

Wednesday, 3 June 2026

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Community & Civic Futures Subcommittee Meeting

Kaupapataka

Agenda

Community Grants and Vibrancy Fund

Te Rā Hui: Commencing on Wednesday, 3 June 2026 and continuing on
Meeting date: Thursday, 4 June 2026

Te Wā:
Time: 9:00 AM

Te Wāhi:
Venue: Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

Te Hoapā:
Contact: Democracy and Governance Services
P: 06 871 5000 | E: democracy@hdc.govt.nz

Te Āpiha Matua:
Responsible Officer: Chief Operating Officer - Rebekah Dinwoodie

Community & Civic Futures Subcommittee

A Subcommittee of the Strategy and Policy Committee.

Fields of Activity

The Community & Civic Futures Subcommittee is responsible for making delegated decisions and advising the Strategy and Policy Committee by;

- 1) Assisting Council in the allocation of Community Grants by;
 - a) Reviewing applications for Community Grants.
 - b) Setting appropriate performance measures to assist in the measurement of delivery of activities funded from Grants.
 - c) Allocation of grant funding within the budget allocation.
- 2) Assisting Council by reviewing and considering submissions and deciding applications for temporary closure of roads.
- 3) Recommending to Council the appointment of trustees to Te Mata Park Trust Board.
- 4) Recommending to Council the appointment of directors to Hastings District Holdings Limited.
- 5) Recommending to Council the appointment of List Members to the District Licensing Committee.
- 6) Assisting Council by reviewing, considering nominations and recommending recipients of Civic Awards.
- 7) Providing guidance and oversight to Council officers in the development of strategies and delivery of activities in the community that deliver improved wellbeing outcomes.
- 8) Providing guidance and oversight to Council Officers in the delivery of Council safety and security investments & initiatives to improve community wellbeing and sense of feeling safe and welcome.
- 9) Providing guidance and oversight to Council Officers in the delivery of major Council and Council enabled Events.
- 10) Providing guidance and oversight to Council Officers in the active promotion of Hastings as a Visitor Destination.

Membership

- 10 Councillors.
- Mayor.
- 1 Heretaunga Takoto Noa Māori Standing Committee Member appointed by Council.
- Group Manager: Planning and Regulatory Services to be a member only when the Subcommittee is recommending the appointment of List Members to the Hastings District Licensing Committee.
- The Transportation Manager to be a member only when the Subcommittee is making a decision on applications for temporary closure of roads.
- The Director – Consenting & Compliance to be a member only when the Subcommittee is making a decision on applications for temporary closure of roads.

- The Chair of the Te Mata Park Trust Board to be a member only when the Subcommittee is making a decision on appointments to the Te Mata Park Trust Board.
- The Chief Financial Officer to be a member only when the Subcommittee is making a decision on appointments to the boards of any Council Controlled Organisations.
- Chair appointed by the Mayor or Council.
- 2 Youth Council Members appointed by Council (non-voting)

Quorum

A minimum of 4 members - for Subcommittee meetings where the agenda items only address proposed temporary road closure applications (when there are no submitters).

A minimum of 6 members for all other meetings of the Subcommittee.

DELEGATED POWERS

- 1) Authority to exercise all Council's powers, functions and authorities (except where prohibited by law or otherwise delegated) in relation to the allocation of grant funding within the budget allocation.
- 2) All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.
- 3) Recommend to Council the appointment of Trustees to Te Mata Park Trust Board in accordance with the policy on Appointment of Trustees for Te Mata Park Trust Board, and the provisions of section 57 of the Local Government Act 2002.
- 4) Recommend to Council the appointment of director positions for Hastings District Holdings Limited in accordance with the Council's Policy on Appointment and Remuneration of Directors for Council Organisations.
- 5) Recommend to Council the recipients of Civic Awards.
- 6) Recommend to Council the appointment of List Members to the Hastings District Licensing Committee in accordance with the policy on the appointment of members for the District Licensing Committee, and the provisions of Sections 192 – 194 of the Sale and Supply of Alcohol Act 2012.

Wednesday, 3 June 2026

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Community & Civic Futures Subcommittee Meeting

Kaupapataka

Agenda

Mematanga:

Membership:

Koromatua

Chair: Councillor Hana Montaperto-Hendry

Ngā KaiKaunihera

Councillors: Alwyn Corban, Siam Daniel, Stephen Gibson, Kellie Jessup, Yvonne Lorkin, Elisha Milmine (Deputy Chair), Henare O’Keefe, Nicholas Ratcliffe and Heather Te Au-Skipworth

Mayor Wendy Schollum

Two (non-voting) Youth Council appointees: Georgia Abraham and Paige Cunningham (members for Open (Public) agenda items)

Heretaunga Takoto Noa Māori Standing Committee appointee: vacancy

Tokamatua:

Quorum:

4 members - for meetings where the agenda items only address proposed temporary road closure applications (if no submitters).

6 members - for all other meetings of the Subcommittee.

Apiha Matua

Officers Responsible:

Chief Operating Officer - Rebekah Dinwoodie

Te Rōpū Manapori me te Kāwanatanga

Democracy &

Governance Services:

Christine Hilton (Extn 5633)

Te Rārangi Take

Order of Business

Apologies – Ngā Whakapāhatanga

- 1.0** At the close of the agenda no apologies had been received.
Leave of Absence had previously been granted to Councillor Jessup

2.0 Conflict of Interest – He Ngākau Kōnatunatu

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

Confirmation of Minutes – Te Whakamana i Ngā Minitī

- 3.0** Minutes of the Community & Civic Futures Subcommittee Meeting held Wednesday 6 May 2026.
(Previously circulated)

- 4.0** **Single-year Community Grants 2026-2027** **9**

- 5.0** **City Vibrancy Fund Applications June 2026 - Round 1** **37**

- 6.0** **Uplift Agenda Item** **43**

- 7.0** **Hastings District Council Waste Minimisation Fund - Large Grant Applications (Funding Round Two, February - March 2026)** **45**

Attachment 1 to this report is confidential in accordance with the Local Government Official Information and Meetings Act 1987 Section 7 (2) (b) (ii) -

The withholding of the information is necessary to protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information.

8.0 Minor Items – Ngā Take Iti

9.0 Urgent Items – Ngā Take Whakahihi

10.0 Recommendation to Exclude the Public from Items 11, 12 and 13 **51**

11.0 Evaluation of 2026-2027 Single-year Community Grant Applications

12.0 Evaluation of Vibrancy Fund Applications June 2026 - Round 1

13.0 Civic Honours Award Nominations 2026

Wednesday, 3 June 2026

Item 4

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Community & Civic Futures Subcommittee Meeting

Te Rārangi Take

Report to Community & Civic Futures Subcommittee

Nā: Emma Morgan, Community Strategies Manager
From: Anna Petro, Community Grants & Partnerships Advisor

Te Take:
Subject: Single-year Community Grants 2026-2027

1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga

- 1.1 The purpose of this report is to obtain a decision from the Community & Civic Futures Subcommittee on the 2026-2027 Single-year Community Grant round allocations. This subcommittee is delegated to review applications for Community Grants and to allocate grant funding within the budget allocation.
- 1.2 The Subcommittee notes that the applications are assessed against the Contestable Grants, Sponsorship & Funding Framework and Policy 2023 – 2026, updated 2025 (the Contestable Grants Policy) (**Appendix 1**). A separate hard copy of this document will be circulated at the meeting to enable ease of reference.
- 1.3 The budget for allocation is \$242,180, (excl. GST). All figures in the remainder of this report should be regarded as exclusive of GST.
- 1.4 The Subcommittee notes that included in this budget allocation is \$28,523 from the 2025-2026 budget allocation and ring-fenced funding, outlined in the Single-year Community Grants budget summary below:

SINGLE-YEAR COMMUNITY GRANTS BUDGET SUMMARY - 2026/2027

TOTAL BUDGET

ITEM	AMOUNT (NZD)
Available Budget (2025/2026)	\$28,523
Available Budget (2026/2027)	\$213,657
Total Allocation	\$242,180

ALLOCATION BREAKDOWN

ITEM	AMOUNT (NZD)
● Ringfenced: Youth	\$20,000
● Ringfenced: New seed initiatives	\$24,218
● Remaining for all other applications	\$197,962
Total	\$242,180

73 applications received, totalling \$611,577 in requests against a total available budget of \$242,180. Figures in New Zealand Dollars (NZD). Totals may be subject to rounding.

- 1.5 The Subcommittee notes any grant decisions are subject to 2026-2027 Annual Plan adoption, with the exception of the 2025-20206 budget allocation.
- 1.6 There are 73 applications with a total request of \$611,577.
- 1.7 The majority of 2025-2026 grant recipients met their grant requirements. Officers recommend continuation of the Single-year Community Grants programme.
- 1.8 At the meeting additional reference documents will be provided for reference by the Subcommittee members – being the applicant speaking list; full applicant summary sheet; the Contestable Grants, Sponsorship & Funding Framework and Policy 2023 – 2026, updated 2025; and an associated quick reference sheet.

2.0 Recommendations - Ngā Tūtohunga

- A) That the Community & Civic Futures Subcommittee receive the report titled Single-year Community Grants 2026-2027, dated 3 June 2026.
- B) That the Subcommittee receives the applicant presentations.
- C) The Subcommittee notes that \$242,180 (excl. GST) is available for allocation.

- D) The Subcommittee notes that \$213,657 (excl. GST) in Recommendation C) is subject to Council's adoption of the 2026-2027 Annual Plan.
- E) The Subcommittee notes that the majority of 2025-2026 grant recipients met their grant requirements.
- F) The Subcommittee endorses the Contestable Grants Sponsorship & Funding Framework and Policy 2025 amendment that groups already in a Multi-year funding partnership with Council are a lower priority for a Single-year Community Grant.

3.0 Background – *Te Horopaki*

Single-year Community Grants

- 3.1 The Single-year Community Grant fund provides up to \$15,000 funding for new and current programmes and ideas that meet one of the following key priority areas:
- Uplifting our communities' wellbeing by providing access to help and advice.
 - Fostering a sense of pride within our district and across our diverse communities.
 - Promoting happy, healthy and active communities.
- 3.2 Grants are for one year only, for activities/projects undertaken between 1 July 2026 to 30 June 2027.
- 3.3 On 5 August 2025, the Civic Development Subcommittee resolved to amend the Contestable Grants Policy, changing some of the criteria:
- The maximum amount of funding has decreased from \$20,000 to \$15,000.
 - Up to 10 per cent of the annual budget will ring fenced for new ideas to promote innovation.
 - Operational and administration costs tied to national organisations are ineligible expenses.
- 3.4 The Civic Development Subcommittee also revised its position that groups already in a Multi-year funding partnership with Council are a lower priority for Single-year funding as they already receive Council support. While this approach has guided assessments it is not yet reflected in the Contestable Grants Policy. If the Community & Civic Futures Subcommittee continue to support this position, Officers recommend it be included in the next Policy update.
- 3.5 Applications for the 2026-2027 round opened on 23 March 2026 and closed on 24 April 2026.
- 3.6 There is \$242,180 available for allocation in this year's funding round. This is comprised of \$28,523 reallocated from the 2025/2026 budget due to unspent funds where funded organisations were unable to deliver their projects (as outlined in 3.10 and 3.11) and \$213,657 of contestable grants funding in the 2026/2027 budget.
- 3.7 The total funding allocation has two ring-fenced portions - \$20,000 for youth initiatives and \$24,218 for seed funding new initiatives. The youth funding has previously been allocated by staff, but to improve transparency and equity it is now allocated through the Single-year Community Grant process. It is ring-fenced for applications that align with the Ka hao te Rangatahi Hastings Youth Strategy 2022 - 2027. Any applications not funded by the youth services budget may then be reconsidered for funding alongside the remaining Single-year Community Grant applications. The new initiative funding is ten percent of the remaining budget, as outlined in the Contestable Grants Policy.
- 3.8 While a slightly lower number of applications has been received this year, demand for the Single-year Community Grants remains consistently high. A total of 73 applications, requesting \$606,577

have been received for the 2026-2027 funding round. Although this is down from 80 applications, requesting \$819,793.39 in the 2025–2026 funding round, it is up from 61 in 2024–2025 and 52 in 2023–2024, highlighting a growing demand for community support through this fund. This lower number this year may reflect Multi-year partnership groups no longer being encouraged to apply to the Single-year Community Grant fund.

- 3.9 49 applicants were funded in the 2025-2026 Funding round, with a total of \$185,000 being approved. The majority of grant recipients have completed accountability requirements.
- 3.10 The following approved applications did not proceed, resulting in \$3,200 being available for reallocation in the 2026/2027 funding round:
- **Hawkes' Bay Community Fitness Centre (SYCG24-054):** The organisation could not deliver the proposed programme due to a funding shortfall.
 - **Hawke's Bay Eid Festival (SYG24-027):** The event was cancelled.
- 3.11 A further \$13,666 from Multi-year grant programmes that did not proceed is also available for reallocation:
- **Graeme Dingle Foundation HB:** The organisation wound up operations in November 2025, so only partial delivery of the second-year programme was achieved.
 - **Peoples Advocacy:** The service delivery model has changed and the Hastings office is no longer operational.
- 3.12 Improvements to the application form ensures only eligible organisations can proceed, with those unable to complete the initial checklist excluded. As a result, 73 applications are eligible. A summary is provided below in order of receipt of applications; full applications remain confidential and can be accessed by Subcommittee members via SmartyGrants. <https://manage.smartygrants.com.au/>
- 3.13 Council officers have assessed all 2026–2027 applications for eligible costs and the applications' alignment against the Contestable Grants Policy.
- 3.14 Of the 73 applications, one aligns with the Vibrancy Fund criteria, this will be transferred to that fund. To note: If it is unsuccessful for Vibrancy funding, it may be reconsidered for Single-year Community Grant funding.

Application	Organisation Name	Project Title	Requested
SYCG26001	Maca Sports Leadership Charitable Trust	Ignite Drive	\$5,000.00
SYCG26003	Maia Dreams Charitable Trust	Rangatahi Leadership Wānanga	\$10,600.00
SYCG26004	Hawke's Bay Community Orchestra Incorporated	Rent for Hire of Rehearsal Space	\$2,000.00
SYCG26006	Birthright Hawke's Bay Child and Family Care Trust	Providing Free Counselling for the Hastings Community	\$8,000.00
SYCG26008	Birchleigh Polo School Program	Flaxmere Youth Polo School Program	\$3,000.00
SYCG26009	Epilepsy Association of New Zealand	Epilepsy Support Services	\$1,510.00
SYCG26010	Hunt For Good	Establishing Hunt For Good in Hawkes Bay	\$9,000.00
SYCG26011	Flaxmere College	Te Vaka Maia 2026	\$2,978.82
SYCG26012	Lifelink/Samaritans Incorporated	Answering every call: support for our 24/7 helpline in Hastings	\$5,130.75
SYCG26014	The Royal New Zealand Society for the Prevention of Cru	Hasting's Second SPCA Companion Animal Community Health Event	\$4,891.67
SYCG26015	Eventing Hawkes Bay	Secure funding for portable dressage arenas	\$7,561.00
SYCG26016	Hawke's Bay Rowing Club	New Rowing Oars	\$7,352.00
SYCG26018	English language Partners Hawke's Bay	English for Employees classes	\$4,140.00
SYCG26019	Deco Bay Brass Incorporated	Storage Room Construction at Keirunga	\$3,557.95
SYCG26020	Waimarama Surf Lifesaving Club	Surf Lifeguard Training	\$9,500.00
SYCG26021	Maui Kahungunu Charitable Trust	Maui Kahungunu Ceasar MMA Website	\$5,175.00
SYCG26024	I Have A Dream Charitable Trust	I Have a Dream & Te Whai Hiringa	\$15,000.00
SYCG26025	Building Futures Foundation Ltd	Building Futures	\$6,000.00
SYCG26026	Bellyful Hawke's Bay	Filling Bellies in Hawkes Bay	\$5,000.00

Application	Organisation Name	Project Title	Requested
SYCG26027	Disability Resource Centre (H.B.) Trust	Health/Disability Navigation and Advocacy	\$7,000.00
SYCG26028	DUART HOUSE CROQUET CLUB INCORPORATED	LAWN MOWING AND MAINTENANCE OF CROQUET COURTS AT DUART HOU	\$2,600.00
SYCG26029	Momentum Charitable Trust	Life and Financial Skills Programmes Supporting Reintegration for Hastings F	\$9,840.00
SYCG26031	Ko Wai Tou Ingoa Hauora Charitable Trust	Rangatahi Kia Piki Te Ora - Kāhui Pakeke Kia Piki Te Ora	\$7,615.32
SYCG26033	Hawke's Bay Rescue Helicopter Trust	September Newsletter	\$5,000.00
SYCG26034	HAWKES BAY JUSTICES OF THE PEACE ASSOCIATION INCC	National Conference	\$4,000.00
SYCG26035	WestSide Association Membership (WAM)	WAMJam — 300 West Laneway Music Sessions	\$12,000.00
SYCG26036	National Foundation for the Deaf and Hard of Hearing M	Hearing Screening and Make Listening Safe	\$4,410.00
SYCG26037	Awahi Charitable Trust	Awahi Programmes 2026	\$10,000.00
SYCG26038	Presbyterian Support East Coast (PSEC)	JH Mason Community Hall Kitchen Refurbishment	\$4,331.49
SYCG26039	Hastings Salvation community Ministry	Empowering Communités	\$20,000.00
SYCG26040	New Zealand Choral Federation Inc	The Kids Sing Festival - East Coast 2026	\$4,500.00
SYCG26041	Kin Carers Connect Charitable Trust	CRAFTING AND MEMBER EVENTS	\$5,300.00
SYCG26042	Elevation Centre	O LAU AGANUU O LOU TOFI - YOUR CULTURE IS YOUR HERITAGE	\$14,120.00
SYCG26043	Aphasia New Zealand (AphasiaNZ) Charitable Trust	Kōrero Club meetings for people with aphasia	\$4,500.00
SYCG26044	Disability Sport and Recreation Hawke's Bay	Community disability sport and recreation programmes	\$10,000.00
SYCG26045	Wahanui Productions	Tangihanga: A Hastings Community Short Film	\$5,000.00
SYCG26047	The Y Hawke's Bay	Youth Development & Community Connection Programmes – The Y Hawke'	\$15,000.00
SYCG26048	Hawkes bay geeks guild	Community events	\$1,500.00
SYCG26049	Hate Hone St John	ICE (In Case of Emergency) Booklets	\$6,000.00
SYCG26050	Volunteering Hawkes Bay	Governance Training for Community and Not for Profit Groups Engaging Vo	\$5,000.00
SYCG26052	Life Education Trust	Mobile classroom, workbooks and resources	\$3,850.00
SYCG26053	Bay Cities' Symphonic Band	Operational Costs 2026/2027	\$7,100.00
SYCG26054	Kidnnections Charitable Trust	Supervised visitation servies	\$2,800.00
SYCG26056	Number 11 Squadron (District of Hastings) Air Traing Co	Insurance, Rent	\$10,238.00
SYCG26057	The Acorn Project Hawkes Bay	Operational costs	\$20,000.00
SYCG26058	Mates4Life	Stronger Businesses, Stronger Hastings: Supporting the wellbeing of our sole	\$15,080.00
SYCG26059	Hawke's Bay Readers and Writers Charitable Trust	Hawke's Bay Readers & Writers Festival 2026	\$5,000.00
SYCG26061	VICTIM SUPPORT NEW ZEALAND INCORPORATED MAN	Supporting Victims of Crime & Traumatic Events	\$15,000.00
SYCG26062	Te Pōkaitara Charitable Trust	Te Pōkaitara	\$20,000.00
SYCG26063	Cornwall Cricket Club	Clubrooms Painting	\$13,800.00
SYCG26064	TE POHUE & DISTRICTS COMMUNITY CHARITABLE TRUST	HALL MAINTENANCE & FUEL RESILIENCE	\$9,446.52
SYCG26066	Hospital Chaplaincy Aotearoa	Contributing to Chaplain salaries to sustain support in Hawkes Bay hospital	\$15,000.00
SYCG26067	Taiao combat academy	Taiao rangatahi	\$15,000.00
SYCG26068	The CanInspire Charitable Trust	CanBead Hastings	\$5,000.00
SYCG26070	Hawke's Bay Soul Choir Inc.	Professional Fees	\$6,865.00
SYCG26071	Kidney Health New Zealand	Creatinine Testing Strips for Use in Hastings	\$4,800.00
SYCG26072	Brain Injury Association HB	My life on Canvas	\$4,000.00
SYCG26074	Roberts Education and Training	Wellbeing Clinics	\$4,978.96
SYCG26075	Good Bitches Trust t/a Good Bitches Baking	Baking it Better programme - Hastings	\$6,000.00
SYCG26076	Orange Sky New Zealand Limited	Delivering free laundry service to those experiencing homelessness & hards	\$15,000.00
SYCG26077	Prima Volta Charitable Trust	He Āria - Translation of the 24 Italian Songs & Arias into te reo Māori & Hast	\$14,500.00
SYCG26078	Waingōngoro Awa Charitable Trust	Waingōngoro Awa Restoration Project - Love Our Awa Days	\$15,000.00
SYCG26079	The Cranford Hospice Trust	Dying Matters Week, Hastings 2026	\$2,232.57
SYCG26081	Human Connection Kaitiaki Trust	Community Adventure Activation	\$5,000.00
SYCG26083	Raukauri Music Therapy Trust	Continuation and expansion of Raukauri's Music Therapy services as deliv	\$15,697.00
SYCG26084	Havelock North Scout Group	Tents for Scout Camping.	\$13,600.00
SYCG26085	Tū Pakari - Stand Together Manatōpū	Supporting People with Chronic Pain and Energy-limiting Conditions	\$12,250.00
SYCG26086	Elevation Centre	PasifiKAI	\$4,365.00
SYCG26087	Nga Toi Creative Hawke's Bay	Annual Community Matariki Celebration	\$18,000.00
SYCG26088	Ignite Innovation	Building Hastings' Innovation Pipeline	\$20,000.00
SYCG26089	Kererū Hall Society Incorporated	Kereru Community Wellness Workshop	\$1,500.00
SYCG26090	Santa Teretia KCC HB Inc	CULTURE FUSION FESTIVAL 2026	\$6,200.00
SYCG26091	GETAGRIP	GETAGRIP Youth Basketball Development Programme	\$6,160.00
			\$606,577.05

4.0 Discussion – *Te Matapakitanga*

- 4.1 Council funds community organisations to contribute to the vision of the district as outlined in the Long-Term Plan.
- 4.2 The Contestable Grants Policy provides a clear framework, including principles and assessment criteria, to guide the allocation of the Single-year community grants.
- 4.3 For the 2025-2026 funding round, an enhanced assessment process was introduced to prioritise applications against these criteria and better identify those most aligned with the policy and Council’s outcomes. Applicants are required to provide evidence of planning and budgets.
- 4.4 Eligible Single-year Community grant applicants will primarily be community (not-for-profit, charitable and voluntary) organisations with a formal legal structure. Groups with no formal structure can only apply for funding under a nominated umbrella organisation. Council welcomes social enterprises and commercial entities, but they must be delivering outcomes for our communities, with the majority of profits/surplus reinvested in the fulfilment of the mission.
- 4.5 As with previous years, all applicants have been given the opportunity to present to the subcommittee. 49 applicants will present to the subcommittee on 3 June 2026.
- 4.6 The Subcommittee will reconvene on 4 June 2026 in Public Excluded (Confidential) Session to complete their deliberations and finalise allocations.

5.0 Next steps – *Te Anga Whakamua*

- 5.1 A funding agreement will be established for each successful applicant in line with the provisions of the Contestable Grants Policy.
- 5.2 Pending establishment of funding agreements, grant payments from the 2025/2026 budget will be available prior to 30 June 2026, and those within the 2026/2027 budget will be available after 1 July 2026.

Attachments:

- | | | |
|---------------------|---|----------------|
| 1 ↓ | Contestable Grants, Sponsorship & Funding Framework and Policy 2025 | COM-48-03-25-3 |
|---------------------|---|----------------|

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council’s Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the social wellbeing of communities in the present and for the future.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

There are likely to be positive impacts for tangata whenua. Some of the applications identify specific outcomes for Māori.

Sustainability - *Te Toitūtanga*

Some of the applications identify a sustainability focus.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

The funding envelope is budgeted within the 2024 – 2034 LTP.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

This grant round has been open and transparent, inviting all eligible community organisations to apply. Internal consultation has occurred across Council to inform the assessment process.

Risks

Risks are mitigated through a fair and transparent, contestable process, guided by the Contestable Grants Policy.

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

Funding applications apply to communities across the district, urban and rural. A rural ward councillor is included on the Community & Civic Futures Development Subcommittee.

Contestable Grants, Sponsorship and Funding Framework and Policy

2023-2026

SEPTEMBER 2025





POLICY EXPERTS Community Grants and Partnerships Advisor
 Events Manager
 City Centre Activation Officer
 Waste Planning Manager

POLICY OWNERS GM, Community Wellbeing & Services
 GM, Communications, Engagement & Marketing

APPROVAL DATE 1 November 2022

VERSION 2.0

REVIEW DATE July 2026

POLICY STATEMENT

It is the policy of the Council to provide a clear framework for financial support for the development of the District’s voluntary, community and commercial sector, while also ensuring that the Council’s resources are targeted at meeting its strategic outcomes. This policy describes the funding types that are created by Council to support the community and event sector. The word ‘community’ is used here in its broadest sense; it signals that our community funding policy will support the social, cultural, economic and environmental wellbeing of our people and places. This will make it easier for Council staff to be equitable and transparent in their treatment of organisations, and for organisations to understand how Council provides support to the sector.



Contents

Introduction	2
Funding currently covered by this framework	3
Strategic Context	4
Strategic Alignment	5
Framework Objectives and Goals	5
Grants Budget	5
Contestable Grants and Funding Principles	6
Transparency	6
Equity	6
Accountability	6
Respect	6
Community lead	7
Proportionality	7
Rules for Contestable Grants and Funding	8
Funding Agreement & Contracts for service	8
Eligible Applicants	8
Ineligible Applicants	9
Eligible Expenses for Grant Funding	9
Ineligible Expenses for Grant Funding	10
Lower Priorities	10
Conflicts of Interest	10
Assessment and Prioritisation	12
Proposal Assessment	12
Financial Considerations	13
Funding Priorities	13
Funding Allocation Panels	13
Types of Community Grant Programmes and Priorities	14
Single Year Community Grant	14
Multi-year Strategic Community Partnership Fund	14
Event Support Fund	14
City Vibrancy Fund	15
Creative Communities Scheme	15
Waste Minimisation Contestable Fund	15
Marae Development Fund	15
Rural Halls Maintenance Fund	15
Façade Enhancement Scheme	15
Roles and Responsibilities	16

Introduction

Hastings District depends on having a strong community and voluntary sector to support vulnerable communities and activate the district. Hastings District Council (Council) has supported organisations in many ways in the past. There is a constant desire to make sure the Council is contributing appropriately to the sector, that the funding and support helps achieve positive outcomes and the systems in place are relevant and easy-to-use.

This Contestable Grants, Sponsorship and Funding Framework aims to provide a clear framework for how the Council will fund and support community and voluntary organisations to contribute to the vision of the district as outlined in the Long Term Plan. The word ‘community’ is used here in its broadest sense: it signals that our Community Funding Framework will support the broader outcomes such as the social, cultural, economic and environmental wellbeing of all our people and places.

Hastings District Council has many different sources of funding and support to empower organisations to meet their shared goals including, but not limited to:

- Community Grants
- Creative Communities Funding
- Waste Minimisation Fund
- Youth Fund
- Mayor Fund
- Operational Contracts for Service
- Events Funding



Funding currently covered by this framework

Acknowledging that there are many different avenues for groups to gain Council support including funding, this framework is currently only covering the following, but can be used as a framework for new grants in the future.

COMMUNITY

- Single-Year Community Grant
- Multi-Year Strategic Community Partnership Fund

EVENTS AND ACTIVATIONS

- Event Support Fund
- City Vibrancy Fund

ARTS

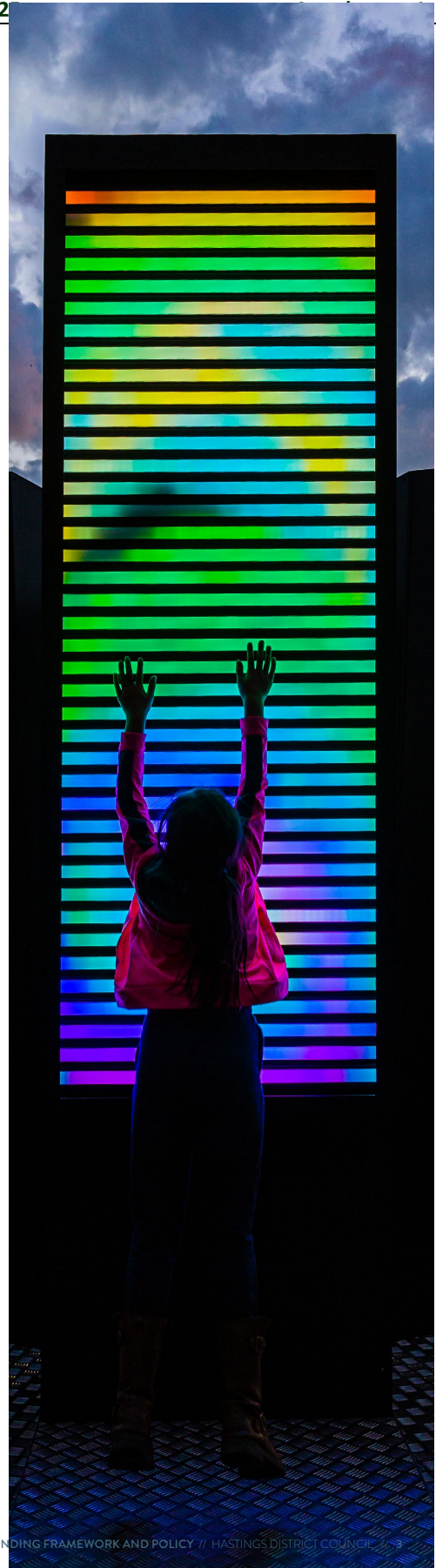
- Creative Communities

ENVIRONMENTAL

- Waste Minimisation Contestable Fund

FACILITY DEVELOPMENT

- Marae Development Fund
 - Rural Halls Maintenance Fund
 - Façade Enhancement Scheme
-





Strategic Context

The following Hastings District Council strategies, plans and policies are critical to this Contestable Grants and Funding Framework

- Long Term Plan 2021-2031
- HDC Event Strategy
- Toi-Tū – Regional Arts and Culture Strategy
- Local Community Plans
- Social Wellbeing Framework
- Joint Waste Management and Minimisation Plan

Council’s vision of “Heretaunga whenua houkura, Heretaunga hāpori ora (*Fertile land, prosperous people*)” will be fulfilled through the following broad areas of focus, as outlined in the Long Term Plan.

This Contestable Grants and Funding Framework was developed to contribute to achieving focus areas one, five and six

- **Focus Area 1 – Our Environment**
 - Environmental Enhancement
- **Focus area 5 – Things To Do**
 - Relaxing into our Reserves
 - City Centre Cultural Precinct
- **Focus area 6 – Our People**
 - Uplifting communities
 - Youth development

This Contestable Grants and Funding Framework also contributes to Council’s community outcomes and specific Council objectives as set out in the Long Term Plan 2021-2031 by:

Council’s work sites under four pillars which collectively express our commitment to all aspect of community wellbeing:



Economic

Sufficient and supportive economy



Environmental

Healthy environment and people



Social

Safe and inclusive place



Cultural

Vibrant place to live, play and visit

Strategic Alignment

Actively promoting progress against and achievement of objectives within the current Long Term Plan/Annual Plan.

Actively supporting achievement of Communications, Engagement & Marketing objectives with the Communications, Engagement & Marketing Group Strategy:



I LOVE HASTINGS!

People feel great about living in the Hastings district.

Our community feel proud of our district. The feel positively about living in Hastings today, and in the future.

We support community events that enrich our district, tell positive stories about our people, places and businesses, and we work in partnership with others to make our district better.



HASTINGS IS THE PLACE TO GO

Hastings is positively viewed nationally and internationally.

Hastings the place to go on holiday, to relocate to, and to invest in.

We work in partnership with economic development and tourism partners to put Hastings on the map.



GREAT WORK HDC!

Our community has a positive view of Hastings District Council. Our community enjoys a positive experience when dealing with Council marketing & communications channels and activities. It's easy to identify and understand Council's written and visual collateral.

Our community have the right information at the right time, it's easily understood, informative, and engaging. We are focused on building trust and goodwill through our communications by ensuring we are transparent and honest – if we make a mistake, we own it.



A UNITED TEAM

Elected members and staff are informed and engaged.

Staff and elected members know Council's priorities and are up-to-date with the latest news.

They know Council's vision, and the behaviours and values we strive for.

Framework Objectives and Goals

The objective of the Contestable Grants and Funding Framework is to provide a clear direction for financial support for the development of the areas voluntary and community sector, while also ensuring that the Council's resources are targeted at meeting its strategic outcomes.

This Framework describes the grant types that are created by Council to support the voluntary and community sector. This will make it easier for Council staff to be equitable and transparent in their treatment of organisations, and for organisations to understand how Council provides support to the sector.

Grants Budget

The funding available for each of the grants programmes is generally determined through the Long Term Plan process and is adjusted for inflation annually through the budget process.

Council can elect to earmark amounts to grant for particular purposes during the annual budget process. The overall amount available per grants programme, and any amounts earmarked for particular purposes, will be published in advance of funding rounds opening for each new financial year.

The budget for the Creative Communities Grants comes directly from Creative New Zealand.

The budget for the Waste Minimisation Fund comes from Council's Waste Disposal Levy Funds.

Contestable Grants and Funding Principles

To ensure equity across the different types of funding support covered by this framework a number of principles will be applied.

Transparency

Grants programmes will operate transparently in all respects and at all stages of the process, while protecting confidentiality.

Clear information about the opportunities to apply for funding, and Council's expectations of applicants and recipients, will be provided in a timely manner. Information about all the grants Council provides, who has received them and for what purpose, will be published annually. Council will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time.

Equity

All communities will have an equal opportunity to be considered for grants, and Council will ensure applicants are treated fairly regardless of their size, location (within the Hastings District Council boundary) or circumstances, and provide any support they may reasonably require in applying for grants. The organisational status of an agency (registered charity, unincorporated society, social enterprise etc) will not be a barrier to funding, so long as the organisation can demonstrate that it is established and operating as a not-for-profit agency. Council

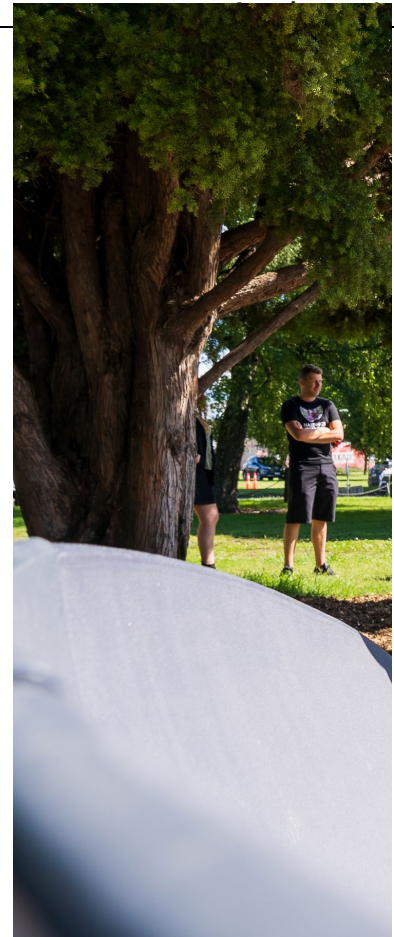
will share information to support organisations to better prepare for funding applications.

Accountability

Staff and decision-makers will work together to deliver good value for residents, by supporting initiatives that are cost effective and can produce clear benefits for our communities. Assessment will be based on individual proposals, their merits and how well they align with Council's funding priorities.

Council may take into account an applicant's previous track record, their current capability and their future potential when awarding grants.

Council expects all grant applicants to give advance thought to how they will know their project, activity or service has been a success. For larger grants and partnerships, applicants will be asked to propose appropriate outcome measures, and a plan for how these will be monitored and reported back.



All grant recipients will be required to account for how they have spent funds and share what they have achieved and learnt.

Respect

Council shares many interests, values and goals with the not-for-profit sector, but also recognises that the sector is made up of self-determining and independent organisations. Like the Council, each has its own mission, and is accountable to its own community.

Council's relationships with these organisations will be characterised



by mutual respect and an acknowledgement that delivering positive outcomes is a shared responsibility.

Community led

Grants are a means of financially supporting community-led initiatives, and in this respect they are fundamentally different from other procurement arrangements. When Council procures from a third party, it is purchasing a service to meet a specific need or requirement, and that service is delivered to Council's specifications.

In contrast, the initiatives Council supports through grants are conceived and delivered by the community, for the community. This distinction will be reflected

in the grants programme, in the language that is used, the process that is designed and the relationships that Council enters into with grant recipients.

Proportionality

Council will strive to balance its statutory responsibility to ensure the lawful and prudent expenditure of public funds, with a commitment to work in a way that acknowledges the integrity of community organisations, and recognises the impact of its requirements on their limited time and resources. The information Council collects, and its expectations of grant applicants/recipients, should always be proportionate to the scale of what is being proposed or funded. The processes and documentation



that organisations are asked to complete should be appropriate to the size of the grant, the situation of the applicant and the level of risk presented to the council.



Rules for Contestable Grants and Funding

Funding Agreement and Contracts for service

Any form of funding will be described in a Funding Agreement or a Contract for Service and may include key performance indicators and agreed upon deliverables.

The agreement will contain the responsibilities that both the Council and the organisation receiving support agree upon, and the project, activity or service that the organisation will provide to the community. The contract will vary depending on the amount of support provided and the type of support.

Eligible Applicants

The primary beneficiaries of community grants will be not-for-profit, charitable and voluntary organisations operating in the Hastings District for Hastings District residents. These groups are often referred to collectively as ‘community organisations’ because they are established with the primary purpose of providing a benefit to the wider community. There are three main groups that can apply for contestable grants and funding from Council:

- **Community organisations:**

Most community organisations have a formal legal structure and founding documents e.g. a constitution, which set out governance and management arrangements consistent with their charitable mission. Having a recognised structure enables Council to enter into a formal legal agreement with the organisation, and ensures appropriate accountability for how grant funds will be managed.

- **Groups with no formal legal structure:** Groups with no formal legal structure may apply for funding, provided they are able to nominate an ‘umbrella’ organisation which has agreed to receive and administer the grant on their behalf – the umbrella organisation will be legally accountable to Council for the expenditure of the funding.
- **Social enterprise and commercial entities:** Council welcomes funding applications from commercial entities and social enterprises delivering outcomes for our communities. Social enterprises exist in a hybrid space, where social, environmental or cultural goals and commercial objectives come together. To be classed as a social enterprise for the purposes of grant applications an organisation needs to demonstrate the majority of its profits/surplus is reinvested in the fulfilment of its mission.



Ineligible Applicants

Community grants as covered by this framework are not available to:

- Political parties
- Schools*
- Internal applicants i.e to fund projects, programmes or facilities run by Council or its employees
- Hastings District Council CCOs (Council Controlled Organisations)
- Other local authorities, government agencies or public sector entities

**Schools may apply for a grant for non-curriculum projects*

Eligible Expenses for Grant Funding

Applicants will be asked to provide an overall budget for the project, activity or service that will deliver those outcomes. In most cases Council will be one of several sources of funding for the project, activity or service rather than the sole funder, and this should be reflected in the budget.

The budget for the project, activity or service is likely to include a range of costs. Examples include:

- Project wages*, professional fees e.g. artists' fees, and volunteer expenses
- Administration and office expenses
- Accommodation expenses including rent, leases, maintenance, insurances and utilities
- Costs integral to service delivery e.g. vehicle expenses for a mobile social service
- Marketing, advertising, website and printing costs
- Programme expenses such as materials, equipment hire, venue hire and tutor's fees.

Applicants will need to indicate how they plan to spend their council grant including details of the project, activity or services and how it will be used to fund specific components of the budget, or to help offset the overall cost. Appropriate outcomes for the level of funding Council provides will be negotiated with recipients, and any special conditions for how the grant can be spent will be reflected in the funding agreement.

**Wages need to be connected to an outcome and be project based.*



Ineligible Expenses for Grant Funding

The Contestable Grants and Funding Framework provides decision-makers with considerable flexibility to determine how best to support their communities to deliver positive outcomes, as outlined above. However, there are some purposes that will not be funded.

The following activities will not be funded:

- Debt servicing or repayment
- Legal expenses
- Activities that promote religious, ministry or political purposes and causes
- Medical expenses
- Public services that are the responsibility of central government e.g. core education, primary health care
- Large physical works – e.g. improvement to community buildings that require consents or permits, prior to the necessary consents or permits being obtained. Grants may be awarded in principle but funds will not be released until all conditions are satisfied
- Purchase of alcohol
- Retrospective costs (where the activity has already taken place), unless this is necessary as a condition of the grant or Council is satisfied there are other mitigating circumstances
- Groups whose services are delivered outside the district
- Operational and administration costs tied to national organisations.

Lower Priorities

In a competitive funding environment, the following may be a lower priority for funding:

- Ongoing salaries and administration costs
- Travel and accommodation outside the area, unless Council is convinced there will be a tangible benefit for local communities
- Fundraising events or activities, especially where the beneficiary is a third party e.g. charity events, sponsored walks, unless we determine the event has a wider community benefit beyond its primary purpose as a fundraiser
- Health based organisations that could be funded by the DHB
- Education based organisations that could be funded by the MOE
- Groups whose services are not located in the district
- Council may specify additional exclusions for funding to those set out above. Refer to the relevant grants programme for more information about specific exclusions.

Conflicts of Interest

Organisations affiliated in some way to elected members or employees of Council can still be considered for grant funding. However, organisations in this category should note any possible conflict of interest (or perception of a conflict of interest) in their application to ensure any necessary steps can be taken to mitigate this.

Elected members or council employees involved in funding decisions are also required to note any possible conflict of interest (or perception of a conflict of interest), and will not be involved in any assessment or decision-making related to these applications.



Assessment and Prioritisation



This section explains the factors Council will consider when assessing proposals, to determine their relative merit, and assist decision-makers to prioritise between proposals of similar merit.

Proposal Assessment

Each funding proposal should be assessed by at least three different people, discussed and then allocated according to the groups' recommendation. When assessing the strength of an individual proposal, and which proposals should be considered a priority for funding, decision-makers will consider whether the applicant has:

- Made a compelling case for how their proposal aligns to the funding priorities established
- Clearly defined the purpose and expected community outcomes of their project, activity, or service, for example the need they are meeting and why this is important
- Clearly described their project, activity or service, what will be delivered and have satisfied Council that it is viable
- The capability, capacity and experience to deliver their project, activity or service to an appropriate standard, evidenced by a relevant track record of successful delivery
- Presented a realistic, evidenced-based budget for their project, activity or service, and identified exactly how the grant would be spent
- Given thought to how they will show the grant has positively impacted the community (or for larger grants and partnerships, identifying how they will evaluate the success of their project, activity or service)

- Understood who their project, activity or service will benefit and where in the Hastings District Council area these people are likely to come from
- The necessary experience, networks or profile to give them credible access to the people who will benefit
- Provided evidence of community support for, and/or involvement in the project, activity or service and/or evidence of support from their recognised regional or national body (where relevant)
- Shown that their project, activity or service will support multiple funding priorities (this is not required, but may lend additional weight to the application)
- Outlined all Council funding (financial or otherwise) it has currently received at the time of applying
- Applications by national organisations must clearly show that the funding is specifically for local Hastings District delivery costs
- Include supporting quotes where possible.

Council will apply the 'proportionality principle' in evaluating the applications. Applicants seeking larger grants will be expected to answer in more detail and provide additional evidence compared with applicants seeking smaller grants.



Financial Considerations

Council grant programmes are consistently oversubscribed, and it is not possible for Council to meet all requests for funding. In making decisions Council will take applicants' overall financial situation into consideration.

Council will ask all grant applicants what they (or others) will contribute to the cost of their proposed project, activity, or service. An applicant's own contribution may include volunteer labour, donated materials, donated professional services and/or their own cash reserves.

When assessing and prioritising applications, Council may take into account any or all of the following:

- The applicant's overall financial position, including their ability to support the project, activity or service from their own resources and/or to access grants from other sources.
- Whether the applicant has accessed, or made reasonable attempts to access, other sources of financial support for their project, activity or service, including grants from other funders, or fundraising within their community.
- Whether the applicant has received, or is receiving, any other grants, contracts, subsidised accommodation or other financial assistance from Council.

Funding Priorities

The aim of funding priorities is to provide a clear guidance to potential applicants on what the Council would particularly like to fund to achieve community outcomes that contribute to its strategic direction. As part of setting the funding priorities, Council may specify additional exclusions for funding to those set out in this Framework – such as setting a minimum or maximum grant size, or excluding certain types of expenditure e.g. international travel. It may also highlight factors they consider would significantly impact on their decision making. These additional exclusions will be communicated to applicants prior to applying.

Funding Allocation Panels

Funding allocation panels will be appointed for various funding programmes to ensure the right mix of relevant expertise and knowledge are involved in assessing grant applications. Allocation panels will be appointed before the commencement of each funding round for a duration of three years to align with councillor appointments. This is to ensure that there is a broad mix of expertise on the panels on an on-going basis and to ensure other people have the opportunity to experience being a panel member.

Some smaller funds will be assessed by council staff. For these funds an internal funding assessment group will be established based on the skill set needed. Funding Assessment groups should be made up of at least three people to ensure fairness and transparency across all applications and funding rounds.



Types of Community Grant Programmes and Priorities

Single Year Community Grant

This fund provides funding up to 15k for ideas that meet a key priority area. Up to 10 per cent of the annual budget will ring fenced for new ideas to promote innovation.

Priority areas for the Single Year Community Grant are:

1. Uplifting our communities' wellbeing by providing access to help and advice.
2. Fostering a sense of pride within our district and across our diverse communities
3. Promoting happy, healthy and active communities.

Multi-year Strategic Community Partnership Fund

These funds are for community initiatives that are already up and running, meet our vision and are clearly making a big difference in our communities. These are three year partnership agreements.

Where appropriate, Council may encourage applicants to apply to Multi-year Strategic Community Partnership Fund instead of annual applications to the Single-year Community Grant round.

There will be greater accountability expectations for recipients of Multi-year Community Partnership funding.

Priority areas for the Strategic Community Partnership Fund are:

1. Assisting youth in education, skill development and jobs
2. Assistance for people in need
3. Fostering the arts and cultural experience
4. People are safe from crime
5. A community that wastes less
6. District heritage is conserved for future generations

Event Support Fund

Contact between event organisers and staff of Council is managed through the Communications, Engagement & Marketing Group, specifically through the Events Manager.

The Events Manager (or delegate) is responsible for working with event partners to ensure its expectations are understood and that any event is appropriately leveraged to meet the Council's own strategic requirements and follows due process

The Events team will operate transparently in all respects and all stages of the process, while protecting confidentiality. Concise information about the opportunities to apply for funding, and Council's expectations of applicants and recipients will be provided in a timely manner. All applicants

will have an equal opportunity to be considered for funding and Council will ensure applicants are treated fairly, regardless of their circumstances, location or size and provide any additional support required in applying for funding.

All applicants will be assessed against the Events Strategy to ensure all funding support fits within the criteria and in is in line with HDC strategy objectives.

The Funding Review Committee will work together with the Events team to deliver value and equal opportunities for Hastings District residents by supporting initiatives that will provide clear benefits to the local community.

Regionally significant events will be assessed from the Regional Working Group against economic impact analysed through Event Economics.

Priority areas for the Event Support Fund are:

1. District Reputation – Events provide opportunity to be loud and proud that Hastings is a great place to work, live and play.
2. Civic Pride – Local communities engage with the event and feel great about living in Hastings.
3. Tourism Opportunities – Events encourage more visitors, staying longer and wanting to return.



4. Economic Development and Investment – Events stimulate interest in Hastings’ businesses, who have opportunity to be involved as suppliers or sponsors.

City Vibrancy Fund

Hastings District Council City Vibrancy Fund supports community organisations to run activations, events and projects that add to the vibrancy of the Hastings CBD. These small community led events are aligned with Council plans and strategies and contribute to the City Vibrancy and Hastings Alive Plans.

Creative Communities Scheme

These grants are available for arts projects. The funds are supplied by Creative New Zealand and applicants to this fund must show how their project fits with criteria set by the Creative Communities Scheme and Hastings District Council.

Creative New Zealand has three funding criteria for this scheme. They are:

1. Broad community involvement; the project will create opportunities for local communities to engage with and participate in arts activities
2. Diversity; the project will support the diverse arts and cultural traditions of local communities,

- enriching and promoting their uniqueness and cultural diversity
3. Young people; the project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts

Waste Minimisation Contestable Fund

The Waste Minimisation Contestable Fund aims to support waste minimisation projects that result in a new waste minimisation activity, either by implementing new initiatives or expanding on existing activities. To contribute to building a community that values our resources, re-uses, re-purposes and recycles what it can. This is achieved through education, engagement and the development of new technology and ways of working.

Priority areas for the grant for Waste Minimisation Fund are:

1. Minimisation/avoidance/ reduction of waste creation
2. Reuse of waste materials
3. Recycling of waste materials
4. Recovery of waste resources (the selective extraction of disposed materials for a specific next use, such as recycling, composting or generating energy).

Marae Development Fund

The Marae Development Fund assists with marae preservation and development, with projects assessed against the eligibility criteria set out in Hastings District Council’s Marae Development Fund Policy.

Rural Halls Maintenance Fund

Councils rural halls maintenance funding scheme is designed to assist with the building maintenance of halls in the rural and plains areas of Hastings. It does not cover ongoing operational costs or capital development.

Façade Enhancement Scheme

The Façade Enhancement Scheme financially assists the owners and tenants of eligible buildings to upgrade the façades of their buildings.

To be eligible for Façade Enhancement Scheme funding, buildings must be located in:

1. The Hastings city centre, or
2. On key traffic routes, or
3. Within suburban commercial shopping areas

The level of funding a project receives is based on factors that include the size of the façade and the profile and significance of the building.

Roles and Responsibilities

AUTHORISED OFFICER	ROLES AND RESPONSIBILITIES
GM, Communications, Engagement and Marketing	<ul style="list-style-type: none"> • Oversight of External Funding Marketing Plans and applications. • Approve Event Support Funding recommendation before it is submitted to the Funding Review Group. • Responsible as approver and signature on all agreements submitted.
GM, Community Wellbeing and Services	<ul style="list-style-type: none"> • Oversight of the Community Grant applications. • Approve Community Grant recommendation before it is submitted to the Subcommittee. • Responsible as approver and signature on all agreements submitted.
Events Manager	<ul style="list-style-type: none"> • Responsible for coordinating and reviewing applications for the Event Support Fund. • Ensure process is followed, templates used and quality applications provided. • Ensure applications are in line with Council priorities and no duplicate or conflicting applications. • Manage relationship where applications are successful. • Ensure KPI's are met as outlined in the contract.
Community Grants and Partnerships Advisor	<ul style="list-style-type: none"> • Responsible for coordinating and reviewing applications for the Community Grants Fund. • Ensure process is followed, templates used and quality applications provided. • Ensure applications are in line with Council priorities and no duplicate or conflicting applications. • Manage relationship where applications are successful.
Funding Review Group	<ul style="list-style-type: none"> • Responsible for reviewing the recommendations from the Events Manager for applications through the Event Support Fund. • Ensure process is followed, templates used and quality applications provided. • Ensure applications are in line with Council priorities and no duplicate or conflicting applications.
General Counsel	<ul style="list-style-type: none"> • Guidance on Contract for Service and Funding Agreement documentation where appropriate.
Staff	<ul style="list-style-type: none"> • Responsible for following the policy and guidelines set out in this document.



REVIEW

This policy will be reviewed every three years,
or as required to remain current with New Zealand law.

DEFINITIONS

Council - Hastings District Council.

Councillors - the elected representatives of the Council.

Council Officer - means the CE Officer and staff of Council
appointed by the CE Officer

Sub-committee – elected members or members appointed by the
governing body for the district in which the local board area is situated.

Event Support Fund – Fund established to assist event organisers
with sponsorship or in-kind support for events in line with the strategic
objectives of the Events Strategy.

Community Grant – Grants that support local organisations to deliver
projects or services that fit priorities to meet the current and future
needs of our community.

REFERENCES

- Local Government Act 2002
- Long Term Plan 2021-2031
- Communications Engagement & Marketing Strategy 2021-2023
- Events Strategy 2020

HASTINGS DISTRICT COUNCIL

207 Lyndon Road East, Hastings 4122
Private Bag 9002, Hastings 4156

P 06 871 5000 | E customerservice@hdc.govt.nz
www.hastingsdc.govt.nz

TE KAUNIHERA Ā-ROHE O HERETAUNGA

FURTHER INFORMATION

Further information around Hastings District Council's grants schemes can be found at www.hastingsdc.govt.nz/grants



6430123

Wednesday, 3 June 2026

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Community & Civic Futures Subcommittee Meeting

Te Rārangi Take

Report to Community & Civic Futures Subcommittee

Nā: Anna Petro, Community Grants & Partnerships Advisor
From: Emma Morgan, Community Strategies Manager

Te Take:
Subject: City Vibrancy Fund Applications June 2026 - Round 1

1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga

- 1.1 The purpose of this report is to obtain decisions from the Community and Civic Futures Subcommittee regarding the allocation of grants from the 2026-2027 City Vibrancy Fund Round 1.
- 1.2 There are two rounds per calendar year for a total budget allocation of \$50,000 (excl. GST). Each round has a budget allocation of \$25,000 (excl. GST). All figures in the remainder of this report should be regarded as exclusive of GST.
- 1.3 There are 11 applications, with a total request of \$78,960.
- 1.4 This report relates to the allocation of funding for the 2026/2027 financial year.
- 1.5 At the meeting additional reference documents will be provided for reference by the Subcommittee members – being the full applicant summary sheet; the Contestable Grants, Sponsorship & Funding Framework and Policy 2023 – 2026, updated 2025; and an associated quick reference sheet.

2.0 Recommendations - Ngā Tūtohunga

- A) That the Community & Civic Futures Subcommittee receives the report titled City Vibrancy Fund Applications June 2026 - Round 1 dated 3 June 2026.
- B) The Subcommittee notes that \$25,000 (excl. GST) is available for allocation.
- C) The Subcommittee notes that \$25,000 (excl. GST) in Recommendation B) is subject to Council's adoption of the 2026-2027 Annual Plan.

3.0 Background – Te Horopaki

City Vibrancy Fund

- 3.1 Hastings District Council City Vibrancy Fund supports community organisations to run activations, events and projects that add to the vibrancy of the Hastings CBD. These small community led events are aligned with Council plans and strategies and contribute to the City Vibrancy and Hastings Alive Plans.
- 3.2 To be eligible for funding, groups or individuals need to demonstrate how their project aligns with one or more of the priorities below (summarised from the application form):
 - Aligns with the Toi-Tū Hawke’s Bay – Arts Culture and Events strategic framework.
 - Supports the local creative community.
 - Promotes happy, healthy, and active communities.
- 3.3 On 5 August 2025, the Civic Development Subcommittee resolved to amend the Contestable Grants, Sponsorship & Funding Framework and Policy 2023 – 2026, updated 2025 (the Contestable Grants Policy), changing some of the criteria:
 - The maximum amount of funding has decreased from \$20,000 to \$15,000.
 - Up to 10 per cent of the annual budget will ring fenced for new ideas to promote innovation.
 - Operational and administration costs tied to national organisations are ineligible expenses.
- 3.4 \$50,000 is available annually to support community-led vibrancy activations or events in the city centre. This is allocated across two funding rounds of approximately \$25,000 each (with Round 2 adjusted if needed). Round 1 covers projects delivered in the period from 1 July to 31 December 2026, and Round 2 covers projects delivered in the period from 1 January to 30 June 2027.
- 3.5 The applications currently being considered in this report are for Round 1 of the 2026/2027 financial year, for projects delivered in the period from 1 July to 31 December 2026.
- 3.6 11 applications have been received that meet the City Vibrancy Fund criteria for this funding round, totalling \$78,960.
- 3.7 1 of the 73 Single-year funding applications aligns with the City Vibrancy Fund criteria and will be transferred to Vibrancy Round 1. If unsuccessful for City Vibrancy funding, it may be reconsidered for Single-year Community Grant funding.

Application #	Organisation Name	Applicant	Project Title	Requested
VF26R 103	Private Individual	Wyn Drabble	Hastings Vibrancy Live Music	\$ 3,000.00
VF26R 105	The Hawke's Bay Junior Polyfest Trust Board	Linda Tyrrell	2026 Hawke's Bay Junior Polyfest	\$ 15,819.00
VF26R 107	WestSide Association Members hip (WAM)	Ryan Jennings	Special Art Zone (SAZ) — 300 West Laneway	\$ 4,800.00
VF26R 108	Vesica Aotearoa	Nick Wilkey	POPS	\$ 10,000.00
VF26R 109	N/A	Chris Beerink	A-Live! Music Soiree	\$ 8,308.00
VF26R 110	N/A	Nick Wilkey	CIRCA	\$ 10,000.00
VF26R 111	Bike Hawke's Bay	Neill Gordon	Illuminati Night Ride	\$ 6,205.00
VF26R 112	FOTO IWI / FOTOFEST Photography Festival	Shayne Jeffares	FOTOFEST Hastings CBD Activations	\$ 9,900.00
VF26R 113	The Big Room Contemporary Art Space	Fish Radich	Rendezvous @The Big Room	\$ 4,030.00
VF26R 115	Hawkes bay geeks guild	Andrew Farmer	Community events	\$ 1,000.00
VF26R 116	HAWKES BASS LTD	Trevor Linnell	Silent Disco Fiesta – CBD Activation Series	\$ 5,900.00
				\$ 78,960.00

4.0 Discussion – *Te Matapakitanga*

- 4.1 Council funds community organisations to contribute to the vision of the district as outlined in the Long-Term Plan.
- 4.2 The Contestable Grants Policy provides a clear framework, including principles and assessment criteria, to guide the allocation of the City Vibrancy funding.
- 4.3 For the 2025-2026 funding round, an enhanced assessment process was introduced to prioritise applications against these criteria and better identify those most aligned with the policy and Council's outcomes. Applicants are required to provide evidence of planning and budgets.
- 4.4 Applicants' self-assess their application against the Toi-Tū Hawke's Bay – Arts Culture and Events strategic framework. The strategy alignment is highlighted in the table below.
- 4.5 Subcommittee members can view the full application list for the City Vibrancy Fund via the SmartyGrants login: <https://manage.smartygrants.com.au/>
- 4.6 Officers will present a summary of the applications.
- 4.7 The Subcommittee will reconvene on 4 June 2026 in Public Excluded (Confidential) Session to complete their deliberations and finalise allocations.

- 4.8 Applications for Round 2 of the City Vibrancy Fund open on 6 July 2026, for the delivery of projects from 1 January 2027 to 30 June 2027. The Community and Civic Futures Subcommittee is scheduled to meet on 2 September 2026 to review the City Vibrancy Fund Round 2.

TOI-TU ARTS STRATEGY

Does it express identity of this region, its people and places?

Can it gain positive regional, national international profile?

Does it foster inter-cultural exchange?

Does it offer opportunities for cultural connection?

Have potential barriers to participation in it been addressed?

Does it encourage community inclusion?

Does it celebrate cultural diversity?

Does it support creative sector employment and enterprise?

Are visitor experiences of the region enhanced by it?

Does it contribute to environmental awareness?

Does it contribute to a sense of place?

Does it exhibit and foster environmental responsibility in practice?

5.0 Next steps – *Te Anga Whakamua*

- 5.1 A funding agreement will be established for each successful applicant in line with the provisions of the Contestable Grants Policy.
- 5.2 Pending establishment of funding agreements, grant payments will be available after 1 July 2026.
- 5.3 The attachment “Contestable Grants, Sponsorship & Funding Framework and Policy 2025” (COM-48-03-25-3) included with the report “Single-year Community Grants 2026-2027” (Item 4) also applies to this report (but has not been attached to avoid duplication of the attachment within the same agenda).

Attachments:

There are no attachments for this report.

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the <Enter text> wellbeing of communities in the present and for the future.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

There are likely to be positive impacts for tangata whenua. Some of the applications identify specific outcomes for Māori.

Sustainability - *Te Toitūtanga*

Some of the applications identify a sustainability focus.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

The funding envelope is budgeted within the 2024 – 2034 LTP.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

This grant round has been open and transparent, inviting all eligible community organisations to apply. Internal consultation has occurred across Council to inform the assessment process.

Risks

Risks are mitigated through a fair and transparent, contestable process, guided by the Contestable Grants Policy.

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

Funding applications apply to communities across the district, urban and rural. A rural ward councillor is included on the Community & Civic Futures Development Subcommittee.

Wednesday, 3 June 2026

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Community & Civic Futures Subcommittee Meeting

Te Rārangi Take

Report to Community & Civic Futures Subcommittee

Nā: Angela Atkins, Waste Planning Manager
From: Jordarne Wiggins, Waste Minimisation Specialist

Te Take:
Subject: Uplift Agenda Item

1.0 Purpose and summary - Te Kaupapa Me Te Whakarāpopototanga

- 1.1 The report recommends to the Community & Civic Futures Subcommittee to uplift the report, that had initially been addressed as Agenda Item 9 at the Community & Civic Futures Subcommittee meeting on Wednesday 6 May 2026. That report was left to lie on the table at the earlier meeting. This process must be undertaken in order for the subcommittee to consider the report recommendations, as per section 25 (d) of the Hastings District Council Standing Orders.
- 1.2 The Subcommittee at its meeting on 6 May 2026, directed officers to assemble further information regards applications to the Council Waste Minimisation Fund. This information has been assembled to support Agenda Item 6.
- 1.3 This report concludes by recommending that the subcommittee uplift the report, from the table so that it can be further considered.

2.0 Recommendations - Ngā Tūhunga

- A) That the Community & Civic Futures Subcommittee receive the report titled Uplift Agenda Item dated 3 June 2026.
- B) That the Subcommittee uplift the report titled 'Hastings District Council Waste Minimisation Fund - Large Grant Applications (Funding Round Two, February - March 2026)' which was 'left to lie on the table at the Community & Civic Futures Subcommittee meeting (Agenda Item 9) held on Wednesday 6 May 2026 and not further discussed at the

meeting per section 25.2 (d) of the Hastings District Council Standing orders – in order that this report can be further considered at today’s meeting.

- C) That the Subcommittee receives the additional information requested by the Subcommittee in relation to the funding applications titled “Omahu Circular Waste to Māra Kai Programme” and “Kick Waste Community Programme,” as included in the Public Excluded section of this agenda.
- D) That the Community & Civic Futures Subcommittee notes the correction of a numerical error identified in the previous Agenda Item 9, titled “Hastings District Council Waste Minimisation Fund – Large Grant Applications (Funding Round Two, February – March 2026),” within Section 2.0 (b).

Attachments:

There are no attachments for this report.

Wednesday, 3 June 2026

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Community & Civic Futures Subcommittee Meeting

Te Rārangi Take

Report to Community & Civic Futures Subcommittee

Nā: Angela Atkins, Waste Planning Manager
From: Emily Hosford, Waste Community Engagement Specialist

Te Take: Hastings District Council Waste Minimisation Fund - Large Grant
Subject: Applications (Funding Round Two, February - March 2026)

1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga

- 1.1 The purpose of this report is to obtain decisions from the Community & Civic Futures Subcommittee regarding the allocation of grants from Hastings District Council’s Waste Minimisation Fund.
- 1.2 The aim of the fund is to support projects that develop innovative solutions for reducing waste in the Hastings District. It provides financial assistance to local waste minimisation initiatives that contribute to achieving the goals outlined in Hastings District Council’s current Waste Management and Minimisation Plan (WMMP hereafter).
- 1.1 This report relates to the second of two funding rounds for the 25/26 financial year (23 February – 30 March 2026). There is \$166,427.00 available this round across the Large, Small and School Fund.
- 1.2 The combined amount of the applications to the Large Fund is \$155,237.50, but after officer assessment, the total officers recommend funding is \$98,334.25.
- 1.3 \$11,568 has been reserved for the School Fund and \$34,390 worth of Small Fund applications are currently being assessed by officers. When included with the Large Fund recommendation, the total of value of Waste Minimisation Funding applied for is \$144,292.25. This means there is funds available to approve all of the applications that meet the assessment criteria.
- 1.4 If the Large Fund applications were to be awarded funding in their full amount without officer recommendations, there would be a shortfall of up to \$34,768.00 in the overall Waste Minimisation Fund budget.
- 1.5 All figures in the report should be regarded as exclusive of GST.
- 1.6 At the previous Community & Civic Futures Subcommittee meeting on 6 May 2026, the report was left on the table, and officers were instructed to seek additional information from a number of applicants. This information has been updated in the attachment.

- 1.7 Applications have been assessed by the waste minimisation team using the assessment criteria set out in the HDC funding framework.
- 1.8 As this is a contestable fund, we ask subcommittee members to read and evaluate all applications before deciding on approvals.
- 1.3 This report recommends that funds be allocated to the applications assessed by this subcommittee as best achieving the purposes of the Waste Minimisation Fund.

2.0 Recommendations - Ngā Tūhonga

- A) That the Community & Civic Futures Subcommittee receive the report titled Hastings District Council Waste Minimisation Fund - Large Grant Applications (Funding Round Two, February - March 2026) dated 3 June 2026.
- B) That having reviewed the applications against the criteria for the Waste Minimisation Fund – Large Grants, the Community & Civic Futures Subcommittee allocates funds to those applicants whom it considers will best assist Council to achieve the purposes of the fund and its desired community outcomes, from the total funding available of \$166,427.00 (exclusive of GST); as set out below:

Applicant name	Project Description	Amount requested	Total Granted
Te Oria Whanau Trust	Omahu Circular Waste to Mara Kai Programme	\$15,000.00	
Taiao Combat Academy	Kicking waste community programme	\$15,000.00	
Circularity Limited	The Redesign of Everything – Circularity Podcast Series	\$49,500.00	
Sustainable Hawke's Bay	Compost for Change	\$50,000.00	
Para Kore	Pukeaute Papakāinga - He Para Kai, He Oranga Nuku	\$25,737.50	
TOTAL FUNDING ALLOCATED			\$

3.0 Background – *Te Horopaki*

- 3.1 The Waste Minimisation contestable fund has three streams with a total pool of \$300,000 available this financial year. Those streams are:
- The Large Waste Minimisation contestable fund, for grants over \$10,000 and up to \$50,000 with a maximum of two funding rounds per year. The latest funding round was 23 February – 30 March 2026.
 - The Small Waste Minimisation contestable fund, for grants under \$10,000 are accepted year-round and assessed by council officers monthly.
 - The School Waste Minimisation fund for kura, schools, kohunga and kindergartens with a maximum of two funding rounds per year.
- 3.2 This round of funding was advertised via social media channels, Council’s website, Council’s monthly printed newsletter (My Hastings) local radio stations and Council’s Landfill Comes Last newsletter.
- 3.3 In this funding round, five large applications were received.
- 3.4 Both the Waste Minimisation Contestable Fund and School Waste Minimisation Fund are funded by the waste disposal levy revenue Council receives from Ministry for the Environment.
- 3.5 The Waste Disposal Levy, established under the Waste Minimisation Act 2008, applies to all waste sent to landfill. Fifty per cent of the revenue generated from this levy is allocated to councils to support activities that reduce waste and promote resource recovery as detailed in the WMMP.
- 3.6 HDC Waste Minimisation Fund
- 3.7 This fund was approved for establishment by the Joint Waste Futures Project Steering Committee utilising a portion of the HDC waste disposal levy funds to support waste minimisation initiatives across the district under the WMMP.
- 3.8 The following eligibility criteria was created to give effect to the Waste Minimisation Act and in line with the criteria of other Territorial Authorities who operate similar funds.
- 3.9 Eligibility
- 3.10 Hastings District Council prioritises support for projects that aren’t already happening or expand on existing activities in a new or different way. It also prioritises initiatives that avoid creating waste rather than just managing it.
- 3.11 Eligible projects or initiatives must:
- Align with one of the goals in the current Joint WMMP.
 - Divert or reduce a waste stream that is currently being disposed of at landfill or deliver education or research that contributes to this.
 - Be a new project/initiative to reduce waste or expand on an existing initiative. (i.e. funding will not be awarded for existing activities or running costs.)
 - Fit with one of the six priority areas outlined below.
 - Have clear goals that will be monitored, measured and evaluated, leading to clear community and environmental benefits.
 - Take place within the Hastings District boundary.
 - Demonstrate a clear timeline with results achieved within one year. In some cases, multi-year funding may be awarded, with milestones and reporting requirements throughout the funded period.

- Show genuine commitment to waste minimisation outcomes, i.e. include specific action that aim to reduce waste or change behaviours towards waste creation.
- Provide follow up reporting if the funding application is successful.

3.12 Co-funding requirements

- Applications from a registered business require a minimum of 50% contribution/co-funding of the project's total cost from applicant(s).
- For applications from a charity or community group, projects with a total value greater than \$50,000 require a minimum of 25% contribution/co-funding from the applicant.

3.13 The priority areas in order are:

- Minimisation, avoidance and/or reduction of waste creation.
- Reuse, repair and repurposing of waste materials.
- Resource recovery infrastructure and/or waste minimisation support for marae and community facilities, community organisations and registered charities.
- Alignment with national waste minimisation policy or locally identified priorities.
- Recovery of waste materials (such as recycling, composting or generating energy).
- Waste minimisation education programmes, workshops, data collection, feasibility studies, monitoring and waste audits.

4.0 Discussion – Te Matapakitanga

4.1 In this latest funding round, HDC received applications from the following applicants.

Applicant name	Project Description	Amount requested
Taiao Combat Academy	Kicking waste community programme	\$15,000.00
Te Oria Whanau Trust	Omahu Circular Waste to Mara Kai Programme	\$15,000.00
Circularity Limited	The Redesign of Everything — Circularity Podcast Series	\$49,500.00
Sustainable Hawke's Bay	Compost for Change	\$50,000.00
Para Kore	Pukeaute Papakāinga - He Para Kai, He Oranga Nuku	\$25,737.50
Total		\$155,237.50

4.2 Copies of the eligible applications received and a summary for this funding round are attached (in **Public Excluded Attachment 1**).

4.3 Councillors can view the full applications and attachments via their Smarty Grants login. They can also see the scores for each assessment given by the Council officer panel.

4.4 The applications are scored against a criteria looking at priority level, likelihood and impact that the proposed initiative will deliver.

4.5 The likelihood criteria consider: the idea, technical feasibility, proposed process and timeline, monitoring and reporting approach, the relevant skillset of the organisation to deliver the project, level of stakeholder engagement and financial information.

- 4.6 The impact criteria consider the level of, waste diversion, public engagement or education, potential for ongoing diversion and Māori or cultural outcomes.
- 4.7 All applications must align with the current Joint WMMP and divert or reduce a waste stream that is currently being disposed of at landfill or deliver education or research that contributes to this. Applications for projects that don't divert materials away from landfill (i.e. materials that are currently diverted for alternative use) do not meet these criteria.
- 4.8 Officers will present a verbal summary of the applications at the meeting.
- 4.9 During this funding round, we received \$11,568 in applications to the School Waste Minimisation Fund and have \$34,390 of applications for the Small Waste Minimisation fund. The amount reserved for the school fund is confirmed and the small fund applications are being assessed.
- 4.10 This means the fund is exhausted for the remainder of the financial year. We have closed the small Waste Minimisation Fund until 1 July 2026.
- 4.11 Any application declined due to the oversubscription that meets the criteria of the fund is welcome to reapply in the next round or to the small fund.

5.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 That the Community & Civic Futures Subcommittee considers the applications for the Waste Minimisation Fund against the criteria and approves the allocation of funds to those applications that best achieve the purposes of the Waste Minimisation Fund from the annual pool available.
- 5.2 Decisions may take into account/consider, the recommendations contained in **Public Excluded Attachment 1**.

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhukatanga o nāianeī

- 5.3 That the Community & Civic Futures Subcommittee reviews the applications for funding from the Waste Minimisation Fund, considers the applications against the criteria and does not allocate the total requested from the funding available of \$167,430 which can be allocated to future funding rounds.

Attachments:

1	Overview of applications received, HDC Large Waste Minimisation Fund, updated for 03 June 2026 <i>Confidential in accordance with Section 7 (2) (b) (ii) of the Local Government Official Information and Meetings Act 1987</i>	SW-29-3-26-238	Under Separate Cover
---	--	----------------	----------------------

Summary of Considerations - He Whakarāpopoto Whakaarohanga

Fit with purpose of Local Government - E noho hāngai pū ai ki te Rangatōpū-ā-Rohe

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

[Link to the Council's Community Outcomes – Ngā Hononga ki Ngā Putanga ā-Hapori](#)

This proposal promotes the local infrastructure wellbeing of communities in the present and for the future.

Māori Impact Statement - Te Tauākī Kaupapa Māori

There are likely to be positive impacts for mana whenua, as for the wider community, such as access to waste minimisation programmes offered by the applicants. The impact/s on mana whenua is in the form of an assessment criteria against which all applications are assessed.

Sustainability - Te Toitūtanga

Waste minimisation initiatives will by their nature have benefits regarding sustainability.

Financial considerations - Ngā Whakaarohanga Ahumoni

These applications are to be funded from this financial year's Waste Minimisation Fund. The current balance is \$200,000 (inclusive of the remaining schools waste minimisation fund) and only funding up to that amount can be considered.

Significance and Engagement - Te Hiranga me te Tūhonotanga

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - Whakawhiti Whakaaro-ā-roto / ā-waho

There has been no external consultation except that the grant round has been open and transparent inviting all community organisations to apply.

Risks

Opportunity: The recommendation being proposed is the best option to ensure an accountable and transparent governance process. Using the established and approved HDC Waste Minimisation Fund processes ensures security of applicants' data, support a fair review process and established monitoring and reporting process.

There are no significant risks to the initiatives detailed in the report.

Rural Community Board – Te Poari Tuawhenua-ā-Hapori

There are no implications for the Rural Community Board.

HASTINGS DISTRICT COUNCIL

COMMUNITY & CIVIC FUTURES SUBCOMMITTEE MEETING

WEDNESDAY, 3 JUNE 2026

Item 10

RECOMMENDATION TO EXCLUDE THE PUBLIC

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT the public now be excluded from the following part of the meeting, namely:

- 11 Evaluation of 2026-2027 Single-year Community Grant Applications**
- 12 Evaluation of Vibrancy Fund Applications June 2026 - Round 1**
- 13 Civic Honours Award Nominations 2026**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION
11 Evaluation of 2026-2027 Single-year Community Grant Applications	Section 7 (2) (a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. Section 7 (2) (h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. Private information held within applications and deliberations of applicants which may be commercial in nature.	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

12 Evaluation of Vibrancy Fund Applications June 2026 - Round 1

Section 7 (2) (a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

Section 7 (2) (h)

The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. Private information held within applications and deliberations of applications which may be commercial in nature.

Section 48(1)(a)(i)

Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

13 Civic Honours Award Nominations 2026

Section 7 (2) (a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

To protect the privacy of the nominees pending decision-making of the selection process.

Section 48(1)(a)(i)

Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.