

Tuesday, 2 December 2025

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Council Meeting

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Tuesday, 2 December 2025**

Venue **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **2.00pm – 2.39pm**

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Kua Tae ā-tinana: *Tiamana:*
Present: Chair: Mayor Wendy Schollum

Ngā KaiKaunihera:

Councillors:-Alwyn Corban, Siiam Daniel, Michael Fowler (Deputy Mayor), Stephen Gibson, Kellie Jessup, Yvonne Lorkin, Elisha Milmine, Hana Montaperto-Hendry, Simon Nixon, Derek Nowell-Usticke, Henare O’Keefe, Nicholas Ratcliffe, Callum Ross, Heather Te Au-Skipworth and Kevin Watkins

Kua Tatū:
In attendance: Chief Executive - Nigel Bickle
Deputy Chief Executive - Bruce Allan
Group Manager: Infrastructure - Craig Thew
Group Manager: Democracy and Emergency Management – Craig Cameron
Pou Ahurea Matua: Principal Advisor: Relationships, Responsiveness and Heritage – Petera Hakiwai
Advisor – Asset Management – Colin Hosford
Media Communications Advisor – Nicki Harper
Manager: Democracy and Governance Services – Louise Stettner
Democracy and Governance Advisor – Christine Hilton
Democracy and Governance Advisor – Caitlyn Dine

1. OPENING PRAYER - KARAKIA

The opening prayer was given by Petera Hakiwai, Pou Ahurea Matua: Principal Advisor: Relationships, Responsiveness and Heritage.

2. APOLOGIES & LEAVE OF ABSENCE - NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI

Councillor O'Keefe/Councillor Lorkin

That leave of absence be granted to:

Councillor Fowler for 27 February to 26 March 2026

Councillor Montaperto-Hendry for 5 December 2025.

CARRIED

3. **CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU**

There were no declarations of conflicts of interest.

4. **CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI**

There were no minutes to be confirmed.

5. **HASTINGS DISTRICT COUNCIL GOVERNANCE STRUCTURE AND COUNCILLOR APPOINTMENTS TO COMMITTEES AND SUBCOMMITTEES**

(Document ref 25/445)

Mayor Schollum noted that Councillor O’Keefe will replace Councillor Lorkin on the Heretaunga Takoto Noa Māori Standing Committee.

Group Manager: Democracy and Emergency Management, Craig Cameron, spoke to the report and responded to questions from the meeting.

Councillor Watkins/Councillor Jessup

- A) That Council receive the report titled Hastings District Council Governance Structure and Councillor Appointments to Committees and Subcommittees dated 2 December 2025.
- B) That Council note the Mayor’s governance structure for the 2025-2028 Council triennium in accordance with Section 41A (3) of The Local Government Act 2002 (The Act) which stipulates the Mayoral powers to establish committees of Council. (Attachment 1 CG-18-01-00013).
- C) That Council note the Mayor’s appointments to Council Committees and Subcommittees in accordance with Section 41A (3) of The Act which stipulates the Mayoral powers to appoint the chairperson of a committee and make this appointment before other members of the committee are determined.

Committee	Chair	Deputy Chair
Performance and Monitoring Committee	Cr Fowler	Cr Ross
Strategy and Policy Committee	Cr Te Au-Skipworth	Cr Milmine
Hearings Committee	External Appointment	Cr Corban

Risk and Assurance Committee	External Appointment	Cr Nowell-Usticke
Heretaunga Takoto Noa Māori Standing Committee	External Appointment	N/A
Chief Executive Performance Committee	Mayor	N/A
Community and Civic Futures Subcommittee	Cr Montaperto-Hendry	Cr Milmine
Infrastructure Delivery Subcommittee	Cr Watkins	Cr Ross
Rural Community Board	Elected by the Board	Elected by the Board

- D) That Council resolve appointments to Council Committees and Subcommittees included in the Council governance structure for the 2025-2028 Council triennium as listed in the Attachment. (Attachment 2 CG-18-01-00015).

CARRIED

6. APPOINTMENT OF COUNCILLORS TO EXTERNAL ORGANISATIONS FOR THE 2025-2028 TRIENNIUM

(Document ref 25/467)

Mayor Schollum noted that Councillor O’Keefe will replace Councillor Lorkin as member on the Community Liaison Group – HB Prison).

Group Manager: Democracy and Emergency Management, Craig Cameron, spoke to the report and responded to questions from the meeting.

Councillor O’Keefe/Councillor Lorkin

- A) That Council receive the report titled Appointment of Councillors to External Organisations for the 2025-2028 Triennium dated 2 December 2025
- B) That Council adopt the Mayor’s recommendations for appointments of Councillors to external organisations (Attachment 1 CG-18-01-000-17).

CARRIED

7. COUNCIL ELECTED MEMBERS REMUNERATION DETERMINATION

(Document ref 25/441)

Group Manager: Democracy and Emergency Management, Craig Cameron, spoke to the report and responded to questions from the meeting.

Councillor Milmine/Councillor O'Keefe

- A) That Council receive the report titled Council Elected Members Remuneration Determination dated 2 December 2025.
- B) That Council endorse the allocation of the 2025/2026 post-election remuneration pool set by the Remuneration Authority for Hastings District Councillors (noting that the Mayoral remuneration is set directly by the Remuneration Authority).

Deputy Mayor and Chair of Committee (whole Council) (1)	\$100,016
Chair of Committee (whole Council) (1)	\$ 80,137
Deputy Chair of Committee (whole Council) (2)	\$ 68,334
Chair of Subcommittee (2)	\$ 72,062
Deputy Chair of Risk and Assurance Committee (1)	\$ 65,228
Councillors with no additional responsibilities (8)	\$ 62,122

CARRIED

8. REMUNERATION OF EXTERNAL APPOINTMENTS TO COMMITTEES AND SUBCOMMITTEES

(Document ref 25/447)

Group Manager: Democracy and Emergency Management, Craig Cameron, spoke to the report and responded to questions from the meeting.

Councillor Fowler/Councillor Ratcliffe

- A) That Council receive the report titled Remuneration of External Appointments to Committees and Subcommittees dated 2 December 2025.
- B) That Council approve the schedule of payments as follows for external appointments to committees and subcommittees: -

\$18,016 per annum for the external appointed committee Chairs to:

- Hearings Committee
- Heretaunga Takoto Noa Māori Standing Committee

\$520 per committee/subcommittee meeting and \$104 per hour for attendance at workshops/site visits for external appointed Committee and Subcommittee members.

Travel expenses and vehicle kilometre allowance to be paid on the same terms as set out in the Elected Members Expenses and Allowances Policy.

- C) That Council notes that the names for all other external appointments with voting rights will be notified at a Council meeting in early 2026, once the appropriate selection processes have been completed.

CARRIED

9. ADOPTION OF HASTINGS DISTRICT COUNCIL COMMITTEE AND RURAL COMMUNITY BOARD REGISTER OF DELEGATIONS, 2025-2028

(Document ref 25/457)

Group Manager: Democracy and Emergency Management, Craig Cameron, spoke to the report and responded to questions from the meeting.

Councillor Fowler/Councillor Te Au-Skipworth

- A) That Council receive the report titled Adoption of Hastings District Council Committee and Rural Community Board Register of Delegations, 2025-2028 dated 2 December 2025.
- B) That Council adopt the 'Committee and Rural Community Board Register of Delegations 2025-2028' (Attachment 1 CG-18-01-00016).

CARRIED

10. ELECTED MEMBERS' EXPENSES AND ALLOWANCES POLICY

(Document ref 25/452)

Manager, Democracy and Governance Services, Louise Stettner, spoke to the report and responded to questions from the meeting.

Councillor Fowler/Councillor Milmine

- A) That Council receive the report titled Elected Members' Expenses and Allowances Policy dated 2 December 2025.
- B) That Council adopts the Policy on Elected Members' Allowances and Expenses 2025 (Attachment 1 CG-18-01-00014).

CARRIED

Councillor Gibson abstained from voting.

11. REQUEST TO TRANSFER OWNERSHIP OF THE CHESTERHOPE ROAD - RIVERBANK RESERVE.

(Document ref 25/427)

Group Manager: Infrastructure, Craig Thew and Advisor – Asset Management, Colin Hosford, spoke to the report and responded to questions from the meeting.

Mayor Schollum/Councillor Watkins

- A) That Council receive the report titled Request to transfer ownership of the Chesterhope Road - Riverbank Reserve.
- B) That Council approve the request to transfer ownership of the Chesterhope Road Esplanade Reserve (Lot 4 DP 10514) to the Hawke's Bay Regional Council (HBRC) under Section 237 D of the Resource Management Act 1991.
- C) That should the transfer of ownership under Section 237 D of the Resource Management Act 1991 prove unsuccessful, Council agrees to grant an easement to HBRC to undertake flood protection works on the Chesterhope Road Esplanade Reserve, subject to meeting the requirements of Section 48 of the Reserves Act 1977.
- D) That the Chesterhope Road Esplanade Reserve be made available for HBRC approved flood protection purposes.
- E) That Council delegate to the Chief Executive the authority to complete the negotiations to make the land available to HBRC for the flood control works at no external cost to Council.

CARRIED

12. PROPOSED AMENDMENTS TO SCHEDULE OF MEETINGS

(Document ref 25/466)

Manager, Democracy and Governance Services, Louise Stettner, spoke to the report and responded to questions from the meeting.

Councillor Te Au-Skipworth/Councillor Montaperto-Hendry

- A) That Council receive the report titled Proposed Amendments To Schedule Of Meetings dated 2 December 2025.
- B) That Council adopt changes to the 2025 Schedule of Meetings as follows:

Thursday 11 December 2025 at 8:30am	New Meeting	Community and Civic Futures Subcommittee
Council Chambers		

CARRIED

13. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

14. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

15 RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 16

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Lorkin/Councillor Ross

THAT the public now be excluded from the following parts of the meeting, namely;

16 Appointment of Director to Hawke's Bay Airport Limited Board

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
16 Appointment of Director to Hawke's Bay Airport Limited Board	<p>Section 7 (2) (a)</p> <p>The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>To protect the privacy of individuals being considered for the role.</p>	<p>Section 48(1)(a)(i)</p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>

CARRIED

The meeting closed at 2.39pm

Confirmed:

Chairman:

Date: