kellie Jessup, Yvonne Lorkin, Elisha Milmine, (Deputy Chair), Henare O’Keefe, Nicholas Ratcliffe, Heather Te Au-Skipworth

Mayor Wendy Schollum

Heretaunga Takoto Noa Māori Standing Committee appointee: vacancy

Transportation Manager, Jag Pannu AND  
Environmental Consents Manager, Caleb Sutton – Subcommittee  
members for Item 4

Two (non-voting) Youth Council appointees: vacancies

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*Tokamatua:*

Quorum:

4 members - for meetings where the agenda items only address  
proposed temporary road closure applications (if no submitters).

7 members - for all other meetings of the Subcommittee.

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*Apiha Matua*

Officer Responsible:

Rebekah Dinwoodie – Group Manager: Community Wellbeing & Services

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*Te Rōpū Manapori me te  
Kāwanatanga*

Democracy &

Governance Services:

Christine Hilton (Extn 5633)

## *Te Rārangi Take*

# Order of Business

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### *Apologies – Ngā Whakapāhatanga*

- 1.0** At the close of the agenda no apologies had been received.  
At the close of the agenda no requests for leave of absence had been received.
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### **2.0** *Conflict of Interest – He Ngākau Kōnatunatu*

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

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### **3.0** *Confirmation of Minutes – Te Whakamana i Ngā Minitī*

This is the first meeting of the triennium so there are no previous minutes to be confirmed.

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### **4.0** *Temporary Road Closures - Triathlon - Percival Road on Monday, 2 March 2026; Firefighter Challenge - on 9-12 April 2026 - Te Mata Road - Duart Road to Columba Way* **7**

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### **5.0** *Minor Items – Ngā Take Iti*

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### **6.0** *Urgent Items – Ngā Take Whakahihiri*

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Thursday, 11 December 2025

Item 4

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga***Hastings District Council: Community & Civic Futures Subcommittee Meeting***Te Rārangi Take*

# Report to Community & Civic Futures Subcommittee

Nā:  
From: **Cat Hancock, Network Controls Manager**

Te Take:  
Subject: **Temporary Road Closures - Triathlon - Percival Road on Monday, 2 March 2026; Firefighter Challenge - on 9-12 April 2026 - Te Mata Road - Duart Road to Columba Way**

## 1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is to obtain a decision from the Civic Development Subcommittee regarding the following temporary road closure/s as requested below. This request arises from the need to inform and gain the approval of Hastings District Council (“the Council”) in order to comply with the legal process to temporarily close the road/s listed below:
- Temporary Road Closure – Percival Road on Monday 2 March 2026. The purpose of the road closure is **to hold a Sport Event**.
- Temporary Road Closure – for the **2026 North Island Firefighter Challenge Event** – Te Mata Road from Duart Road to Columba Way – From Thursday 9 April 2026 to Sunday 12 April 2026. The purpose of the road closure is **to hold a Sport Event**.
- 1.2 The events have been advertised on Monday 24 November 2025. Submissions will close Monday 8 December 2025 prior to the committee meeting. If there are no submissions in opposition to the closures and subject to the recommended conditions the activities can proceed and be undertaken in a safe and controlled environment. The risks associated with the closure/s can then be minimised and safely managed to Council’s satisfaction.
- 1.3 As part of the notification process for the proposed temporary road closure/s, representatives visited each of the persons deemed to be affected by the proposed closure/s. This is an important part of each proposed temporary road closure and is undertaken by the respective applicant involved. Details of the consultation undertaken in regard to the above proposed temporary road closure/s are set out under the consultation section of this report.

## 2.0 Recommendations - Ngā Tūtohunga

- A) That the Civic Development Subcommittee receive the report titled Temporary Road Closures - Triathlon - Percival Road on Monday, 2 March 2026; Firefighter Challenge - on 9-12 April 2026 - Te Mata Road - Duart Road to Columba Way.
- B) That the Civic Development Subcommittee approve the following temporary road closure/s subject to no submissions or objections having been received in respect of the application/s:
  - i. **Sports Event – Percival Road** – closure along Sports Park Frontage from Northern Gate Entrance to Church Entrance on South side of Sports Park. The Road closure will be from 8:30am to 11:00am on **Monday, 2 March 2026**. The purpose of the road closure is to hold a **Triathlon Sports Event**.
  - ii. **Public Event – Te Mata Road – the closures from Duart Road to Columba Way**. The road closure will be from 12:00am Thursday 9 April 2026 to 4:00pm Sunday, 12 April 2026– dates **9-12 April 2026**. The purpose of the road closures is to hold the **2026 North Island Firefighter Challenge**.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. The event/s are to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM) or New Zealand Guide to Temporary Traffic Management (NZGTTM).
- ii. The Traffic Management Plan/s including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plan/s must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organiser/s.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicant/s are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.
- ix. The applicant/s have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

## 3.0 Background – Te Horopaki and Discussion – Te Matapakitanga

- 3.1 This report covers the application to hold event/s, being:



Temporary Road Closure – Percival Road (Sports Park Frontage) on **Monday, 2 March 2026**. The **purpose of the road closure is to hold a Sport Event**. This will be the **first** (1-day) temporary closure of this/these sections of road during the **2026 calendar year**. (The average daily traffic count on this road is **2588** vehicles).

Temporary Road Closure – for the **2026 North Island Firefighter Challenge Event** – Te Mata Road from Duart Road to Columba Way – From Thursday 9 April 2026 to Sunday 12 April 2026. The purpose of the road closure is **to hold a Sport Event**. This will be the **first** (4-day) temporary closure of this/these sections of road during the **2026 calendar year**. (The average daily traffic count on this road is **4758** vehicles).

The above temporary road closure/s will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM), or New Zealand Guide to Temporary Traffic Management (NZGTTM).

- 3.2 Traffic Management Plans (TMP) are to be submitted to the Hastings District Council and the TMPs will be approved for implementation, subject to the temporary road closure/s application/s being approved.
- 3.3 A temporary road closure checklist, set out under the consultation section of the report, details the necessary items that the organiser/s need to submit as part of their application/s for the above proposed temporary road closure/s.
- 3.4 GIS maps showing the extent of the proposed temporary road closure are attached (**Attachments 1 and 2**).
- 3.5 At the time of writing this report there were no planned road works that will affect or impact the above proposed temporary road closure/s.

#### 4.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 4.1 Option A is the preferred option. It recommends the Subcommittee approve the temporary road closure/s detailed above, subject to conditions that will ensure public safety is maintained.

Temporary road closure options listed below:

- **Option A:** Approve the temporary road closure/s detailed above.
- Advantages: The event can proceed and contribute to the safe use of roading within the district for the proposed event/s.
- Disadvantages: Traffic will be impeded for a short period of time on specific road/s.
- **Option B:** Do not approve the temporary road closure/s detailed above.
- Advantages: Traffic will not be impeded.
- Disadvantages: The proposed event/s may need to be cancelled.

#### 5.0 Next steps – Te Anga Whakamua

- 5.1 See above for options related to the proposed temporary road closure/s.

#### Attachments:

1	Triathlon Event 2026 Percival Road	CG-18-11-00001
2	2026 NI Firefighter Challenge Te Mata Road	CG-18-11-00003

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## Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

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### Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

[Link to the Council's Community Outcomes – Ngā Hononga ki Ngā Putanga ā-Hapori](#)

This proposal promotes the social wellbeing of communities in the present and for the future.

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### Māori Impact Statement - *Te Tauākī Kaupapa Māori*

There are no known impacts for Tangata Whenua.

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### Sustainability - *Te Toitūtanga*

There are no known impacts for sustainability.

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### Financial considerations - *Ngā Whakaarohanga Ahumoni*

The advertising cost for these event/s is being met by the organiser/s of the events: Triathlon Hawke's Bay and United Fire Brigades Association of New Zealand Incorporated.

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### Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

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### Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

The organisers of the proposed events have been in contact with affected parties/residents. They advise that no issues have been raised to date regarding the above proposed temporary road closures.

Documents received in regard to the applications are set out at the end of this section.

Each proposed temporary road closure/s have been posted on the Council website and formal public notification were published in the Hawke's Bay Today newspaper as follows:

The two proposed road closure applications (Percival Road and Te Mata Road) were advertised on **Monday, 24 November 2025**. The time frame for responses **will close on Monday, 8 December 2025 at 4:00pm**.

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If the road closure/s are approved, final formal public notification will be published in the Hawke's Bay Today newspaper.

Items received:	<b>Triathlon Event.</b> (Percival Road)	<b>26 Firefighter</b> NI Challenge Event (Te Mata Road)
Road Closure application	Yes	Yes
Traffic Management Plan	Yes	Yes
Road Bond	NA	NA
Resident Visiting Form	Yes	TBA
Event Safety plan	TBA	Yes

## Risks

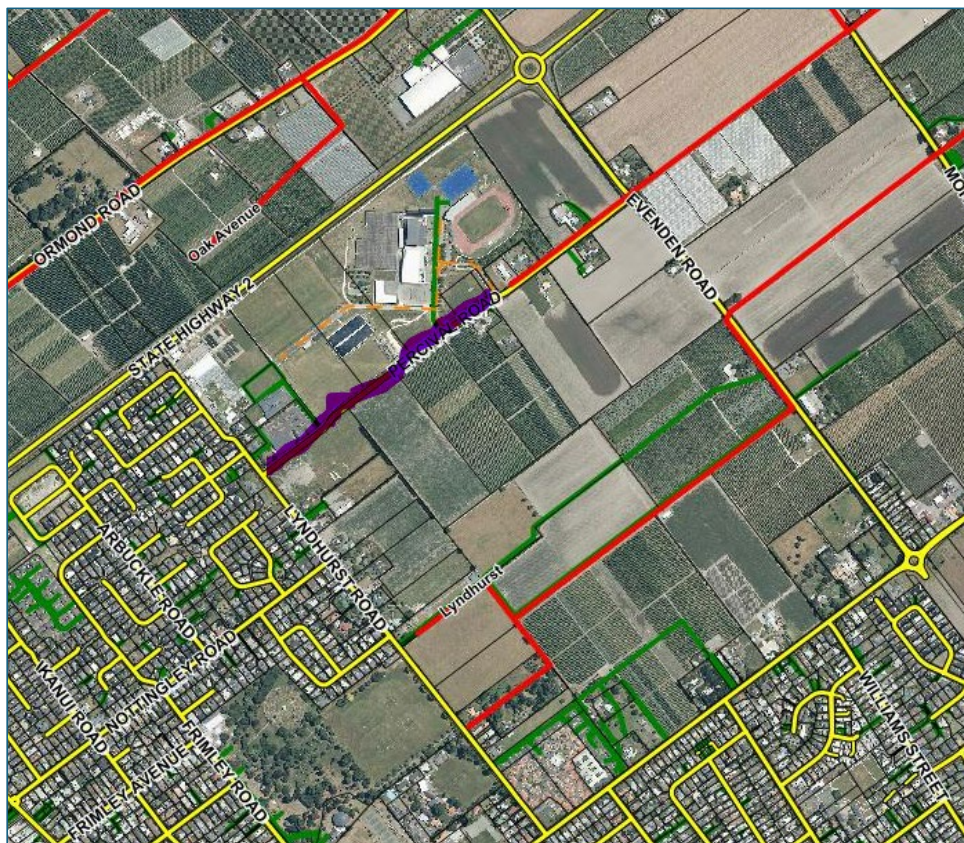
Opportunity: To seek a temporary road closure for the purpose of a motor sports event:

REWARD – <i>Te Utu</i>	RISK – <i>Te Tūraru</i>
Following an assessment of the risks involved in holding an event of this type organisers have applied for a temporary road closure to ensure the safety of the public.	Safety (public)

## Rural Community Board – *Te Poari Tuawhenua-ā-Hāpori*

There are no implications for the Rural Community Board:

## Triathlon Event 2026 – Percival Road – Road Closure





## 2026 NI Firefighter Challenge – Te Mata Road – Closure – Duart Road to Columba Way

