

Wednesday, 4 March 2026

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Community & Civic Futures Subcommittee Meeting

Kaupapataka

Agenda

Te Rā Hui:
Meeting date: **Wednesday, 4 March 2026**

Te Wā:
Time: **9:00 AM**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Te Hoapā:
Contact: **Democracy and Governance Services
P: 06 871 5000 | E: democracy@hdc.govt.nz**

Te Āpiha Matua:
Responsible
Officer: **Group Manager: Community Wellbeing & Services - Rebekah
Dinwoodie**

Community & Civic Futures Subcommittee

A Subcommittee of the Strategy and Policy Committee.

Fields of Activity

The Community & Civic Futures Subcommittee is responsible for making delegated decisions and advising the Strategy and Policy Committee by;

- 1) Assisting Council in the allocation of Community Grants by;
 - a) Reviewing applications for Community Grants.
 - b) Setting appropriate performance measures to assist in the measurement of delivery of activities funded from Grants.
 - c) Allocation of grant funding within the budget allocation.
- 2) Assisting Council by reviewing and considering submissions and deciding applications for temporary closure of roads.
- 3) Recommending to Council the appointment of trustees to Te Mata Park Trust Board.
- 4) Recommending to Council the appointment of directors to Hastings District Holdings Limited.
- 5) Recommending to Council the appointment of List Members to the District Licensing Committee.
- 6) Assisting Council by reviewing, considering nominations and recommending recipients of Civic Awards.
- 7) Providing guidance and oversight to Council officers in the development of strategies and delivery of activities in the community that deliver improved wellbeing outcomes.
- 8) Providing guidance and oversight to Council Officers in the delivery of Council safety and security investments & initiatives to improve community wellbeing and sense of feeling safe and welcome.
- 9) Providing guidance and oversight to Council Officers in the delivery of major Council and Council enabled Events.
- 10) Providing guidance and oversight to Council Officers in the active promotion of Hastings as a Visitor Destination.

Membership

- 10 Councillors.
- 1 Heretaunga Takoto Noa Māori Standing Committee Member appointed by Council.
- Group Manager: Planning and Regulatory Services to be a member only when the Subcommittee is recommending the appointment of List Members to the Hastings District Licensing Committee.
- The Transportation Manager to be a member only when the Subcommittee is making a decision on applications for temporary closure of roads.
- The Environmental Consents Manager to be a member only when the Subcommittee is making a decision on applications for temporary closure of roads.

- The Chair of the Te Mata Park Trust Board to be a member only when the Subcommittee is making a decision on appointments to the Te Mata Park Trust Board.
- The Chief Financial Officer to be a member only when the Subcommittee is making a decision on appointments to the boards of any Council Controlled Organisations.
- Chair appointed by the Mayor or Council.
- 2 Youth Council Members appointed by Council (non-voting)

Quorum

A minimum of 4 members - for Subcommittee meetings where the agenda items only address proposed temporary road closure applications (when there are no submitters).

A minimum of 7 members for all other meetings of the Subcommittee.

DELEGATED POWERS

- 1) Authority to exercise all Council's powers, functions and authorities (except where prohibited by law or otherwise delegated) in relation to the allocation of grant funding within the budget allocation.
- 2) All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.
- 3) Recommend to Council the appointment of Trustees to Te Mata Park Trust Board in accordance with the policy on Appointment of Trustees for Te Mata Park Trust Board, and the provisions of section 57 of the Local Government Act 2002.
- 4) Recommend to Council the appointment of director positions for Hastings District Holdings Limited in accordance with the Council's Policy on Appointment and Remuneration of Directors for Council Organisations.
- 5) Recommend to Council the recipients of Civic Awards.
- 6) Recommend to Council the appointment of List Members to the Hastings District Licensing Committee in accordance with the policy on the appointment of members for the District Licensing Committee, and the provisions of Sections 192 – 194 of the Sale and Supply of Alcohol Act 2012.

Wednesday, 4 March 2026

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
Hastings District Council

Community & Civic Futures Subcommittee Meeting

Kaupapataka

Agenda

Mematanga:
Membership:

Koromatua

Chair: Councillor Hana Montaperto-Hendry

Ngā KaiKaunihera

Councillors: Alwyn Corban, Siiam Daniel, Stephen Gibson, Kellie Jessup, Yvonne Lorkin, Elisha Milmine, (Deputy Chair), Henare O’Keefe, Nicholas Ratcliffe, Heather Te Au-Skipworth

Mayor Wendy Schollum

Transportation Manager, Jag Pannu AND
Environmental Consents Manager, Caleb Sutton – Subcommittee members for Item 4

Heretaunga Takoto Noa Māori Standing Committee appointee: vacancy

Two (non-voting) Youth Council appointees: vacancies

Tokamatua:
Quorum:

4 members - for meetings where the agenda items only address proposed temporary road closure applications (if no submitters).

7 members - for all other meetings of the Subcommittee.

Apiha Matua

Officers Responsible:

Rebekah Dinwoodie – Group Manager: Community Wellbeing & Services

Te Rōpū Manapori me te Kāwanatanga

Democracy &

Governance Services:

Christine Hilton (Extn 5633)

Te Rārangi Take

Order of Business

Opening Prayer – *Karakia Whakatūwheratanga*

Apologies – *Ngā Whakapāhatanga*

- 1.0** At the close of the agenda no apologies had been received.
At the close of the agenda no requests for leave of absence had been received.
-

2.0 Conflict of Interest – *He Ngākau Kōnatunatu*

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

Confirmation of Minutes – *Te Whakamana i Ngā Miniti*

- 3.0** Minutes of the Community & Civic Futures Subcommittee meetings held on Thursday 11 December 2025 and Wednesday 4 February 2026.
(Previously circulated)
-

- 4.0** **Temporary Road Closure - Event - Hastings Street from Heretaunga Street to Eastbourne Street - Napier Port Primary Industry Awards Toitōi on 2 April 2026** **9**
-

- 5.0** **Minor Items – *Ngā Take Iti***
-

- 6.0** **Urgent Items – *Ngā Take Whakahihiri***
-

Wednesday, 4 March 2026

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Community & Civic Futures Subcommittee Meeting

Te Rārangi Take

Report to Community & Civic Futures Subcommittee

Nā:
From: **Cat Hancock, Network Controls Manager**

Te Take:
Subject: **Temporary Road Closure - Event - Hastings Street from
Heretaunga Street to Eastbourne Street - Napier Port Primary
Industry Awards Toitōi on 2 April 2026**

1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

1.1 The purpose of this report is to obtain a decision from the Community & Civic Futures Subcommittee regarding the following temporary road closure/s as requested below. This request arises from the need to inform and gain the approval of Hastings District Council (“the Council”) in order to comply with the legal process to temporarily close the road/s listed below:

Temporary Road Closure (application for the Hawke’s Bay A&P Society) – **Hastings Street on Thursday 2 April 2026**. The purpose of the road closure is to allow people to assemble prior to the commencement of the **Awards Ceremony at Toitōi**.

1.2 The events will be advertised on Saturday 28 February 2026. Submissions will close Friday 13 March 2026 after the meeting. If there are no submissions in opposition to the closures and subject to the recommended conditions the activities can proceed and be undertaken in a safe and controlled environment. The risks associated with the closure/s can then be minimised and safely managed to Council’s satisfaction.

1.3 As part of the notification process for the proposed temporary road closure/s, representatives visited each of the persons deemed to be affected by the proposed closure/s. This is an important part of each proposed temporary road closure and is undertaken by the respective applicant involved. Details of the consultation undertaken in regard to the above proposed temporary road closure/s are set out under the consultation section of this report.

2.0 Recommendations - Ngā Tūtohunga

- A) That the Community & Civic Futures Subcommittee receive the report titled Temporary Road Closure - Event - Hastings Street from Heretaunga Street to Eastbourne Street - Napier Port Primary Industry Awards Toitōi on 2 April 2026, dated 4 March 2026
- B) That the Community & Civic Futures Subcommittee approve the following Temporary Road Closure/s subject to no submissions or objections having been received in respect of the application/s:
 - i. **Public Event** (application for the Hawke's Bay A&P Society)- **Hastings Street** – closure/s from **Heretaunga Street to Eastbourne Street**. The Road closure will be from 5:00pm to 6:30pm on **Thursday, 2 April 2026**. The purpose of the road closure is to allow people to assemble prior to the commencement of an **Awards Ceremony at Toitōi**.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Infrastructure:

- i. The events are to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organisers.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicants are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.
- ix. The applicants have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

3.0 Background – Te Horopaki

3.1 This report covers the application to hold event/s, being:

Temporary Road Closure – Hastings Street (Heretaunga Street to Eastbourne Street) on Thursday, 2 April 2026. *This will be the first temporary closure this calendar year (Daily count 12,780):*

4.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

4.1 Option A is the preferred option. It recommends the Subcommittee approve the temporary road closure/s detailed above, subject to conditions that will ensure public safety is maintained.

Temporary road closure options listed below:

- **Option A:** Approve the temporary road closure/s detailed above.
- Advantages: The event can proceed and contribute to the safe use of roading within the district for the proposed event/s.
- Disadvantages: Traffic will be impeded for a short period of time on specific road/s.
- **Option B:** Do not approve the temporary road closure/s detailed above.
- Advantages: Traffic will not be impeded.
- Disadvantages: The proposed event/s may need to be cancelled.

5.0 Next steps – Te Anga Whakamua

5.1 See above for options related to the proposed temporary road closure/s.

Attachments:

- 1↓ Hastings St Closure - aerial diagram road closure attachment CG-18-11-0019

Summary of Considerations - He Whakarāpopoto Whakaarohanga

Fit with purpose of Local Government - E noho hāngai pū ai ki te Rangatōpū-ā-Rohe

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

[Link to the Council's Community Outcomes – Ngā Hononga ki Ngā Putanga ā-Hapori](#)

This proposal promotes the social wellbeing of communities in the present and for the future.

Māori Impact Statement - Te Tauākī Kaupapa Māori

There are no known impacts for Tangata Whenua.

Sustainability - Te Toitūtanga

There are no known impacts for sustainability.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

The advertising costs for this event is being met by the organisers of the event: Hawke's Bay A&P Society:

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - Whakawhiti Whakaaro-ā-roto / ā-waho

Consultation – internal and/or external - Whakawhiti Whakaaro-ā-roto / ā-waho

The organisers of the proposed events have been in contact with affected parties/residents. They advise that no issues have been raised to date regarding the above proposed temporary road closures. *One neighbour – church has been advised. The applicant has been advised that businesses in the Toitoi building also to be advised as part of this application.*

Documents received in regard to the applications are set out at the end of this section.

Each proposed temporary road closure/s will be posted on the Council website and formal public notification were published in the Hawke’s Bay Today newspaper as follows:

The proposed road closure application/s (Hastings Street will be advertised on Saturday, 28 February 2026. The time frame for responses will close on Friday, 13 March 2026 at 4:00pm.

If the road closure/s are approved, final formal public notification will be published in the Hawke’s Bay Today newspaper on Saturday 28 March 2026.

| | |
|--------------------------|--|
| Items received: | HB A&P Napier Port Primary Sector Awards Event. (Hastings Street) |
| Road Closure application | Yes |
| Traffic Management Plan | Yes |
| Road Bond | NA |
| Resident Visiting Form | TBA |
| Event Safety plan | TBA |

Risks

Opportunity: To seek a temporary road closure for the purpose of a public event:

| REWARD – <i>Te Utu</i> | RISK – <i>Te Tūraru</i> |
|---|-------------------------|
| Following an assessment of the risks involved in holding an event of this type organisers have applied for a temporary road closure to ensure the safety of the public. | Safety (public) |

Rural Community Board – Te Poari Tuawhenua-ā-Hāpori

There are no implications for the Rural Community Board.

