

Wednesday, 6 May 2026

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Community & Civic Futures Subcommittee Meeting**

*Ngā Minitī*

# Minutes

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*Te Rā Hui:*  
Meeting date: **Wednesday, 6 May 2026**

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Venue **Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

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Time start - end **9:00 AM – 10:00 AM**

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*Te Rārangi Upoko*

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**Hastings District Council: Community & Civic Futures Subcommittee Meeting**

## *Ngā Minitī*

# Minutes

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*Kua Tae ā-tinana:* **Chair:** Councillor Hana Montaperto-Hendry

**Present:**

*Ngā KaiKaunihera*

**Councillors:** Alwyn Corban, Siiam Daniel, Stephen Gibson, Kellie Jessup, Yvonne Lorkin, Elisha Milmine (Deputy Chair), Henare O’Keefe, Nicholas Ratcliffe and Heather Te Au-Skipworth

Acting Transportation Manager, Bruce Conaghan

AND

Acting Director – Consenting & Compliance, Dave Bishop  
(Subcommittee members for Item 4)

Two (non-voting) Youth Council appointees: Georgia Abraham and Paige Cunningham (members for Open (Public) agenda items)

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*Kei Konei:*

**Also present:**

Chief Operating Officer – Rebekah Dinwoodie

General Counsel - Scott Smith (Items 4 -6)

Chief Infrastructure Officer – Craig Thew (Items 4-6 and Item 9)

Network Controls Manager – Cat Hancock

Waste Manager - Martin Jarvis

Waste Planning Manager - Angela Atkins

Waste Minimisation Specialist - Jody Wiggins

Waste Community Engagement Specialist - Emily Hosford

Manager: Democracy & Governance Services – Louise Stettner (Item 8)

Democracy & Governance Advisor - Christine Hilton

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Councillor Daniel gave the Opening Karakia.

### **1. APOLOGIES – NGĀ WHAKAPĀHATANGA**

Councillor Lorkin/Councillor Corban

That apologies for absence from Mayor Schollum; Director, Consenting & Compliance - Caleb Sutton; and Transportation Manager - Jag Pannu be accepted.

CARRIED

## 2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

Councillor Jessup declared a conflict of interest in regard to two of the applications that were to be addressed under Agenda Item 9.

## 3. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI

Councillor Lorkin/Councillor Jessup

That the minutes of the Community & Civic Futures Subcommittee Meeting held Wednesday 1 April 2026 be confirmed as an accurate record.

CARRIED

With the agreement of the meeting, Agenda Item 8 was taken out of order and addressed, as other officers involved in Items 4-6 were not yet present.

*Councillor Gibson joined the meeting at 9.07am.*

## 8. APPOINTMENT TO THE TE MATA PARK TRUST BOARD

(Document 26/182)

Manager, Democracy & Governance Services, Louise Stettner, spoke to the agenda report, backgrounding the item and highlighting the main points. She responded to a number of questions from the meeting regarding advertising for applicants.

*Councillor Jessup withdrew from the meeting at 9.10am.*

*Councillor Jessup rejoined the meeting at 9.13am.*

Councillor Milmine/Councillor O'Keefe

- A) That the Community and Civic Futures Subcommittee receive the report titled Appointment to the Te Mata Park Trust Board dated 6 May 2026.
- B) That the Community and Civic Futures Subcommittee note that there will be one vacant trustee position on the Te Mata Park Trust Board from 25 October 2026.
- C) That the Community and Civic Futures Subcommittee recommend to Council, at a June 2026 Council meeting, that the upcoming vacant trustee position on the Te Mata Park Trust be advertised.
- D) That the Community and Civic Futures Subcommittee confirm the proposed appointment process as follows:
  - Advertise the vacant trustee role (subject to Council agreement)
  - Appoint 2 councillors, being Councillor Heather Te Au-Skipworth; and Councillor Callum Ross who, with the Chair of the Te Mata Park Trust Board, will form an Appointments Subcommittee to shortlist, interview and make recommendations back to the Community and Civic Futures Subcommittee for the latter's consideration.

- Recommend to a later Council meeting an appointment to the Te Mata Park Trust Board, after considering the names put forward by the Appointments Subcommittee referred to in the above bullet point.
- Council makes the final appointment decision.

CARRIED

#### 4. TEMPORARY ROAD CLOSURES - MOTOR SPORT EVENT - MOKAMOKA ROAD SUNDAY 10 MAY 2026

(Document 26/187)

The Networks Controls Manager, Cat Hancock, spoke to the agenda report and responded to questions from the meeting.

Councillor O'Keefe/Councillor Te Au-Skipworth

- A) That the Community & Civic Futures Subcommittee receive the report titled Temporary Road Closures - Motor Sport Event - Mokamoka Road Sunday 10 May 2026 dated.
- B) That the Community & Civic Futures Subcommittee approve the following temporary road closure subject to no submissions or objections having been received in respect of the application:
- i. **Motor Sport Event – for HB Car Club to hold the Mokamoka Road event on Sunday 10 May 2026.** The road closure will be from 8:30am to 5:30pm.

Subject to the following conditions to be complied with to the satisfaction of the Chief Infrastructure Officer:

- The event is to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM) or New Zealand Guide to Temporary Traffic Management (NZGTTM).
- The Traffic Management Plan including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- The Traffic Management Plan must be complied with including any specific conditions.
- Copies of the relevant liability insurance policies are received.
- That the cost of all advertising is met by the event organiser.
- Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.
- The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

## 5. TEMPORARY ROAD CLOSURES - MOTOR SPORT EVENT - GIMBLETT ROAD SUNDAY 7 JUNE 2026

(Document 26/201)

The Networks Controls Manager, Cat Hancock, spoke to the agenda report and responded to questions from the meeting, advising that all the necessary documentation supporting this proposed event had now been received from the applicant.

Councillor Milmine/Councillor O'Keefe

- A) That the Community & Civic Futures Subcommittee receive the report titled Temporary Road Closures - Motor Sport Event - Gimblett Road Sunday 7 June 2026 dated 6 May 2026
- B) That the Community & Civic Futures Subcommittee approve the following temporary road closure subject to no submissions or objections having been received in respect of the application:
  - i. **Motor Sport Event – for HB Car Club to hold the Gimblett Road (full length of road) on Sunday 7 June 2026.** The road closure will be from 9:00am to 5:00pm.

Subject to the following conditions to be complied with to the satisfaction of the Chief Infrastructure Officer:

- i. The event is to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM) or New Zealand Guide to Temporary Traffic Management (NZGTTM).
- ii. The Traffic Management Plan including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plan must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organiser.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.
- ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

## 6. TEMPORARY ROAD CLOSURES - SPORT EVENT - PERCIVAL ROAD SUNDAY 24 MAY 2026

(Document 26/202)

The Networks Controls Manager, Cat Hancock, spoke to the agenda report and responded to questions from the meeting.

Officers to investigate and ensure the bus route, which had taken time to get established, would not be adversely affected by this event. The meeting gave its approval on the proviso that if the event did affect the bus operations along that stretch of road, a suitable resolution would need to be found to enable the event to proceed.

Councillor Milmine/Councillor Ratcliffe

- A) That the Community & Civic Futures Subcommittee receive the report titled Temporary Road Closures - Sport Event - Percival Road Sunday 24 May 2026
- B) That the Community & Civic Futures Subcommittee approve the following temporary road closure subject to no submissions or objections having been received in respect of the application, and on the proviso that if the event did affect the bus operations along that stretch of road, a suitable resolution would need to be found to enable the event to proceed:
  - i. **Sport Event – for Triathlon Hawke’s Bay to hold the Iron Māori Wero cycle leg on Percival Road on Sunday 24 May 2026.** The road closure will be from 8.45am to 11.30am

Subject to the following conditions to be complied with to the satisfaction of the Chief Infrastructure Officer:

- i. The event is to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM) or New Zealand Guide to Temporary Traffic Management (NZGTTM).
- ii. The Traffic Management Plan including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plan must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organiser.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.
- ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

### General Discussion

Discussion then took place regarding the proposed temporary road closure application process, with the Chief Infrastructure Officer, Craig Thew, and General Counsel, Scott Smith, giving a general overview. They noted there were relevant legislative requirements that applied; some supporting provisions that HDC required applicants to undertake as part of this process (e.g. asking applicants to undertake letter drops and obtain signatures of affected residents on resident visiting forms). A report would be brought to a future subcommittee meeting to enable discussion on how best to consider if amendments could/should be made to the existing process.

Discussion ensued regarding the length of lead-in time for lodging applications as per the legislation (2 months prior to the event date) and the fact that applicants can submit their applications earlier, particularly where an event was a large one. It was suggested that Officers work with applicants and remind them of the requirements in regard to this part of the process and encourage applicants to lodge applications earlier where possible.

## **7. UPDATE FROM THE CHAIR OF THE MULTICULTURAL STRATEGY ADVISORY GROUP AND DISABILITY ADVISORY GROUP**

(Document 26/196)

As Chair of both the Multicultural Strategy Advisory Group and the Disability Advisory Group, Councillor Ratcliffe gave a brief verbal update on the two groups.

Councillor Lorkin/Councillor Milmine

That the Community and Civic Futures Subcommittee receive the report titled Update from the Chair of the Multicultural Strategy Advisory Group and Disability Advisory Group dated 6 May 2026.

CARRIED

## **9. HASTINGS DISTRICT COUNCIL WASTE MINIMISATION FUND - LARGE GRANT APPLICATIONS (FUNDING ROUND TWO, FEBRUARY - MARCH 2026)**

(Document 26/171) (Public Excluded attachment circulated in a separate attachment document)

Waste Community Engagement Specialist, Emily Hosford, backgrounded the report, highlighting the main points.

As had been noted earlier in the meeting, Councillor Jessup had declared a Conflict of Interest in regard to two applications being addressed under this item. As this was the only Conflict of Interest that had been declared, these two particular applications were addressed first.

Councillor Jessup withdrew from the meeting while it went into Public Excluded Session and officers then addressed the relevant details in the separately circulated attachment document.

**Part  
Item  
9**      **RECOMMENDATION TO EXCLUDE THE PUBLIC FROM PART OF ITEM 9**

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Te Au-Skipworth/Councillor Ratcliffe

**THAT the public now be excluded from the following parts of the meeting, namely;  
Part of Item 9 Hastings District Council Waste Minimisation Fund - Large Grant Applications (Funding Round Two, February - March 2026)**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under

Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF THE MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
<b>Part Item 9 Hastings District Council Waste Minimisation Fund - Large Grant Applications (Funding Round Two, February - March 2026)</b>	Section 7 (2) (b) (ii)  The withholding of the information is necessary to protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information.  The funding applications contain commercially sensitive information.	<b>Section 48(1)(a)(i)</b>  Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

CARRIED

Due to time constraints, this item was only able to be partly addressed at this meeting.

While discussion during the Public Excluded session had not been completed, the meeting resumed in Open Session, following a resolution to do so having been passed in the Public Excluded Session.

The meeting then agreed that this item would be left to lie on the table and be further considered at a later subcommittee meeting. This report would be updated for the later meeting, to incorporate the points that officers were asked to undertake during discussion on this item. It was hoped that this item could be uplifted and further considered at the 3 June 2026 meeting.

Councillor Corban/Councillor Ratcliffe

- A) That the Community & Civic Futures Subcommittee receive the report titled Hastings District Council Waste Minimisation Fund - Large Grant Applications (Funding Round Two, February - March 2026) dated 6 May 2026.

- B) That, due to time constraints, the report in A) above be left to lie on the table and be uplifted and further addressed at a later subcommittee meeting.

CARRIED

**10. MINOR ITEMS - NGĀ TAKE ITI**

There were no additional business items.

**11. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI**

There were no extraordinary business items.

Councillor Ratcliffe gave the Closing Karakia.

The meeting closed at 10.00am

Confirmed:

Chairman:

Date: