

Wednesday, 6 May 2026

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Community & Civic Futures Subcommittee Meeting

Kaupapataka

Agenda

Te Rā Hui:
Meeting date: **Wednesday, 6 May 2026**

Te Wā:
Time: **9:00 AM**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Te Hoapā:
Contact: **Democracy and Governance Services
P: 06 871 5000 | E: democracy@hdc.govt.nz**

Te Āpiha Matua:
Responsible Officer: **Chief Operating Officer - Rebekah Dinwoodie**

Community & Civic Futures Subcommittee

A Subcommittee of the Strategy and Policy Committee.

Fields of Activity

The Community & Civic Futures Subcommittee is responsible for making delegated decisions and advising the Strategy and Policy Committee by;

- 1) Assisting Council in the allocation of Community Grants by;
 - a) Reviewing applications for Community Grants.
 - b) Setting appropriate performance measures to assist in the measurement of delivery of activities funded from Grants.
 - c) Allocation of grant funding within the budget allocation.
- 2) Assisting Council by reviewing and considering submissions and deciding applications for temporary closure of roads.
- 3) Recommending to Council the appointment of trustees to Te Mata Park Trust Board.
- 4) Recommending to Council the appointment of directors to Hastings District Holdings Limited.
- 5) Recommending to Council the appointment of List Members to the District Licensing Committee.
- 6) Assisting Council by reviewing, considering nominations and recommending recipients of Civic Awards.
- 7) Providing guidance and oversight to Council officers in the development of strategies and delivery of activities in the community that deliver improved wellbeing outcomes.
- 8) Providing guidance and oversight to Council Officers in the delivery of Council safety and security investments & initiatives to improve community wellbeing and sense of feeling safe and welcome.
- 9) Providing guidance and oversight to Council Officers in the delivery of major Council and Council enabled Events.
- 10) Providing guidance and oversight to Council Officers in the active promotion of Hastings as a Visitor Destination.

Membership

- 10 Councillors.
- 1 Heretaunga Takoto Noa Māori Standing Committee Member appointed by Council.
- Group Manager: Planning and Regulatory Services to be a member only when the Subcommittee is recommending the appointment of List Members to the Hastings District Licensing Committee.
- The Transportation Manager to be a member only when the Subcommittee is making a decision on applications for temporary closure of roads.
- The Environmental Consents Manager to be a member only when the Subcommittee is making a decision on applications for temporary closure of roads.

- The Chair of the Te Mata Park Trust Board to be a member only when the Subcommittee is making a decision on appointments to the Te Mata Park Trust Board.
- The Chief Financial Officer to be a member only when the Subcommittee is making a decision on appointments to the boards of any Council Controlled Organisations.
- Chair appointed by the Mayor or Council.
- 2 Youth Council Members appointed by Council (non-voting)

Quorum

A minimum of 4 members - for Subcommittee meetings where the agenda items only address proposed temporary road closure applications (when there are no submitters).

A minimum of 7 members for all other meetings of the Subcommittee.

DELEGATED POWERS

- 1) Authority to exercise all Council's powers, functions and authorities (except where prohibited by law or otherwise delegated) in relation to the allocation of grant funding within the budget allocation.
- 2) All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.
- 3) Recommend to Council the appointment of Trustees to Te Mata Park Trust Board in accordance with the policy on Appointment of Trustees for Te Mata Park Trust Board, and the provisions of section 57 of the Local Government Act 2002.
- 4) Recommend to Council the appointment of director positions for Hastings District Holdings Limited in accordance with the Council's Policy on Appointment and Remuneration of Directors for Council Organisations.
- 5) Recommend to Council the recipients of Civic Awards.
- 6) Recommend to Council the appointment of List Members to the Hastings District Licensing Committee in accordance with the policy on the appointment of members for the District Licensing Committee, and the provisions of Sections 192 – 194 of the Sale and Supply of Alcohol Act 2012.

Wednesday, 6 May 2026

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Hastings District Council

Community & Civic Futures Subcommittee Meeting

Kaupapataka

Agenda

Mematanga:

Membership:

Koromatua

Chair: Councillor Hana Montaperto-Hendry

Ngā KaiKaunihera

Councillors: Alwyn Corban, Siam Daniel, Stephen Gibson, Kellie Jessup, Yvonne Lorkin, Elisha Milmine (Deputy Chair), Henare O’Keefe, Nicholas Ratcliffe and Heather Te Au-Skipworth

Mayor Wendy Schollum

Acting Transportation Manager, Bruce Conaghan

AND

Acting Director – Consenting & Compliance, Dave Bishop –
(Subcommittee members for Item 4)

Two (non-voting) Youth Council appointees: Georgia Abraham and Paige Cunningham (members for Open (Public) agenda items)

Heretaunga Takoto Noa Māori Standing Committee appointee: vacancy

Tokamatua:

Quorum:

4 members - for meetings where the agenda items only address proposed temporary road closure applications (if no submitters).

7 members - for all other meetings of the Subcommittee.

Apiha Matua

Officers Responsible:

Chief Operating Officer - Rebekah Dinwoodie

*Te Rōpū Manapori me te
Kāwanatanga*

Democracy & Governance

Services:

Christine Hilton (Extn 5633)

Te Rārangi Take

Order of Business

Apologies – Ngā Whakapāhatanga

- 1.0** Apologies from Director – Consenting & Compliance, Mr Sutton; Transportation Manager Mr Pannu; and Mayor Schollum have been received.
At the close of the agenda no requests for leave of absence had been received.

2.0 Conflict of Interest – He Ngākau Kōnatunatu

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

Confirmation of Minutes – Te Whakamana i Ngā Minitī

- 3.0** Minutes of the Community & Civic Futures Subcommittee Meeting held Wednesday 1 April 2026.
(Still to be completed)

- 4.0** **Temporary Road Closures - Motor Sport Event - Mokamoka Road Sunday 10 May 2026** **9**

- 5.0** **Temporary Road Closures - Motor Sport Event - Gimblett Road Sunday 7 June 2026** **15**

- 6.0** **Temporary Road Closures - Sport Event - Percival Road Sunday 24 May 2026** **21**

- 7.0** **Update from the Chair of the Multicultural Strategy Advisory Group and Disability Advisory Group** **27**

8.0 Appointment to the Te Mata Park Trust Board 29

Hastings District Council Waste Minimisation Fund - Large Grant Applications (Funding Round Two, February - March 2026)

- 9.0** *Attachment 1 to this report is confidential in accordance with the Local Government Official Information and Meetings Act 1987 Section 7 (2) (b) (ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information.* **39**

10.0 Minor Items – Ngā Take Iti

11.0 Urgent Items – Ngā Take Whakahihiri

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Hastings District Council: Community & Civic Futures Subcommittee Meeting

Te Rārangi Take

Report to Community & Civic Futures Subcommittee

Nā:
From: **Cat Hancock, Network Controls Manager**

Te Take:
Subject: **Temporary Road Closures - Motor Sport Event - Mokamoka Road
Sunday 10 May 2026**

1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

1.1 The purpose of this report is to obtain a decision from the Community & Civic Futures Subcommittee regarding the following temporary road closure as requested below. This request arises from the need to inform and gain the approval of Hastings District Council (“the Council”) in order to comply with the legal process to temporarily close the road listed below:

Temporary Road Closures – for HB Car Club to hold the Mokamoka Road event on Sunday 10 May 2026. The road closure affects Mokamoka Road from the intersection with Waikoau Road through to 9.7km mark. The road closure will be **from 8.30am to 5.30pm**.

1.2 Given that there are no submissions in opposition to the closures and subject to the recommended conditions the activities can proceed and be undertaken in a safe and controlled environment. The risks associated with the closure can then be minimised and safely managed to Council’s satisfaction.

1.3 As part of the notification process for the proposed temporary road closure, representatives visited each of the persons deemed to be affected by the proposed closure. This is an important part of each proposed temporary road closure and is undertaken by the respective applicant involved. Details of the consultation undertaken in regard to the above proposed temporary road closure are set out under the consultation section of this report.

2.0 Recommendations - *Ngā Tūtohunga*

- A) That the Community & Civic Futures Subcommittee receive the report titled Temporary Road Closures - Motor Sport Event - Mokamoka Road Sunday 10 May 2026 dated.

B) That the Community & Civic Futures Subcommittee approve the following temporary road closure subject to no submissions or objections having been received in respect of the application:

- i. **Motor Sport Event – for HB Car Club to hold the Mokamoka Road event on Sunday 10 May 2026.** The road closure will be from 8:30am to 5:30pm.

Subject to the following conditions to be complied with to the satisfaction of the Chief Infrastructure Officer:

- i. The event is to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM) or New Zealand Guide to Temporary Traffic Management (NZGTTM).
- ii. The Traffic Management Plan including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plan must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organiser.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.
- ix. The applicant/s have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

3.0 Background – *Te Horopaki*

3.1 This report covers the application to hold an event, being:

- **Motor Sport Event - for HB Car Club to hold the Mokamoka Road event (From Waikoau Road to the 9.7km mark) on Sunday 10 May 2026.** The road closure will be **between 8.30am to 5.30pm.**

3.2 The above temporary road closure will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM), or New Zealand Guide to Temporary Traffic Management (NZGTTM).

3.3 Traffic Management Plans (TMP) are to be submitted to the Hastings District Council and the TMPs will be approved for implementation, subject to the temporary road closure application being approved.

3.4 A temporary road closure checklist, set out under the consultation section of the report, details the necessary items that the organiser needs to submit as part of their application for the above proposed temporary road closure.

3.5 GIS map showing the extent of the proposed temporary road closure is attached (**Attachment 1**).

3.6 At the time of writing this report there were no planned road works that will affect or impact the above proposed temporary road closure.

4.0 Discussion – *Te Matapakitanga*

4.1 The above event is being undertaken by:

- HB Car Club - this will be the first temporary closures of **Mokamoka Road** during the 2026 calendar year. (The estimated daily traffic count on this road is 70 vehicles).

5.0 – Options - *Ngā Kōwhiringa*

The above road has been chosen specifically for their suitability for holding the respective event or services.

Options Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

5.1 Option A is the preferred option. It recommends the Subcommittee approve the temporary road closure detailed above, subject to conditions that will ensure public safety is maintained.

Temporary road closure options listed below:

- **Option A:** Approve the temporary road closure detailed above.
- Advantages: The event can proceed and contribute to the safe use of roading within the district for the proposed event.
- Disadvantages: Traffic will be impeded for a short period of time on a specific road.
- **Option B:** Do not approve the temporary road closure detailed above.
- Advantages: Traffic will not be impeded.
- Disadvantages: The proposed event may need to be cancelled.

6.0 Next steps – *Te Anga Whakamua*

6.1 See above for options related to the proposed temporary road closure.

Attachments:

1↓ Mokamoka Road 2026

CG-18-11-00065

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the social wellbeing of communities in the present and for the future.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

There are no known impacts for Tangata Whenua.

Sustainability - *Te Toitūtanga*

There are no known impacts for sustainability.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

The advertising cost for this event is being met by the organiser of the event: Hawke’s Bay Car Club.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

The organisers of the proposed events have been in contact with affected parties/residents. They advise that no issues have been raised to date regarding the above proposed temporary road closures.

Documents received in regard to the application/s are set out at the end of this section.

Each proposed temporary road closure has been posted on the Council website and formal public notification were published in the Hawke’s Bay Today newspaper as follows:

The proposed road closure application - Mokamoka Road was advertised on Saturday, **7 March 2026**. The time frame for responses **closed on Friday, 20 March 2026 at 4:00pm**.

If the road closure is approved, final formal public notification will be published in the Hawke’s Bay Today newspaper.

Items received: **Mokamoka Road
Motor Sport Event**

Road Closure application	Yes
Traffic Management Plan	TBA
Road Bond	Yes
Resident Visiting Form	Yes
Event Safety plan	Yes
Public Liability Insurance	Yes

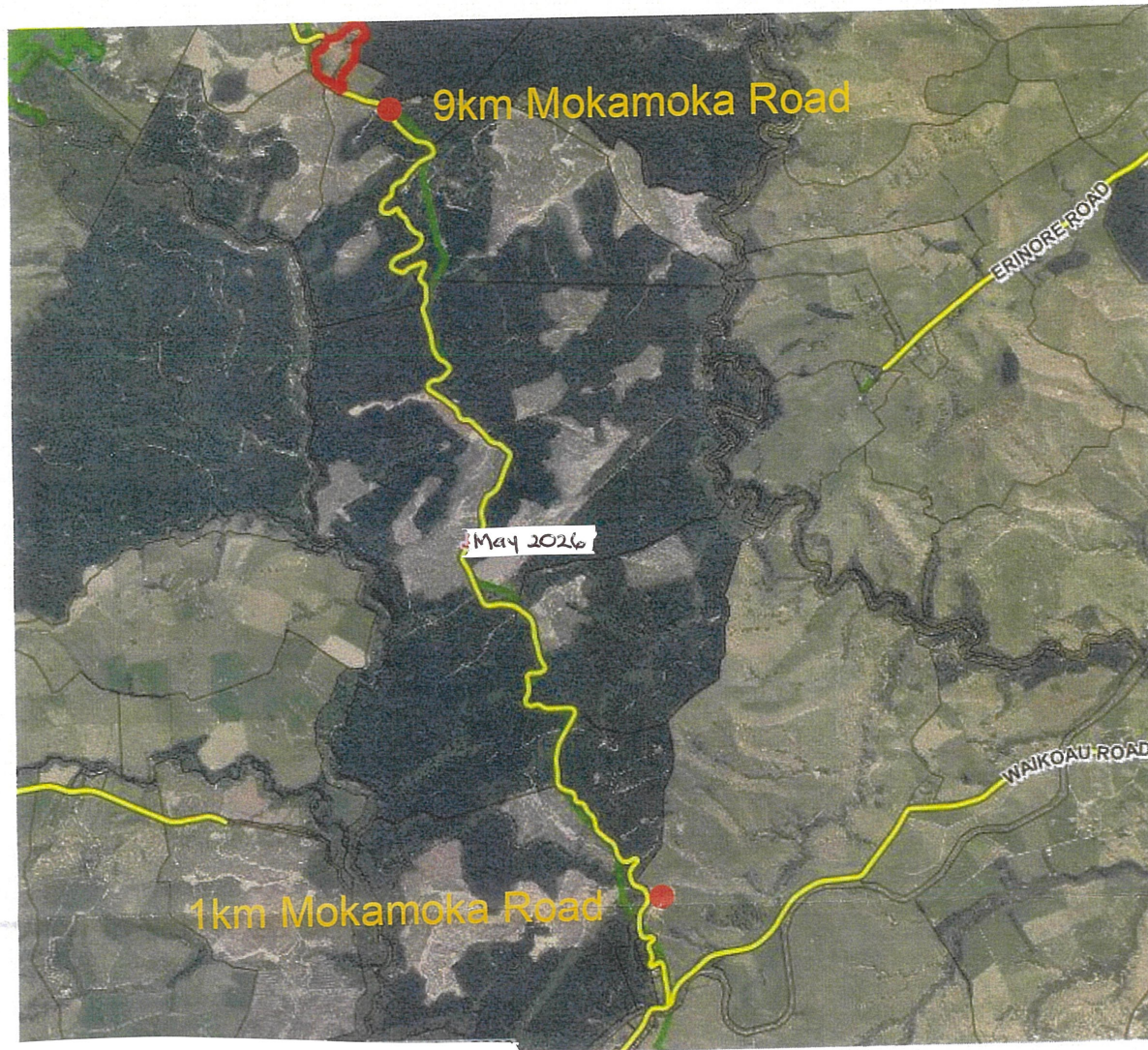
Risks

Opportunity: To seek a temporary road closure for the purpose of a motor sports event:

REWARD – <i>Te Utu</i>	RISK – <i>Te Tūraru</i>
Following an assessment of the risks involved in holding an event of this type organisers have applied for a temporary road closure to ensure the safety of the public.	Safety (public)

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

There are no known implications for the Rural Community Board.



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Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Community & Civic Futures Subcommittee Meeting

Te Rārangi Take

Report to Community & Civic Futures Subcommittee

Nā:
From: **Cat Hancock, Network Controls Manager**

Te Take:
Subject: **Temporary Road Closures - Motor Sport Event - Gimblett Road
Sunday 7 June 2026**

1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

1.1 The purpose of this report is to obtain a decision from the Community & Civic Futures Subcommittee regarding the following temporary road closure as requested below. This request arises from the need to inform and gain the approval of Hastings District Council (“the Council”) in order to comply with the legal process to temporarily close the road listed below:

Temporary Road Closures – for HB Car Club to hold the Gimblett Road Tarmac Sprint on Sunday 7 June 2026. The road closure affects the full length of Gimblett Road; however, residents will have access to their properties when it is safe to do so, assisted by marshalling staff. The road closure will be **from 9.00am to 5.00pm**.

1.2 Given that there are no submissions in opposition to the closures and subject to the recommended conditions the activities can proceed and be undertaken in a safe and controlled environment. The risks associated with the closure can then be minimised and safely managed to Council’s satisfaction.

1.3 As part of the notification process for the proposed temporary road closure, representatives visited each of the persons deemed to be affected by the proposed closure. This is an important part of each proposed temporary road closure and is undertaken by the respective applicant involved. Details of the consultation undertaken has not been received at the time of writing this report.

1.4 Currently the Temporary Road Closures information on the council’s website <https://www.hastingsdc.govt.nz/services/roads-and-streets/planning-temporary-road-closures/> require applicants to apply (with all related documentation complete) at least two months prior to the date of the event involved. Most applicants are not complying with this requirement which requires work on the part of officers and incomplete reports are being presented in the

subcommittee agendas. Officers will withdraw this report if all required documentation has not been provided prior to the meeting.

2.0 Recommendations - Ngā Tūtohunga

- A) That the Community & Civic Futures Subcommittee receive the report titled Temporary Road Closures - Motor Sport Event - Gimblett Road Sunday 7 June 2026 dated 6 May 2026
- B) That the Community & Civic Futures Subcommittee approve the following temporary road closure subject to no submissions or objections having been received in respect of the application:
 - i. **Motor Sport Event – for HB Car Club to hold the Gimblett Road (full length of road) on Sunday 7 June 2026.** The road closure will be from 9:00am to 5:00pm.

Subject to the following conditions to be complied with to the satisfaction of the Chief Infrastructure Officer:

- i. The event is to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM) or New Zealand Guide to Temporary Traffic Management (NZGTTM).
- ii. The Traffic Management Plan including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plan must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organiser.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.
- ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

3.0 Background – Te Horopaki

3.1 This report covers the application to hold event/s, being:

- **Motor Sport Event - for HB Car Club to hold the Gimblett Road Tarmac Sprint (Full Length of road) on Sunday 7 June 2026.** The road closure will be **between 9.00am to 5.00pm.**

3.2 The above temporary road closure will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM), or New Zealand Guide to Temporary Traffic Management (NZGTTM).

- 3.3 Traffic Management Plans (TMP) are to be submitted to the Hastings District Council and the TMPs will be approved for implementation, subject to the temporary road closure application being approved.
- 3.4 A temporary road closure checklist, set out under the consultation section of the report, details the necessary items that the organiser needs to submit as part of their application for the above proposed temporary road closure.
- 3.5 GIS map showing the extent of the proposed temporary road closure is attached (**Attachments 1**).
- 3.6 At the time of writing this report there were no planned road works that will affect or impact the above proposed temporary road closure.

4.0 Discussion – *Te Matapakitanga*

- 4.1 The above events are being undertaken by:
- HB Car Club - this will be the first temporary closures of **Gimblett Road** during the 2026 calendar year. (The estimated daily traffic count on this road is 40 vehicles).

5.0 – Options - *Ngā Kōwhiringa*

The above roads have been chosen specifically for their suitability for holding the respective events or services.

Options Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 Option A is the preferred option. It recommends the Subcommittee approve the temporary road closure detailed above, subject to conditions that will ensure public safety is maintained.

Temporary road closure options listed below:

- **Option A:** Approve the temporary road closure detailed above.
- Advantages: The event can proceed and contribute to the safe use of roading within the district for the proposed event.
- Disadvantages: Traffic will be impeded for a short period of time on the specific road.
- **Option B:** Do not approve the temporary road closure detailed above.
- Advantages: Traffic will not be impeded.
- Disadvantages: The proposed event may need to be cancelled.

6.0 Next steps – *Te Anga Whakamua*

- 6.1 See above for options related to the proposed temporary road closure.

Attachments:

1 [↓](#) Gimblett Rd Map 2026

CG-18-11-0064

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

[Link to the Council's Community Outcomes](#) – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the social wellbeing of communities in the present and for the future.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

There are no known impacts for Tangata Whenua.

Sustainability - *Te Toitūtanga*

There are no known impacts for sustainability.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

The advertising cost for these event/s is being met by the organiser/s of the events: Hawke's Bay Car Club.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

The organisers of the proposed events have been in contact with affected parties/residents. They advise that no issues have been raised to date regarding the above proposed temporary road closures.

Documents received in regard to the applications are set out at the end of this section.

Each proposed temporary road closure/s have been posted on the Council website and formal public notification were published in the Hawke's Bay Today newspaper as follows:

The proposed road closure applications for Gimblett Road was advertised on **Saturday, 7 March 2026**. The time frame for responses **closed on Friday, 20 March 2026 at 4:00pm**.

If the road closure/s are approved, final formal public notification will be published in the Hawke's Bay Today newspaper.

Items received: **Gimblett Road
Motor Sport Event**

Road Closure application	Yes
Traffic Management Plan	No
Road Bond	N/A
Resident Visiting Form	No
Event Safety plan	No
Public Liability Insurance	Yes

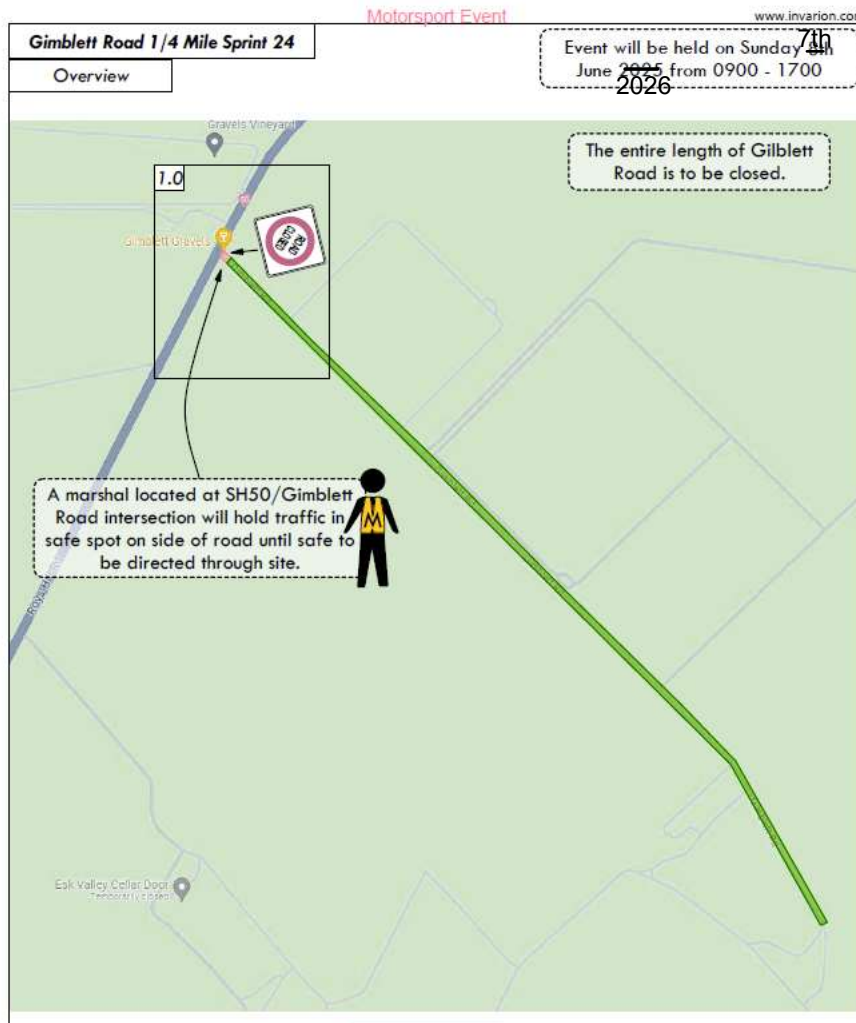
Risks

Opportunity: To seek a temporary road closure for the purpose of a motor sports event:

REWARD – <i>Te Utu</i>	RISK – <i>Te Tūraru</i>
Following an assessment of the risks involved in holding an event of this type organisers have applied for a temporary road closure to ensure the safety of the public.	Safety (public)

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

There are no known implications for the Rural Community Board.



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Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Community & Civic Futures Subcommittee Meeting

Te Rārangi Take

Report to Community & Civic Futures Subcommittee

Nā:
From: **Cat Hancock, Network Controls Manager**

Te Take: **Temporary Road Closures - Sport Event - Percival Road Sunday 24**
Subject: **May 2026**

1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

1.1 The purpose of this report is to obtain a decision from the Community & Civic Futures Subcommittee regarding the following temporary road closure as requested below. This request arises from the need to inform and gain the approval of Hastings District Council (“the Council”) in order to comply with the legal process to temporarily close the road listed below:

Temporary Road Closures – for Triathlon Hawkes Bay to hold the Iron Māori Wero on Percival Road on Sunday 24 May 2026. The road closure affects the Sports Park Frontage from north gateway to south boundary. The road closures will be **from 8.45am to 11.30am**.

1.2 Given that there are no submissions in opposition to the closures and subject to the recommended conditions the activities can proceed and be undertaken in a safe and controlled environment. The risks associated with the closure can then be minimised and safely managed to Council’s satisfaction.

1.3 As part of the notification process for the proposed temporary road closure, representatives visited each of the persons deemed to be affected by the proposed closure. This is an important part of each proposed temporary road closure and is undertaken by the respective applicant involved. Details of the consultation undertaken in regard to the above proposed temporary road closure are set out under the consultation section of this report.

2.0 Recommendations - *Ngā Tūtohunga*

- A) That the Community & Civic Futures Subcommittee receive the report titled Temporary Road Closures - Sport Event - Percival Road Sunday 24 May 2026

B) That the Community & Civic Futures Subcommittee approve the following temporary road closure subject to no submissions or objections having been received in respect of the application/s:

- i. **Sport Event – for Triathlon Hawke’s Bay to hold the Iron Māori Wero cycle leg on Percival Road on Sunday 24 May 2026.** The road closure will be from 8.45am to 11.30am

Subject to the following conditions to be complied with to the satisfaction of the Chief Infrastructure Officer:

- i. The event/s are to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM) or New Zealand Guide to Temporary Traffic Management (NZGTTM).
- ii. The Traffic Management Plan/s including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plan/s must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organiser.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.
- ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

3.0 Background – *Te Horopaki*

3.1 This report covers the application to hold event/s, being:

- **Sport Event - for Triathlon Hawke’s Bay to hold the Iron Māori Wero (cycle leg requires a road closure on Percival Road Sports Park Frontage from north gateway to south boundary) on Sunday 24 May 2026.** The road closure will be **8.45am to 11.30am**.

3.2 The above temporary road closure will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM), or New Zealand Guide to Temporary Traffic Management (NZGTTM).

3.3 Traffic Management Plans (TMP) are to be submitted to the Hastings District Council and the TMPs will be approved for implementation, subject to the temporary road closure application being approved.

3.4 A temporary road closure checklist, set out under the consultation section of the report, details the necessary items that the organiser needs to submit as part of their application for the above proposed temporary road closure.

- 3.5 GIS map showing the extent of the proposed temporary road closure is attached (**Attachments 1**).
- 3.6 At the time of writing this report there were no planned road works that will affect or impact the above proposed temporary road closure.

4.0 Discussion – *Te Matapakitanga*

4.1 The above events are being undertaken by:

- Triathlon Hawkes Bay – Iron Māori Wero event - this will be the second temporary closures of **Percival Road** during the 2026 calendar year. (The estimated daily traffic count on this road is 2588 vehicles).

5.0 – Options - *Ngā Kōwhiringa*

The above roads have been chosen specifically for their suitability for holding the respective events or services.

Options Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 Option A is the preferred option. It recommends the Subcommittee approve the temporary road closure/s detailed above, subject to conditions that will ensure public safety is maintained.

Temporary road closure options listed below:

- **Option A:** Approve the temporary road closure detailed above.
- Advantages: The event can proceed and contribute to the safe use of roading within the district for the proposed event.
- Disadvantages: Traffic will be impeded for a short period of time on the specific road.
- **Option B:** Do not approve the temporary road closure detailed above.
- Advantages: Traffic will not be impeded.
- Disadvantages: The proposed event may need to be cancelled.

6.0 Next steps – *Te Anga Whakamua*

- 6.1 See above for options related to the proposed temporary road closure.

Attachments:

[1](#) Iron Maori Wero Percival Road 2026 CG-18-11-00001

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

[Link to the Council's Community Outcomes – Ngā Hononga ki Ngā Putanga ā-Hapori](#)

This proposal promotes the social wellbeing of communities in the present and for the future.

Māori Impact Statement - Te Tauākī Kaupapa Māori

There are no known impacts for Tangata Whenua.

Sustainability - Te Toitūtanga

There are no known impacts for sustainability.

Financial considerations - Ngā Whakaarohanga Ahumoni

The advertising cost for these event/s is being met by the organiser/s of the events: Triathlon Hawke's Bay

Significance and Engagement - Te Hiranga me te Tūhonotanga

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - Whakawhiti Whakaaro-ā-roto / ā-waho

The organisers of the proposed events have been in contact with affected parties/residents. They advise that no issues have been raised to date regarding the above proposed temporary road closures.

Documents received in regard to the applications are set out at the end of this section.

Each proposed temporary road closure/s have been posted on the Council website and formal public notification were published in the Hawke's Bay Today newspaper as follows:

The proposed road closure applications Percival Road was advertised on **Tuesday, 17 March 2026**. The time frame for responses **closed on Monday, 30 March 2026 at 4:00pm**.

If the road closure/s are approved, final formal public notification will be published in the Hawke's Bay Today newspaper.

Items received:	Percival Road Sport Event
Road Closure application	Yes
Traffic Management Plan	Yes
Road Bond	N/A
Resident Visiting Form	Yes
Event Safety plan	Yes
Public Liability Insurance	Yes

Risks

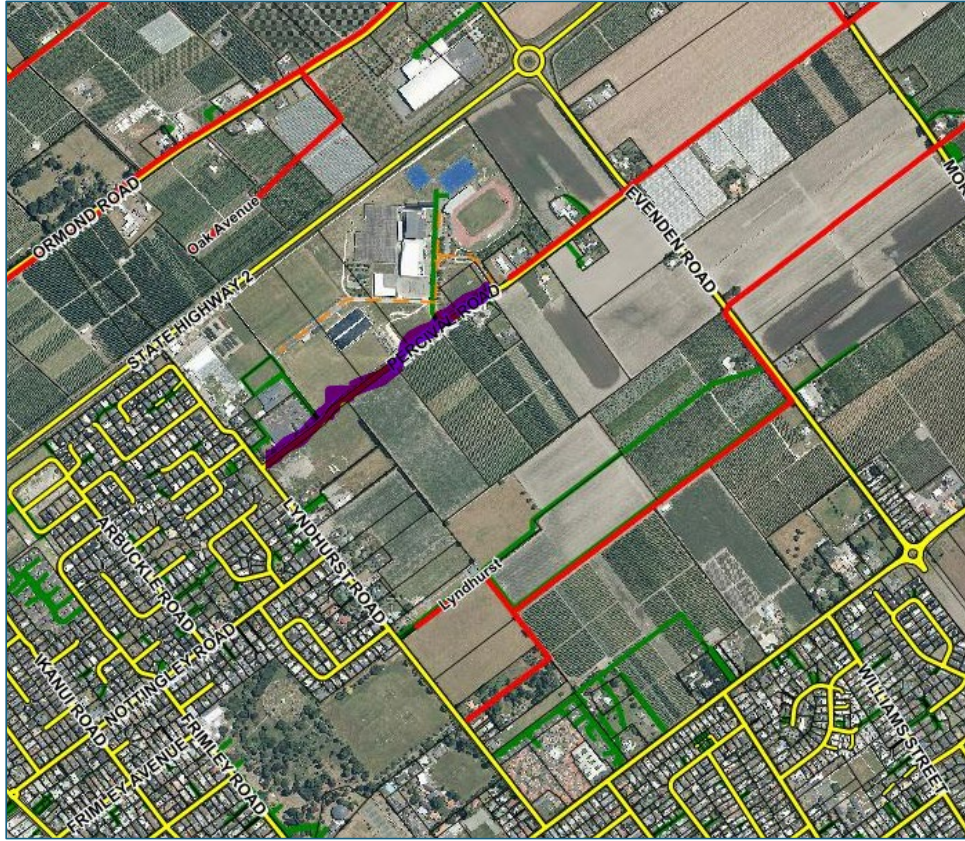
Opportunity: To seek a temporary road closure for the purpose of a motor sports event:

REWARD – <i>Te Utu</i>	RISK – <i>Te Tūraru</i>
Following an assessment of the risks involved in holding an event of this type organisers have applied for a temporary road closure to ensure the safety of the public.	Safety (public)

Rural Community Board – *Te Poari Tuawhenua-ā-Hāpori*

There are no known implications for the Rural Community Board.

Triathlon Event 2026 – Percival Road – Road Closure



Wednesday, 6 May 2026

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Community & Civic Futures Subcommittee Meeting

Te Rārangi Take

Report to Community & Civic Futures Subcommittee

Nā:
From: **Debbie Watts, Community Connector Lead**

Te Take:
Subject: **Update from the Chair of the Multicultural Strategy Advisory Group and Disability Advisory Group**

1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is to receive a verbal update from Councillor Nick Ratcliffe, Chair of the Multicultural Strategy Advisory Group and the Disability Advisory Group.

2.0 Recommendations - *Ngā Tūhunga*

That the Community and Civic Futures Subcommittee receive the report titled Update from the Chair of the Multicultural Strategy Advisory Group and Disability Advisory Group dated 6 May 2026.

Attachments:

There are no attachments for this report.

Wednesday, 6 May 2026

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Community & Civic Futures Subcommittee Meeting

Te Rārangi Take

Report to Community & Civic Futures Subcommittee

Nā:
From: Louise Stettner, Manager, Democracy & Governance Services

Te Take:
Subject: Appointment to the Te Mata Park Trust Board

1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga

- 1.1 The Te Mata Park Trust Board will have a vacant trustee position from 25 October 2026 as a result of the term of Jonathan Hensman expiring.
- 1.2 Council is responsible for appointing 6 trustees (2 of these must be councillors) to the Te Mata Park Trust. Council appointed trustees are allowed to serve three (3 year) terms (maximum of 9 years). The two Councillors on the Trust are appointed for the duration of each triennium. These roles are unpaid.
- 1.3 This report seeks the following decisions from the Community and Civic Futures Subcommittee; to:
 - Recommend to the Council that the positions be advertised – this recommendation would go to a Council meeting in June for consideration.
 - confirm the proposed appointment process.
 - appoint 2 councillors to form an Appointments Subcommittee which will also include the Chair of the Te Mata Park Trust to shortlist, interview and make recommendations to the Community and Civic Futures Subcommittee.
 - Recommend to the Council (at a later date) the name of the proposed appointee to fill the vacancy on the Te Mata Park Trust Board.

2.0 Recommendations - Ngā Tūhunga

- A) That the Community and Civic Futures Subcommittee receive the report titled Appointment to the Te Mata Park Trust Board dated 6 May 2026.
- B) That the Community and Civic Futures Subcommittee note that there will be one vacant trustee position on the Te Mata Park Trust Board from 25 October 2026.
- C) That the Community and Civic Futures Subcommittee recommend to Council, at a June 2026 Council meeting, that the upcoming vacant trustee position on the Te Mata Park Trust be advertised.
- D) That the Community and Civic Futures Subcommittee confirm the proposed appointment process as follows:
- Advertise the vacant trustee role (subject to Council agreement)
 - Appoint 2 councillors, being; and who, with the Chair of the Te Mata Park Trust Board, will form an Appointments Subcommittee to shortlist, interview and make recommendations back to the Community and Civic Futures Subcommittee for the latter's consideration.
 - Community and Civic Futures Subcommittee recommend to a later Council meeting an appointment to the Te Mata Park Trust Board, after considering the names put forward by the Appointments Subcommittee referred to in the above bullet point.
 - Council makes the final appointment decision.

3.0 Background – Te Horopaki

- 3.1 The Community and Civic Futures Subcommittee is responsible for recommending to Council the appointment of trustees to the Te Mata Park Trust Board, appointment of trustees is guided by the 'Appointment of Trustees for Te Mata Park Trust Board Policy' (**Attachment 1**).
- 3.2 Council is responsible for appointing 6 trustees (2 of these must be councillors) to the Te Mata Park Trust. Also represented on the Trust is a descendant of the Chambers family and in February 2020 a variation was made to the Te Mata Park Trust deed allowing for a trustee of mana whenua descent to be appointed by Ngāti Kahungunu Iwi Incorporated.
- 3.3 Hastings District Council's *Committee and Rural Community Board Register of Delegations (2025-2028)* notes that membership of the Community and Civic Futures Subcommittee will include the Chair of the Te Mata Park Trust Board, when the subcommittee is deciding on appointments to Te Mata Park Trust Board.
- 3.4 Council appointed trustees are initially appointed to serve a three-year term which may be reviewed for a further two terms (a maximum of 9 years) provided they continue to meet the needs of the Trust. The Trustee roles on the Te Mata Park Trust Board are unpaid.
- 3.5 The table below outlines the current council-appointed trustees:

Trustees Name	Date first appointed to the Te Mata Park Trust	Terms Completed	Current Term of Office (expiry)
Ms Liz Read	10 June 2025 Council meeting	Currently in her first term	1 July 2025 to 30 June 2028
Mr Shannon Bray	10 June 2025 Council meeting	Currently in his first term	1 July 2025 to 30 June 2028

Mr Jonathan Hensman	25 October 2017	2	25 October 2026 At this date he would have completed 3 terms
Mr Jon Lewin (Chair)	15 September 2022	1	15 September 2025 to 15 September 2028

- 3.6 Hastings District Council representation on the Te Mata Park Trust Board for the remainder of the 2025-2028 triennium is Cr Heather Te Au-Skipworth and Cr Callum Ross.
- 3.7 The trustee representing mana whenua and appointed by Ngāti Kahungunu Iwi Incorporated is Waioira Rogers. The trustee appointed by the Chambers family is Bruno Chambers.
- 3.8 There are two Aspiring Trustees appointed by the Te Mata Park Trust Board, namely Jess Thomas and Julia Harrison. The Aspiring Trustee role is a non-voting, developmental position designed to give governance experience and a potential pathway to full trusteeship.
- 3.9 Jon Lewin is the current Chair of the Te Mata Park Trust Board.

4.0 Discussion – *Te Matapakitanga*

- 4.1 On 25 October 2026 there will be a vacant trustee role created due to the term of Jonathan Hensman expiring.
- 4.2 The last appointment process for vacant trustee positions in 2025 worked well. There was a very strong response to the advertisement of the roles from applicants of a high calibre that resulted in the appointment of very well qualified trustees that enhanced the key competency areas of the Board's collective skills.
- 4.3 Last year's vacancies were advertised on the Institute of Directors platform (the only paid platform), Facebook and LinkedIn. A news story was put up on the Te Mata Park website around the same time as the Institute of Directors advert. Officers posted about the vacancies on the Council's Facebook page and Te Mata Park shared this.
- 4.4 Considering the successful appointment process undertaken in 2025 the same process is proposed this year as follows:
- Advertising the vacant trustee role.
 - Nominated councillors and the Chair of the Te Mata Park Trust Board form an Appointments Subcommittee and shortlisted, interviewed and made recommendations to the Community and Civic Futures Subcommittee.
 - Community and Civic Futures Subcommittee make recommendations to the Council.
 - Council made the final appointment decisions.
 - The Chair of the Te Mata Park Trust is invited to the relevant Community and Civic Futures subcommittee and Council meetings to speak to the item.
- 4.5 In recent years the Appointment Subcommittee has included the two councillors appointed to the Te Mata Park Trust Board. Last year, three councillors were appointed due to one councillor's specialist knowledge of Te Mata Park. It is up to the subcommittee to decide who and how many councillors it wishes to be on the Appointment Subcommittee. Two councillors are recommended in this report, which would mean an interview panel of three.

5.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

5.1 To advertise the vacant trustee positions of the Te Mata Park Trust Board

Advantages

- Provides for an open and transparent process where everyone can apply for these positions.

Disadvantages

- Advertising costs will be incurred.

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuratanga o nāianeī

5.2 To not advertise the vacant positions of the Te Mata Park Trust Board.

Advantages

- No advertising costs will be incurred (noting that these are minor).
- A quicker appointment process as no advertising time required.

Disadvantages

- The number of applicants will be more limited.
- Some community members could be disappointed that they did not have an opportunity to apply for these positions. Te Mata Park Trust Board is a very popular board despite the roles being unpaid.

6.0 Next steps – Te Anga Whakamua

- 6.1 The subcommittee’s recommendation to advertise (or not advertise) the upcoming trustee vacancies will be reported to the Council for their decision. Thereafter, the appointments process will proceed as outlined in this report.

Attachments:

- 1 [↓](#) Policy on Appointment of Trustees for Te Mata Park Trust Board PMD-02-01-26-47

Summary of Considerations - He Whakarāpopoto Whakaarohanga

Fit with purpose of Local Government - E noho hāngai pū ai ki te Rangatōpū-ā-Rohe

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

[Link to the Council’s Community Outcomes – Ngā Hononga ki Ngā Putanga ā-Hapori](#)

This proposal promotes the social, economic, environmental and cultural wellbeing of communities in the present and for the future.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

The Te Mata Park Trust Board Skills and Competencies Framework set out the required skills and experience for the 'Board Mix' which includes 'Cultural Understanding'. *Has experience in engaging with local hapū and an understanding of the cultural and historical significance of this taonga tuku iho, as well as an in-depth understanding of kaitiakitanga and adoption of the Kaupapa Māori Framework.*

Sustainability - *Te Toitūtanga*

The Te Mata Park Trust Board Skills and Competencies Framework sets out the required skills and experience for the 'Board Mix' which includes 'Environmental Understanding'. *Has experience and knowledge about various aspects of environmental management, including flora and fauna, pest control, weed control, biodiversity, sustainability etc.*

Financial considerations - *Ngā Whakaarohanga Ahumoni*

If Council agrees to advertise the vacancy this will incur advertising costs of approximately \$250 ex gst. The trustee roles on Te Mata Park Trust Board are unpaid.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

The Te Mata Park Trust Board has indicated in the past a preference to advertise vacancies.

Risks

Opportunity: To fill a vacant trustee role with applicants of a high calibre that enhance the collective skills and knowledge of the Te Mata Park Trust Board.

REWARD – <i>Te Utu</i>	RISK – <i>Te Tūraru</i>
<p>Legal compliance – ensuring the correct number of trustees in accordance with the trust deed.</p> <p>Enhance the collective skills and knowledge of the Te Mata Park Trust Board</p>	<p>There is a risk that there will be low interest in the position and options for appointment may be limited however this would be unlikely based on previous appointment processes.</p>

Rural Community Board – *Te Poari Tuawhenua-ā-Hāpori*

There are no implications for the Rural Community Board.

POLICY ON APPOINTMENT OF TRUSTEES FOR TE MATA PARK TRUST BOARD

(Updated April 2026 to reflect the Hastings District Council Committee and Rural Community Board Register of Delegations 2025-2028)

INTRODUCTION

The Trust Deed for the Te Mata Park Trust provides for eight Trustees. It provides that, with the exception of a descendant of the Chambers family and a mana whenua representative, the Council is to appoint six residents of the Provincial District of Hawke's Bay as Trustees. At least two of the six appointees are required to be Councillors of the Hastings District.

The Trust is by definition a Council Organisation – the Local Government Act 2002 requires that the Council must adopt a policy for the appointment of Trustees (Directors) that “sets out an objective and transparent process for—

- (a) the identification and consideration of the skills, knowledge, and experience required of directors of a council organisation; and
- (b) the appointment of directors to a council organisation; and
- (c) the remuneration of directors of a council organisation.”

Further the Council must only appoint a person whom the Council is satisfied has “in the opinion of the local authority, the skills, knowledge, or experience to—

- (a) guide the organisation, given the nature and scope of its activities; and
- (b) contribute to the achievement of the objectives of the organisation.”

The Council has a general policy for this purpose that excludes appointments to this Board from the process. This policy sets out the process specifically for Trustees (other than those appointed as Councillors) of the Te Mata Park Trust.

Te Mata Park

Te Mata Park was created in 1927 by the Chambers family as a public park and public recreation ground. A Trust known as The Te Mata Park Trust Board was established to own the Park. The Trust Deed defines the governance structure to oversee the strategic and operational activities of the Park, but it also sets limits on what the Trust may do and how it may act. Accordingly, this Governance overview must be read subject to the provisions of the Trust Deed and the law relating to charitable trusts.

In order to enhance and protect the Park for future generations, the Trust entered into an arrangement with the Queen Elizabeth II Trust in 1997 under an Open Space Covenant. The broad objectives of the Covenant are to:

- a) protect the open space values of the land;
- b) protect native flora and fauna on the land;
- c) assist in protecting the landscape integrity of Te Mata Peak.

A detailed Management Statement outlines how the objectives of the Covenant are to be achieved. It clearly identifies the resources within the park, management issues and outlines agreed policies for the future management of the Park.

The Management Statement also identifies objectives that the Trust Board expressing in

today's terms what the Trust proposes to do to realise the purposes of the Trust as set out in the Trust Deed and working within the powers and constraints set out in the Trust Deed and charities' law. The Management State objectives are separate from but not conflicting with the Covenant Agreement, has established for the land. These are:

- a) To provide facilities and an environment for the recreational and cultural benefit of the public.
- b) Utilise the commercial assets of the park to provide an income to assist with maintenance.

The Board with assistance from the Hastings District Council has developed a Park Management Plan to assist it in meeting the objectives of the Trust Deed and the following strategic objectives that it sees giving effect to the deed

Strategic Vision

Te Mata Park is a Taonga Tuku Iho (heavenly gift), and the iconic feature of Hawke's Bay.

It will always be a place of cultural, scenic, recreational, scientific and educational significance for all New Zealanders.

The Trust will be able to sustain, protect and maintain Te Mata Park's outstanding natural features and open spaces.

Strategic Objectives

- Confirm Te Mata Park as a place of "national significance"
- Establish significant financial resources in order to fund the Park.
- Provide and maintain facilities and an environment for the recreational, cultural and educational benefit of the public.

Trustees (*Variations to Trust Deed dated 21 February 2020*)

The Board of Trustees govern the Trust. The Trust Deed currently specifies a board of eight trustees, one of which is a member of the Chambers Family. One person of Mana Whenua descent to be appointed by Ngati Kahungunu Iwi Incorporated on the recommendation of a Mana Whenua Roopu (committee) established by the Board. That person shall hold office for three years and shall be eligible for reappointment for one further term.

The remaining six members of The Board of Trustees are appointed by Hastings District Council. This policy applies to the appointment of Trustees (other than Councillor Trustees) appointed by the Hastings District Council (Council).

Charter

The Trust Deed is extensive and, while the law generally requires that trustees should not delegate their responsibilities, the Trust Deed confers on the Trust Board wide powers and discretions, including some relatively limited powers of delegation to appoint committees (Clause 15) and to appoint staff (Clause 19). The Trust Board makes all policy decisions, and this Governance Overview outlines the bounds within which the committees and staff may operate.

The key functions carried out by the Trust Board to realise those charitable purposes include:

1. Defining, within the relevant legal and constitutional framework, the purpose, direction and priorities for Te Mata Park, ensuring that these are valued and worthwhile.
2. Specifying key outcomes or results, approving the resourcing to be available for the achievement of those results.
3. Reviewing and approving Te Mata Park's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities.
4. Regularly scanning the environment beyond Te Mata Park to ensure that what the Trust is attempting to achieve remains both relevant and achievable.
5. Communicating with the Te Mata Park's 'owners' and other stakeholders to ensure that they have input into the determination of direction and goals and that they are kept informed about organisational performance.
6. Developing a governance policy 'umbrella' which guides all operational activities.
7. Establishing a risk management framework for the control and mitigation of risk.
8. Appointing and supporting the General Manager, evaluating his or her performance.
9. Monitoring the activities and results achieved by those involved in day-to-day management and administration and hold them to account.
10. Ensuring Te Mata Park complies with statutory and contractual requirements and with the Board's own policies.
11. Setting standards for, and evaluating, the Board's own governance performance.
12. Ensuring there is appropriate succession planning to ensure a balance between replenishment and continuity on the Board and revitalisation of the Trust's direction.
13. Compliance with the Local Government Act and its reporting requirements where applicable.

REQUIRED QUALITIES SKILLS AND EXPERIENCE

Council considers that any person that it appoints to be a Trustee should, as a minimum, have the following skills and experience:

- intellectual ability
- an understanding of governance issues
- either business experience or other experience that is relevant to the activities of the organisation (or both)
- sound judgment
- the ability to work as a member of a team. Track record of building credibility in the funding community
- A commitment to, and understanding of, Te Mata Park's beneficiaries and mission
- Personal qualities of integrity, credibility, and a passion for improving the long term sustainability of Te Mata Park and the benefits it delivers to the Hawke's Bay community.

Appointment Process for Trustees

Three months prior to vacancies arising on the Te Mata Park Trust Board, Council will follow the following process for appointing Trustees.

Council will, after receiving a recommendation from the Community and Civic Futures Subcommittee, decide in open council whether to advertise a particular vacancy or make an appointment without advertisement.

'The Community and Civic Futures Subcommittee is responsible for making delegated decisions and advising the Performance and Monitoring Committee by... 'Recommending to Council the appointment of trustees to Te Mata Park Trust Board.'

When making the decision whether to advertise a particular vacancy or make an appointment without advertising the Subcommittee/Council will consider:

- the costs of any advertisement and process
- the availability of qualified candidates
- the urgency of the appointment (The Board is without a quorum and cannot hold board meetings).

Where a vacancy arises due to the resignation or death of a trustee, Council will follow the process outlined above where the Trust can continue with the remaining trustees until an appointment is made.

Appointment by Advertisement

Where Council decides to advertise a vacancy, the Community and Civic Futures Subcommittee will consider applications and make a recommendation to Council.

The Chair of the Te Mata Park Trust Board is to be a member of the Community and Civic Futures Subcommittee when the Subcommittee is making a decision on appointments to the Te Mata Park Trust Board.

A shortlist of candidates will be made and interviewed by the Community and Civic Futures Subcommittee and the Subcommittee will report to Council on each of the candidates. The Subcommittee may make a recommendation to the Council.

Appointment without Advertisement

Where the Council decides not to advertise a particular vacancy, it will refer the matter to the Community and Civic Futures Subcommittee. The Subcommittee will identify a shortlist of candidates whom it considers meet the above criteria and will forward those to the Council together with a report explaining why these candidates meet the criteria. The Subcommittee may make a recommendation.

Final Appointment

The Council will make a decision in a public-excluded session (thus protecting the privacy of natural persons). Public announcement of the appointment will be made as soon as practicable after the Council has made its decision.

An elected member who is under consideration to fill a particular vacancy may not take part in the discussion or vote on that appointment.

Term of Appointment

Trustees will normally be appointed for a term of up to three years. Subject to a review of the Trustees performance by the Te Mata Park Trust Board, the term may be renewed for two further terms of up to three years (maximum of 9 years).

CONFLICTS OF INTEREST

Trustees will avoid situations where their actions could give rise to a conflict of interest. To minimise these situations the Council requires Trustees to follow the guidelines set out by the Controller and Auditor General.

REMUNERATION

Service on the Te Mata Park Trust Board is without remuneration, except for reimbursement of travel, accommodation and incidental costs in relation to board members' duties.

Wednesday, 6 May 2026

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Community & Civic Futures Subcommittee Meeting

Te Rārangi Take

Report to Community & Civic Futures Subcommittee

Nā: Angela Atkins, Waste Manager
From: Emily Hosford, Waste Community Engagement Specialist

Te Take: Hastings District Council Waste Minimisation Fund - Large Grant
Subject: Applications (Funding Round Two, February - March 2026)

1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga

- 1.1 The purpose of this report is to obtain decisions from the Community & Civic Futures Subcommittee regarding the allocation of grants from Hastings District Council’s Waste Minimisation Fund.
- 1.2 The aim of the fund is to support projects that develop innovative solutions for reducing waste in the Hastings District. It provides financial assistance to local waste minimisation initiatives that contribute to achieving the goals outlined in Hastings District Council’s current Waste Management and Minimisation Plan (WMMP hereafter).
- 1.1 This report relates to the second of two funding rounds for the 25/26 financial year (23 February – 30 March 2026). There is \$166,427 available this round across the Large, Small and School Fund.
- 1.2 The combined amount of the applications to the Large Fund is \$155,237.50, but after officer assessment, the total officers recommend funding is \$98,334.25.
- 1.3 \$11,568 has been reserved for the School Fund and \$34,390 worth of Small Fund applications are currently being assessed by officers. When included with the Large Fund recommendation, the total of value of Waste Minimisation Funding applied for is \$144,292.25. This means there is funds available to approve all of the applications that meet the assessment criteria.
- 1.4 If the Large Fund applications were to be awarded funding in their full amount without officer recommendations, there would be a shortfall of up to \$34,768 in the overall Waste Minimisation Fund budget.
- 1.5 At the last Community & Civic Futures Subcommittee meeting, the committee agreed to combine the school waste minimisation fund with the large and small fund pool to increase the amount available to all applicants.

- 1.6 Applications have been assessed by the waste minimisation team using the assessment criteria set out in the HDC funding framework.
- 1.7 As this is a contestable fund, we ask subcommittee members to read and evaluate all applications before deciding on approvals.
- 1.3 This report recommends that funds be allocated to the applications assessed by this subcommittee as best achieving the purposes of the Waste Minimisation Fund.

2.0 Recommendations - *Ngā Tūtohunga*

- A) That the Community & Civic Futures Subcommittee receive the report titled Hastings District Council Waste Minimisation Fund - Large Grant Applications (Funding Round Two, February - March 2026) dated 6 May 2026.
- B) That having reviewed the applications against the criteria for the Waste Minimisation Fund – Large Grants, the Community & Civic Futures Subcommittee allocates funds to those applicants whom it considers will best assist Council to achieve the purposes of the fund and its desired community outcomes, from the total funding available of \$167,430.00; as set out below:

Applicant name	Project Description	Amount requested	Total Granted
Te Oria Whanau Trust	Omahu Circular Waste to Mara Kai Programme	\$15,000.00	
Taiao Combat Academy	Kicking waste community programme	\$15,000.00	
Circularity Limited	The Redesign of Everything – Circularity Podcast Series	\$49,500.00	
Sustainable Hawke's Bay	Compost for Change	\$50,000.00	
Para Kore	Pukeaute Papakāinga - He Para Kai, He Oranga Nuku	\$25,737.50	
TOTAL FUNDING ALLOCATED			\$

3.0 Background – *Te Horopaki*

- 3.1 The Waste Minimisation contestable fund has three streams with a total pool of \$300,000 available this financial year. Those streams are:
- The Large Waste Minimisation contestable fund, for grants over \$10,000 and up to \$50,000 with a maximum of two funding rounds per year. The latest funding round was 23 February – 30 March 2026.
 - The Small Waste Minimisation contestable fund, for grants under \$10,000 are accepted year-round and assessed by council officers monthly.

- The School Waste Minimisation fund for kura, schools, kohunga and kindergartens with a maximum of two funding rounds per year.
- 3.2 This round of funding was advertised via social media channels, Council’s website, Council’s monthly printed newsletter (My Hastings) local radio stations and Council’s Landfill Comes Last newsletter.
- 3.3 In this funding round, five large applications were received.
- 3.4 Both the Waste Minimisation Contestable Fund and School Waste Minimisation Fund are funded by the waste disposal levy revenue Council receives from Ministry for the Environment.
- 3.5 The Waste Disposal Levy, established under the Waste Minimisation Act 2008, applies to all waste sent to landfill. Fifty per cent of the revenue generated from this levy is allocated to councils to support activities that reduce waste and promote resource recovery as detailed in the WMMP.
- 3.6 HDC Waste Minimisation Fund
- 3.7 This fund was approved for establishment by the Joint Waste Futures Project Steering Committee utilising a portion of the HDC waste disposal levy funds to support waste minimisation initiatives across the district under the WMMP.
- 3.8 The following eligibility criteria was created to give effect to the Waste Minimisation Act and in line with the criteria of other Territorial Authorities who operate similar funds.
- 3.9 Eligibility
- 3.10 Hastings District Council prioritises support for projects that aren’t already happening or expand on existing activities in a new or different way. It also prioritises initiatives that avoid creating waste rather than just managing it.
- 3.11 Eligible projects or initiatives must:
- Align with one of the goals in the current Joint WMMP.
 - Divert or reduce a waste stream that is currently being disposed of at landfill or deliver education or research that contributes to this.
 - Be a new project/initiative to reduce waste or expand on an existing initiative. (i.e. funding will not be awarded for existing activities or running costs.)
 - Fit with one of the six priority areas outlined below.
 - Have clear goals that will be monitored, measured and evaluated, leading to clear community and environmental benefits.
 - Take place within the Hastings District boundary.
 - Demonstrate a clear timeline with results achieved within one year. In some cases, multi-year funding may be awarded, with milestones and reporting requirements throughout the funded period.
 - Show genuine commitment to waste minimisation outcomes, i.e. include specific action that aim to reduce waste or change behaviours towards waste creation.
 - Provide follow up reporting if the funding application is successful.
- 3.12 Co-funding requirements
- Applications from a registered business require a minimum of 50% contribution/co-funding of the project’s total cost from applicant(s).
 - For applications from a charity or community group, projects with a total value greater than \$50,000 require a minimum of 25% contribution/co-funding from the applicant.
- 3.13 The priority areas in order are:

- Minimisation, avoidance and/or reduction of waste creation
- Reuse, repair and repurposing of waste materials
- Resource recovery infrastructure and/or waste minimisation support for marae and community facilities, community organisations and registered charities.
- Alignment with national waste minimisation policy or locally identified priorities.
- Recovery of waste materials (such as recycling, composting or generating energy).
- Waste minimisation education programmes, workshops, data collection, feasibility studies, monitoring and waste audits.

4.0 Discussion – *Te Matapakitanga*

4.1 In this latest funding round, HDC received applications from the following applicants.

Applicant name	Project Description	Amount requested
Taiao Combat Academy	Kicking waste community programme	\$15,000.00
Te Oria Whanau Trust	Omahu Circular Waste to Mara Kai Programme	\$15,000.00
Circularity Limited	The Redesign of Everything — Circularity Podcast Series	\$49,500.00
Sustainable Hawke's Bay	Compost for Change	\$50,000.00
Para Kore	Pukeaute Papakāinga - He Para Kai, He Oranga Nuku	\$25,737.50
Total		\$155,237.50

- 4.2 Copies of the eligible applications received and a summary for this funding round are attached (in **Public Excluded Attachment 1**).
- 4.3 Councillors can view the full applications and attachments via their Smarty Grants login. They can also see the scores for each assessment given by the Council officer panel.
- 4.4 The applications are scored against a criteria looking at priority level, likelihood and impact that the proposed initiative will deliver.
- 4.5 The likelihood criteria consider: the idea, technical feasibility, proposed process and timeline, monitoring and reporting approach, the relevant skillset of the organisation to deliver the project, level of stakeholder engagement and financial information.
- 4.6 The impact criteria consider the level of, waste diversion, public engagement or education, potential for ongoing diversion and Māori or cultural outcomes.
- 4.7 All applications must align with the current Joint WMMP and divert or reduce a waste stream that is currently being disposed of at landfill or deliver education or research that contributes to this. Applications for projects that don't divert materials away from landfill (i.e. materials that are currently diverted for alternative use) do not meet this criteria.
- 4.8 Officers will present a verbal summary of the applications at the meeting.
- 4.9 During this funding round, we received \$11,568 in applications to the School Waste Minimisation Fund and have \$34,390 of applications for the Small Waste Minimisation fund. The amount reserved for the school fund is confirmed and the small fund applications are being assessed.
- 4.10 This means the fund is exhausted for the remainder of the financial year. We have closed the small Waste Minimisation Fund until 1 July 2026. It however should be mentioned that

- 4.11 Any application declined due to the oversubscription that meets the criteria of the fund is welcome to reapply in the next round or to the small fund.

5.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 That the Community & Civic Futures Subcommittee considers the applications for the Waste Minimisation Fund against the criteria and approves the allocation of funds to those applications that best achieve the purposes of the Waste Minimisation Fund from the annual pool available.
- 5.2 Decisions may take into account/consideration, the recommendations contained in **Public Excluded Attachment 1**.

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuetanga o nāiane

- 5.3 That the Community & Civic Futures Subcommittee reviews the applications for funding from the Waste Minimisation Fund, considers the applications against the criteria and does not allocate the total requested from the funding available of \$167,430 which can be allocated to future funding rounds.

Attachments:

1	Overview of applications received, HDC Large Waste Minimisation Fund, May 2026 <i>Confidential in accordance with Section 7 (2) (b) (ii) of the Local Government Official Information and Meetings Act 1987</i>	SW-29-3-26-225	Under Separate Cover
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Summary of Considerations - He Whakarāpopoto Whakaarohanga

Fit with purpose of Local Government - E noho hāngai pū ai ki te Rangatōpū-ā-Rohe

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

[Link to the Council's Community Outcomes – Ngā Hononga ki Ngā Putanga ā-Hapori](#)

This proposal promotes the local infrastructure wellbeing of communities in the present and for the future.

Māori Impact Statement - Te Tauākī Kaupapa Māori

There are likely to be positive impacts for mana whenua, as for the wider community, such as access to waste minimisation programmes offered by the applicants. The impact/s on mana whenua is in the form of an assessment criteria against which all applications are assessed.

Sustainability - Te Toitūtanga

Waste minimisation initiatives will by their nature have benefits regarding sustainability.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

These applications are to be funded from this financial year's Waste Minimisation Fund. The current balance is \$200,000 (inclusive of the remaining schools waste minimisation fund) and only funding up to that amount can be considered.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

There has been no external consultation except that the grant round has been open and transparent inviting all community organisations to apply.

Risks

Opportunity: The recommendation being proposed is the best option to ensure an accountable and transparent governance process. Using the established and approved HDC Waste Minimisation Fund processes ensures security of applicants' data, support a fair review process and established monitoring and reporting process.

There are no significant risks to the initiatives detailed in the report.

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

There are no implications for the Rural Community Board.
