
Thursday, 1 April 2021

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Strategy and Policy Committee Meeting

Kaupapataka

Agenda

Te Rā Hui:
Meeting date: **Thursday, 1 April 2021**

Te Wā:
Time: **10.00am**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Te Hoapā:
Contact: **Democracy and Governance Services
P: 06 871 5000 | E: democracy@hdc.govt.nz**

Te Āpiha Matua:
Responsible
Officer: **Group Manager: Strategy & Development - Craig Cameron**

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HASTINGS DISTRICT COUNCIL
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TE KAUNIHERA Ā-ROHE O HERETAUNGA

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Strategy and Policy Committee – Terms of Reference

Fields of Activity

The purpose of the Strategy and Policy Committee is to develop all strategic, policy and planning frameworks for approval by Council.

Membership (Mayor and 14 Councillors)

- Chair appointed by Council.
- Deputy Chair appointed by Council.
- 1 Heretaunga Takoto Noa Māori Standing Committee Member appointed by Council.
- Chair of the Rural Community Board appointed by Council.

Quorum – 8 members

Delegated Powers

- 1) Authority to exercise all of Council's powers, functions and authorities (except where prohibited by law or otherwise delegated to another committee) in relation to all matters detailed in this delegation.
- 2) Authority to exercise all of Council's powers, functions and authorities (except where prohibited by law) at any time when the Chief Executive certifies in a report that;
 - a) the matter is of such urgency that it requires to be dealt with, or
 - b) the matter is required to be dealt with, prior to the next ordinary meeting of the Council.
- 3) Establish strategic direction to deliver Council Objectives and District Vision.
- 4) Establish policies and guidelines for decision making to assist in achieving strategic outcomes.
- 5) Establish levels of service across Council services in line with strategic goals and priorities.
- 6) Receive and consider reports from Subcommittees.
- 7) Develop draft bylaws for adoption by Council.
- 8) Develop and recommend the financial and infrastructure strategies and budgets for the Long-Term Plan, Annual Plan and Annual Report.
- 9) Consider and approve constitutions and any shareholder agreements for Council Controlled Organisations and other organisations that Council has an interest in.
- 10) Develop the Rating Policy for recommendation to Council for adoption.
- 11) Develop Funding Policies for recommendation to Council for adoption.
- 12) Delegations of powers to sub-committee(s) if so established.
- 13) Approve the purchase of and disposal of land (If included in the Long Term Plan).
- 14) Making submissions on behalf of Council to proposals by other organisations/authorities (Local and Regional).
- 15) Conversion of terminating leases to renewable leases and the settlement of terms except in the case of leases under the Reserves Act.

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Hastings District Council

Strategy and Policy Committee Meeting

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Agenda

Mematanga:
Membership:

Koromatua

Chair: Councillor Bayden Barber

Ngā KaiKaunihera

Councillors: Councillors Alwyn Corban, Malcolm Dixon, Damon Harvey (Deputy Chair), Tania Kerr, Eileen Lawson, Simon Nixon, Henare O’Keefe, Peleti Oli, Ann Redstone, Wendy Schollum, Sophie Siers, Geraldine Travers and Kevin Watkins.

Mayor Sandra Hazlehurst

Nick Dawson - Hastings District Rural Community Board Chair appointee

Tania Eden – Heretaunga Takoto Noa Māori Standing Committee appointee

Tokamatua:

Quorum: 8 members

Apiha Matua

Officer Responsible:

Group Manager: Strategy & Development – Craig Cameron

Group Manager: Corporate – Bruce Allan

Strategy Manager – Lex Verhoeven

Principal Advisor: District Development – Mark Clews

Te Rōpū Manapori me te Kāwanatanga

Democracy & Governance Services:

Lynne Cox (Extn 5632)

Te Rārangi Take

Order of Business

Apologies & Leave of Absence – Ngā Whakapāhatanga me te Wehenga ā-Hui

- 1.0** At the close of the agenda no apologies had been received.
 At the close of the agenda no requests for leave of absence had been received.
-

2.0 Conflict of Interest – He Ngākau Kōnatunatu

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

Confirmation of Minutes – Te Whakamana i Ngā Minitī

- 3.0** Minutes of the Strategy and Policy Committee Meeting held Thursday 19 November 2020.
(Previously circulated)
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| 4.0 | Chairpersons Update | 7 |
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| 5.0 | Insurance Update | 11 |
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| 6.0 | Land Acquisition for Public Works | 17 |
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| 7.0 | Summary of Recommendations of the Eco District Subcommittee meeting held 11 March 2021 to consider the submissions on the Draft Keirunga Gardens Reserve Management Plan | 21 |
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8.0	Report on Activity from the District Planning and Bylaws Subcommittee	25
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9.0	Report on Activity from the Eco District Subcommittee	29
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12.0	Minor Items – <i>Ngā Take Iti</i>	
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13.0	Urgent Items – <i>Ngā Take Whakahihiri</i>	
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Thursday, 1 April 2021

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
**Hastings District Council: Strategy and Policy
Committee Meeting**

Item 4

Te Rārangi Take

Report to Strategy and Policy Committee

Nā:
From: Craig Cameron, Group Manager: Strategy and Development

Te Take:
Subject: Chairpersons Update

1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The Chairperson of the Strategy and Policy(S&P) Committee, Councillor Barber will provide an update on Council strategy and policy development since the previous meeting and confirm the ongoing direction for strategy and policy development. This is on the basis of his Chairpersons Update.
- 1.2 The purpose of the S&P Committee is to develop strategic, policy and planning frameworks for approval by Council. The Committee has delegated powers to;
 - Establish strategic directions to deliver on Council Objectives
 - Establish policies and guidelines for decision making to assist in achieving strategic outcomes
 - Establish levels of service across Council services in line with strategic goals and priorities.
- 1.3 Council at its meeting on 18 March 2021, adopted the 2021-2031 Long Term Plan (LTP) for community consultation. Our LTP is our key planning tool. It
 - Describes our activities and the community outcomes we aim to achieve.
 - Provides integrated decision-making and coordination of our resources, as set out in section 93 (6 (c) of the Local Government Act.
 - Provides a long-term focus.
 - Shows accountability to our community.
 - Provides an opportunity for our community to participate in our decision-making processes.

- 1.4 Council at its meeting on 11 February gave its endorsement to the Hastings Medium and Long Term Housing Strategy. This is a Council internal operational strategy intended to place a project management structure around the 26 work streams in the strategy to deliver on Councils objective regards 'Homes for Our People' in the LTP.

2.0 Recommendations – Ngā Tūtohunga

- A) That the Strategy & Policy Committee receives the report titled Chairpersons Update dated 1 April 2021.

3.0 Discussion

- 3.1 The LTP embodies Council's commitment to the four well-being pillars: economic, environmental, social and cultural. We have had to develop our LTP in the context of major environmental influences including (but not restricted to)

- COVID 19 – As our LTP is developed, COVID continues to be a dominating and evolving influence on our operational environment.
- The Governments Three Waters Reform (drinking, waste and storm water services) which may bring new regulation and drive change in how we deliver these services.
- Population and economic growth is placing historic demand on Council to provide infrastructure and services to address growth related demand.
- Climate Change consequences are not yet clearly understood and so makes it challenging in our long term future planning.

- 3.2 There are eight strategic priority work areas which fall under the pillars as detailed below.

<p><u>Economic Power House</u></p> <p>Hastings is the Districts centre for employment and economic growth which is a position we will hold onto and develop in the future.</p>	<ul style="list-style-type: none"> • Growing meaningful work and higher and valued jobs • Diversifying to a knowledge-based economy • Developing a Hastings Proud employers initiative • Positioning as a centre for government relocations • Enabling innovation in the primary sector
<p><u>Homes for our People</u></p> <p>The type of housing available in Hastings should match the diversity and needs of our people while also managing urban sprawl onto the productive Heretaunga Plains. Moving forward this will require a more compact community connected by a range of effective transport choices.</p>	<ul style="list-style-type: none"> • Protecting our quality soils • More compact housing choices using available land • Working with central government and other partners on housing projects • Rethinking and looking at future opportunities for Council owned housing
<p><u>Getting Around</u></p> <p>It is important to connect our people, places, products and markets by providing a safe, effective road network that allows people and goods to travel where they need to go, however they choose.</p>	<ul style="list-style-type: none"> • Investing in our ageing roading assets • Progressing the use of freight hubs and road/rail/port integration • Linking transport with future planned urban growth areas • Advocating for improvement on our regional transport networks • Developing our sustainable transport alternatives

<p><u>Rural Living</u></p> <p>Our economic success is linked to the success of our rural areas and rural communities who we will support while adapting to the changing environment.</p>	<ul style="list-style-type: none"> • Rural Accessibility • Adaption to new land use and farming futures (including climate change, farm ownership, workforce challenges and water access) • Enhancing rural connectivity(technology and communication) • Planning for future settlement development (and population decline)
<p><u>Our Natural Treasures</u></p> <p>Maximising output from the land by retaining versatile and productive soils for food production, managing land use and managing human behaviour which impacts water quality (an essential resource) is one of the most important themes running through our strategic direction.</p> <p>As a community we need to waste less and embrace a more sustainable way of living and look after our precious outstanding landscapes such as Te Mata Peak. We recognise that the environment cannot be traded for economic gain.</p>	<ul style="list-style-type: none"> • Promoting water and energy efficiency • Enhancing biodiversity • Sustainable infrastructure and climate agility • Nurturing iconic landscapes • Managing healthy waterways
<p><u>Hastings Alive</u></p> <p>For successful business investment and expansion, and talent attraction and retention, we need to be a place where people want to be.</p> <p>Encouraging people into Hastings requires an attractive urban environment and a vibrant, multi-functional city centre which is safe and offers a variety of things to do.</p>	<ul style="list-style-type: none"> • Getting more people into the city • Enhanced CBD vibrancy through the CBD activation plan • Growing the youth vibe • Uplifting other town centres • Telling our diverse stories to strengthen our identity
<p><u>Pathways for People</u></p> <p>Our people ultimately hold the key to our collective success.</p> <p>The people of Hastings are changing in ethnic makeup, age and lifestyle preferences. We need to balance aspirations while meeting our community's varied educational and skill development needs to allow everyone to contribute to our society. Our environment and economy also depend on positive human behaviour and interactions. We want to develop our entrepreneurs who will help create economic sufficiency and growth.</p>	<ul style="list-style-type: none"> • Development of a Rangitahi Co-Lab • Connecting people, skills and jobs through our connector programme • Encouraging youth to stay in school • Connecting the educational/professional sector link by looking at multiple career pathways • Improving equity in jobs, income and health outcomes

<p><u>Enhancing Where We Live</u></p> <p>Neighbourhoods nurture family and community: the safety, health, vibrancy and attractiveness of all neighbourhoods is fundamental to wellbeing in our district. Our urban areas also need to be resilient to the challenges of the future.</p> <p>Enhancing where we live will address targeted interventions required for some of our communities.</p>	<ul style="list-style-type: none"> • Flaxmere Town Centre rejuvenation • Masterplans for Flaxmere and Camberley • Working with community on focused initiatives in neighbourhood uplift areas • Enhancing community safety • Planning for coastal settlement futures • Enabling marae-based settlement development
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- 3.3 Once the LTP is adopted in June, the ongoing focus for the Committee and Subcommittees will be to ensure the Council gives effect to the LTP areas of priority by endorsement of operational strategies that guide the Council's work programme delivery under the management of the Chief Executive.
- 3.4 The Hastings Medium Term and Long Term Housing Strategy is a good example of this strategic management approach, with definitive, 'Actions, Timeframes and Partners' making it clear how we as governance on behalf of our community can reasonably expect genuine progress on achieving our objectives regards "Homes for our People".
- 3.5 It has been a very busy nine months for Council with our Staff working to bring the LTP to fruition and be ready for comprehensive engagement with our community. We will listen carefully to our community feedback.
- 3.6 Our next phase of work for the coming 18 months is to set the strategic direction for our Chief Executive and his team to ensure continued and well managed delivery on our objectives.
- 3.7 The S&P Committee is well set-up to meet this challenge on behalf of our community.

Ends

Attachments:

There are no attachments for this report.

Thursday, 1 April 2021

Item 5

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
**Hastings District Council: Strategy and Policy
Committee Meeting**

Te Rārangi Take

Report to Strategy and Policy Committee

Nā:
From: Bruce Allan, Group Manager: Corporate

Te Take:
Subject: Insurance Update

1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is to provide the Council with an update on Council's insurance placements following the workshop with the Risk and Assurance Committee on 29 September 2020 and a formal report on this matter.
- 1.2 At that workshop and the following Committee meeting, the Committee generally accepted that Council's insurance cover is fit for purpose and appropriate with the most significant issue that was discussed being the catastrophe cover that Council has in place through the Local Government Protection Programme (LAPP) and the extent of cover that is provided.
- 1.3 Council has with its membership to LAPP, catastrophe cover for its underground three waters assets with cover for three events in any given year of \$60m, \$100m and \$140m, being a value that represents 100% of the loss incurred. In any event of this nature and with losses to Council's underground three waters assets, Central Government covers 60% of the loss with the Local Authority required to cover the remaining 40%.
- 1.4 Any event that incurs loss in excess of these limits, (noting that this loss is shared by other members of LAPP who may be affected by that loss and in Hawkes Bay that is currently limited to Wairoa District Council) means that Council is currently self-insuring beyond that.
- 1.5 Self-insuring at the extreme end of catastrophic events does not in itself represent poor management of our insurances but reflects the extent to which cover can be obtained and other quite reasonable self-insurance mechanisms that Council can legitimately explore including the redirection of asset renewal and upgrade expenditure during the time of any rebuild and

reinstatement of infrastructure and through ensuring that Council maintains sufficient financial headroom to ensure it can respond to the rebuild. The requirement to maintain this financial headroom is a key component of Council's Financial Strategy.

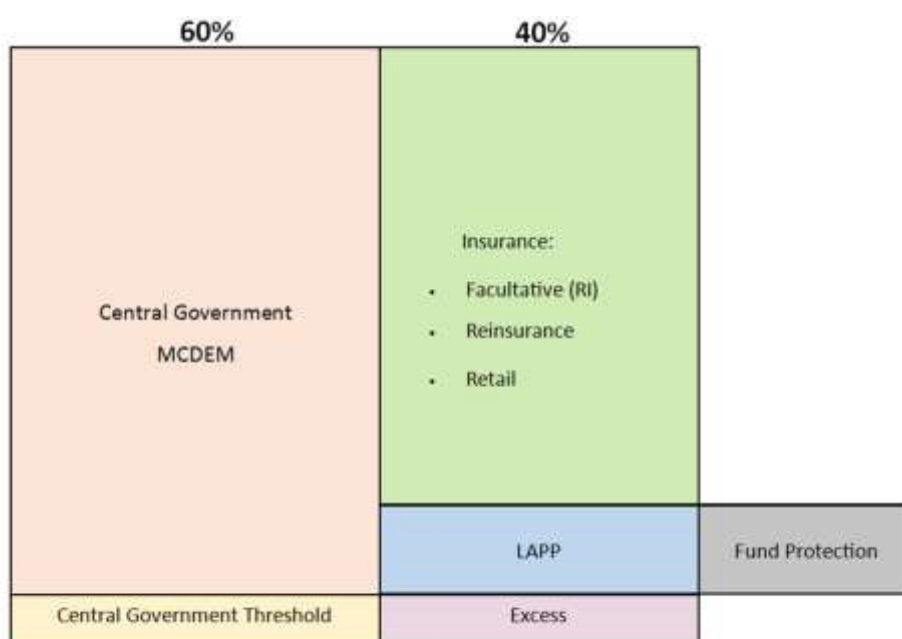
- 1.6 Given the nature of the catastrophe cover and the potential shortfall in an extreme event, the Risk and Assurance Committee requested that this matter be presented to the full Council.

2.0 Background – *Te Horopaki*

- 2.1 Council's insurance is placed through a number of different programmes:
- | | |
|---|-------|
| All material damage insurance | AON |
| All liability insurance | AON |
| Public Liability & Professional Indemnity | Marsh |
| Underground services – catastrophe cover | LAPP |
| Bridges | AON |
- 2.2 The policy renewal programme has been adjusted to a 1 November renewal date for all policies except the Public Liability & Professional Indemnity cover with Marsh which has a July renewal date. AON was appointed as Council's broker in June 2020 with their first placement in November 2020.

3.0 Discussion – *Te Matapakitanga*

- 3.1 Catastrophe cover works on the premise that Central Government will cover 60% of the damage incurred through a major catastrophic event with the local authority required to cover the remaining 40%. It is up to the local authority as to how that 40% is covered and for HDC, that cover is provided through LAPP. The following diagram demonstrates that funding split.



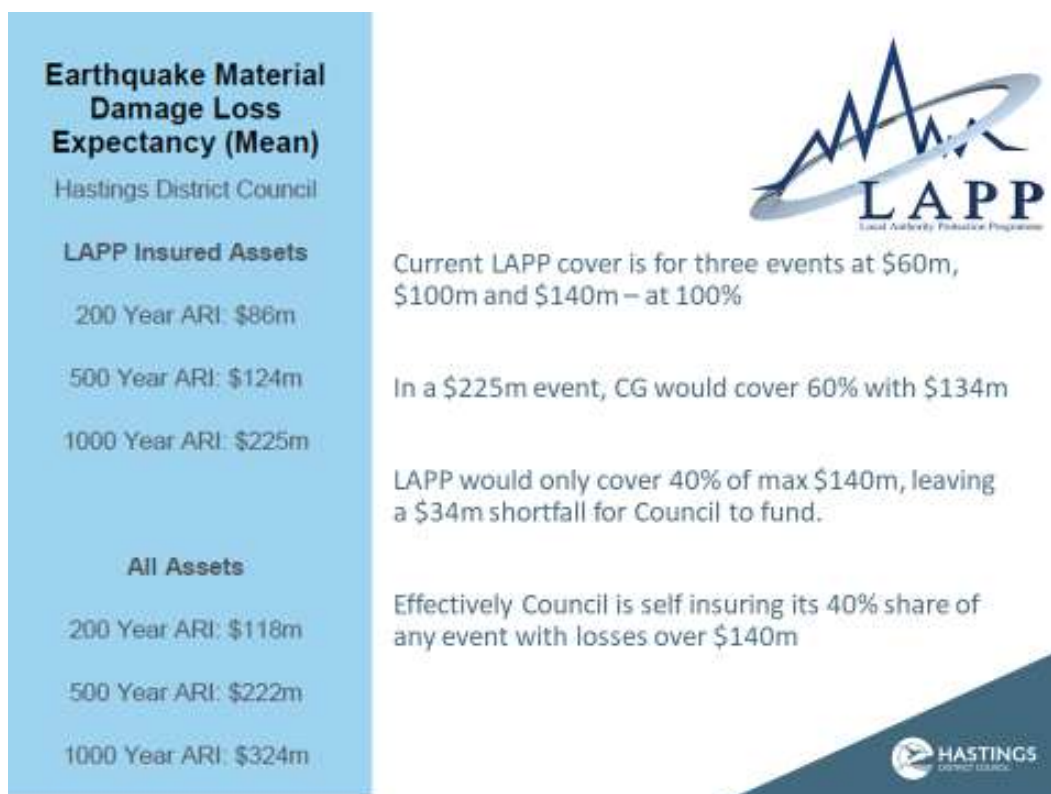
- 3.2 One area of concern expressed to the Risk and Assurance Committee was the level of cover provided through LAPP. The LAPP membership cover is for three events at \$60m, \$100m and \$140m at 100% in any given year.
- 3.3 An assessment of potential earthquake loss to the three waters infrastructure assets, those assets covered under the 60:40 split approach and with Council's LAPP membership, was undertaken in 2019 to assess the level of damage that could be incurred under three different scenarios. These scenarios have shaking levels approximately consistent with 200-year, 500-year and 1,000-year average recurrence intervals (ARIs). The three scenarios developed are:

Scenario 1 – a magnitude 7.1 rupture of the Tukatuki Fault. The fault is located 5-10 km southwest of Hastings.

Scenario 2 – a magnitude 6.2 rupture of the Hawke’s Bay 8 Fault. The fault is approximately 15 km east of Hastings.

Scenario 3 – a magnitude 7.6 rupture of the Napier 1931 Fault. The fault runs through the western half of Hastings.

The following slide was presented to the Committee at that Workshop and demonstrated a funding shortfall should Hastings experience a 1 in 1,000-year event like the 1931 Napier earthquake.



- 3.4 It should be noted that the modelling for Scenario 1 and Scenario 2 indicates that the LAPP cover would be adequate to fund Council’s 40% share with no shortfall. Therefore, based on the modelling performed, only the 1 in 1000 year event is estimated to cause damage beyond the maximum LAPP cover of \$140m.
- 3.5 The most significant scenario describes a situation where a 1 in 1,000-year event would create approximately \$225m of damage to Council’s underground infrastructure. In this situation, the upper limits of LAPP’s cover at \$140m would mean that Council would face a shortfall of \$34m and is effectively self-insuring its 40% share of any event with losses over \$140m.
- 3.6 Recent discussions with LAPP have indicated that they are aware of this and are considering increasing those upper limits but at this stage are unsure of the financial impacts to the policies or the capacity of the market to take on that additional risk. Any change however will not be made until the November 2021 renewal if it was made.
- 3.7 This is a very extreme event but these events are not unprecedented, with the one modelled in this scenario being a real example from 1931. The events of Christchurch also present some real examples of the type and scale of a large event like this.

Council does have options in this situation:

- 1) It can recognise the likelihood of such an event is very rare but they do happen and acknowledge that it is not always prudent to insure for every eventuality and self-insuring this upper limit is a viable option. Being a member of LAPP in Hawke’s Bay does have some other advantages in that Wairoa District Council is the only other LAPP member that could be affected

by a significant event on the East Coast with Palmerston North being the closest other member Council.

- 2) It can request that LAPP considers an increase to its upper loss limits. Hastings District Council is one of the bigger Councils in this scheme where the \$140m limit could be exceeded. The only other members where size and scale could breach this threshold are probably Palmerston North and New Plymouth. This may mean that for the cost of increasing the upper limit, most other members would not necessarily see the value of making this change.

Seeking an optional additional layer with an upper limit may be another option of increasing the level of cover available.

- 3) It can look to change insurers. For this type of cover, AON is the only other viable option. In this situation Council could ask to be included in the Manawatu Wanganui LASS (MW LASS), it would be at the discretion of this group of Councils and they would evaluate how the risk profile changes if HDC was added to their policy.

3.8 AON's offering through MW LASS which includes the Hawkes Bay Regional and Central Hawkes Bay District Councils includes a \$120m primary level with an optional excess layer up to \$175m. Therefore marginally better than what the LAPP offer includes. At the time of writing, it is not understood what that cost would be if HDC was to join.

3.9 In the event of a major catastrophic event, Council's spend on renewals and new works within the 3 waters space would be redirected in the efforts to rebuild the district. Over the next 10 years in the 2021-31 Long Term Plan Councils average annual spend on 3 Waters renewals and new works is estimated at \$18m per annum. This is a legitimate funding tool to help mitigate any shortfall that may arise if an event exceeded LAPP's current limits.

3.10 Council's Financial Strategy acknowledges that it is important to maintain some financial capacity to respond to a major event. In recent times that financial capacity has been used to respond to growth, earthquake-prone buildings and changing water supply regimes with a move to a fully treated water supply with improved resilience.

3.11 While Council's financial capacity to respond to a major event is not as strong as it has been in the past, there is still quite a bit of headroom with Council's debt ceiling being 250% of income, or in the current context, about \$300m. Council therefore has the capacity to respond to this uninsured upper limit should it be put in that situation.

4.0 Next steps – *Te Anga Whakamua*

4.1 It is recommended that Officers continue to have discussions with LAPP on the chances of increasing the upper limits and to report back in the coming months on further options for the Committee to consider.

4.2 Noting that Council's current exposure is at the very extreme end of catastrophic events and alternative funding tools such as redirecting renewal spend and through ensuring sufficient financial headroom is maintained at all times provides Council with the comfort that it can adequately respond to even the most significant of events and that this should always be considered against the additional cost of trying to achieve that utopia where Council has insurance cover for all eventualities.

5.0 Recommendations – *Ngā Tūtohunga*

- A) That the Strategy and Policy Committee receives the report titled Insurance Update dated 1 April 2021.

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Attachments:

There are no attachments for this report.

Thursday, 1 April 2021

Item 6

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
**Hastings District Council: Strategy and Policy
Committee Meeting**

Te Rārangi Take

Report to Strategy and Policy Committee

Nā:
From: **Sam Faulknor, Project Manager - Strategic**

Te Take:
Subject: **Land Acquisition for Public Works**

1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is to obtain a decision from the Committee to draft a land acquisition policy framework for public works, for the Committee to consider for future adoption.
- 1.2 The acquisition of land for public works is primarily required to enable the construction of water services, roading and recreational space critical to development.

2.0 Recommendations – *Ngā Tūtohunga*

- A) That the Strategy and Policy Committee Meeting receive the report titled Land Acquisition for Public Works dated 1 April 2021.
- B) That the Committee directs officers to draft a land acquisition policy framework document for future consideration and adoption by the Committee.

3.0 Background – *Te Horopaki*

- 3.1 Recent experience with land acquisition for public works has shown that the acquisition process is time consuming and resource intensive.
- 3.2 Land acquisition is a key component of delivering Infrastructure/public works for major projects throughout the district.

- 3.3 In recent years, due to high growth numbers, the general steer from Central Government has been for local authorities to plan for and construct public works in a timely and efficient manner.
- 3.4 Land acquisition is a critical step in the implementation of services and infrastructure required to service residential, industrial, and commercial developments.

4.0 Discussion – Te Matapakitanga

- 4.1 The relevant legislation for land acquisition for local authorities is the Public Works Act (PWA). In particular Section 17 Acquisition by Agreement and Section 18 Prior Negotiations Required for Acquisition of Land for Essential Works and Section 23 Notice of Intention to take land.
- 4.2 When acquiring land for public work, the preference is for Council to acquire land under Section 17 which is a willing buyer and willing seller negotiation, however where such negotiations are not successful, compulsory acquisition is available.
- 4.3 Section 17 of the PWA states that:
- (1) The Minister or a local authority may enter into an agreement to purchase any land for any public work for which the Crown or local authority, as the case may be, is responsible.*
- 4.4 Section 18 of the PWA commences the compulsory acquisition process through lodging a notice of desire to acquire the required land which Section 18 of the PWA provides:
- If, after a period of 3 months,—*
- (a) the owner fails to respond to any invitation issued under subsection (1); or*
- (b) the owner refuses to negotiate with the Minister or the local authority, as the case may be; or*
- (c) an agreement for the sale and purchase of the land is not made with the owner under section 17,—*
- the Minister or local authority may, within 1 year after notifying the owner under subsection (1), proceed to take the land under this Act.*

5.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 Instruct officers to prepare a draft Policy Framework for future land acquisition decision making.
- Advantages

- Allows Council to implement land acquisition for public works in an efficient and effective manner.
- Provides a framework to benchmark decisions against to help ensure ore consistency in decisions at the operational and governance levels of Council.

Disadvantages

- Additional time and resources required to develop the draft Policy Framework.

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuetanga o nāianeī

- 5.2 No draft Policy Framework is developed and officers continue land acquisition for public works using the 'status quo' process.

Advantages

- No change in acquisition process for landowners and affected parties.

Disadvantages

- Slower acquisition of land public works.

- Slower release of land for residential, industrial and other uses.

6.0 Next steps – *Te Anga Whakamua*

- 6.1 That the Committee approves the development of a draft land acquisition policy to allow for the commencement of public works.

Attachments:

There are no attachments for this report.

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the development of local infrastructure which contributes to public health and safety, supports growth, connects communities, activates communications and helps protect the natural environment.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

N/A. This report does not impact Iwi.

Sustainability - *Te Toitūtanga*

N/A. This report is procedural in nature.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

N/A.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

N/A.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

N/A.

Risks

N/A.

Rural Community Board – *Te Poari Tuawhenua-ā-Hāpori*

There are no implications for the Rural Community Board.

Thursday, 1 April 2021

Item 7

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
**Hastings District Council: Strategy and Policy
Committee Meeting**

Te Rārangi Take

Report to Strategy and Policy Committee

Nā: Alex Mabin, Public Spaces Policy Planner
From: Rachel Stuart, Public Spaces Planning Manager

Te Take: Summary of Recommendations of the Eco District Subcommittee
Subject: meeting held 11 March 2021 to consider the submissions on the
Draft Keirunga Gardens Reserve Management Plan

1.0 Summary

- 1.1 The purpose of this report is to advise that the recommendations from the Eco District Subcommittee held on 11 March 2021 require ratification by Council.
- 1.2 On 20 October 2020 Council resolved to adopt the Draft Keirunga Gardens Reserve Management Plan for public consultation, making the following resolutions:
 - A) *That the Council receives the report titled Adopt Draft Keirunga Gardens Reserve Management Plan for Public Consultation.*
 - B) *That the Council adopts the Draft Keirunga Gardens Reserve Management Plan as presented in Attachment 1 to the report in (A) above, for consultation purposes and that officers be instructed to commence the consultation process as required by Section 41 of the Reserves Act 1977.*
 - C) *That Eco District Subcommittee hear the submissions at a meeting to be held on 11 March 2021.*
 - D) *That the terms of reference of the Eco District Subcommittee be amended to include the following addition under **Delegated Powers**:*
 - 4) *To hear and consider all submissions received in respect of Reserve Management Plans and recommend responses to Strategy and Policy Committee.**And that the Committee and Rural Community Board Register of Delegations (2019 -22) be amended accordingly.*
- 1.3 The Eco District Subcommittee heard submissions on 11 March 2021. The Subcommittee Chair will speak to the Subcommittee's process. The full agenda report and minutes from the Eco –District

Subcommittee hearing held on 11 March 2021 is available on the HDC Council website
<http://hastings.infocouncil.biz/>

- 1.4 The report was very well received with widespread support for the recommendations by many submitters. As such, the majority of requests were of a minor nature that have been able to be accommodated within budgets included in the Draft 2021-31 LTP.
- 1.5 Two more substantial issues were considered by the Eco District Sub-Committee. These included a recommendation for additional funding in the LTP and the removal of a paragraph in the Tangata Whenua Section. These issues are discussed more fully for the Committee's benefit.

Funding Issue –

- 1.6 In terms of potential impact on the Draft 2021-31 LTP the committee recommended an increase in the overall Keirunga Gardens RMP budget of \$135,000. This amount is comprised of an additional \$100,000 for the playground, \$25,000 to support the Havelock North Live Steamers with projects for Keirunga Park Railway and \$10,000 to provide a parking area for the Havelock North Live Steamers.
- 1.7 It is noted that the recommended amendments to the budget as set out in Table 6 (**Attachment 2**) have no budget implications in the first three years. The Subcommittee's recommended amendments to the RMP budget from Year 4 onwards could be signalled for inclusion and/or consideration in the 2024-2034 Long Term Plan.
- 1.8 The relevant changes recommended by the Eco District Subcommittee following the hearing of the submissions are set out in **Attachment 1**.

Tangata Whenua Section –

- 1.9 Following discussion at the hearing and subsequent hui with Dr James Graham, Pou Ahurea Matua Principal Adviser: Relationships, Responsiveness & Heritage, and Charles Ropitini, officers request Recommendation (C) be altered. Recommendation (C) was in response to a submission on behalf of Hastings District Council to amend Part 1 Tangata Whenua History. At the conclusion of the hearing Recommendation (C) stated:

THAT THE SUBMISSION OF THE **HASTINGS DISTRICT COUNCIL** REQUESTING AMENDMENTS TO THE TANGATA WHENUA SECTION BE ALLOWED INsofar AS THE TANGATA WHENUA HISTORY SECTION (PAGES 8-9) BE ALTERED AS FOLLOWS:

- "...Te Mata (flint, quartz, ~~obsidian~~)..."
- "...lacerated herself ~~with obsidian~~ to ensure..."
- "Maurice Chambers' house, *Arden House, the Tauroa residence...*"
- *In 1857, Karanema's block of land was sold. The sale of this land included various pā sites and boundaries that demarcated this block of land that comprised some 4,000 acres. The original boundary of this Reserve was set out in the Te Mata Purchase by Donald McLean on 13 April 1855. The Crown paid £500 in April 1855; and later G. S. Cooper, the District Commissioner paid a further £500 on 17 November 1856 as a full and final payment. The signatories to the purchase were Te Paratene Te Akonga and 9 others witnessed by Te Hapuku Ika o Te Moana. Karanema Reserve was set aside for the descendants of Heipora. McLean agreed to pay £800 for the reserve. On 5 March 1858 he paid £400 to Te Hira Te Ora and to others on 20 September 1858. On 5 March 1858 G. S. Cooper paid a further £400 to purchase the reserve and this was signed by McLean to Te Hapuku Ika o Te Moana and 7 others. It is notable that the interests of Heipora's descendants were overridden in a transaction that preceded the establishment of the Native Land Court in 1865.*

- 1.10 There was debate over the removal of the full paragraph and while the Sub-Committee agreed to remove it, officers felt it might be beneficial to further discuss the removal of the paragraph and consider if some modification of the section might be of benefit.

- 1.11 With the agreement of Dr Graham, the submitter on behalf of Council, officers propose the paragraph noted above be deleted and the text in the Tangata Whenua history be altered with reversal of the two sentences in the last paragraph. The paragraph will therefore start: “Keirunga Gardens and Havelock North township are within the boundary of the Karanema Reserve. The boundary of...”

2.0 Recommendation– Ngā Tūtohunga

- A) That the Strategy and Policy Committee receives the report titled “Summary of Recommendations of the Eco District Subcommittee meeting held 11 March 2021 to consider the submissions on the Draft Keirunga Gardens Reserve Management Plan” dated 1 April 2021.
- B) The following recommendations of the Eco District Subcommittee meeting held 11 March 2021 be ratified:
 - C) *That the Strategy and Policy Committee adopt Draft Keirunga Gardens Management Plan as amended following consideration of the oral and written submissions by the Eco-District Subcommittee as set out in the attachment to this report.*
 - D) *That the allocation of funds required to complete the capital works programme identified in the Action Plan in Table 6 (Attachment 2) be considered by Council for inclusion in the 2021-31 Long Term Plan.*
- E) That Recommendation (C) as set out in the Attachment 1 be amended as set out in para 1.11 above.

Attachments:

1⇒	Reserves Management Plan - Keirunga Gardens Reserve Management Plan - Recommendations & reasons - Eco District 110321	CFM-17-24-3-21-453	Under Separate Cover
2⇒	Reserves Management Plan - Keirunga Gardens Management Plan Draft LTP 2021-31 Budget Table 6	CFM-17-24-3-21-454	Under Separate Cover
3⇒	Keirunga Gardens Reserve Management Plan	CFM-17-24-3-21-455	Under Separate Cover

Thursday, 1 April 2021

Item 8

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
**Hastings District Council: Strategy and Policy
Committee Meeting**

Te Rārangi Take

Report to Strategy and Policy Committee

Nā: John O'Shaughnessy, Group Manager: Planning & Regulatory
From: Rowan Wallis, Environmental Policy Manager

Te Take: Report on Activity from the District Planning and Bylaws
Subject: Subcommittee

1.0 Executive Summary

- 1.1 The Chair of the District Plan and Bylaws Subcommittee, Kevin Watkins will give the Strategy and Policy Committee an update on the Subcommittee's work programme.
- 1.2 The District Plan and Bylaws Committee last met on 4th November 2020 and considered the following items;
 - a) Intensive Residential Design Guideline –
 - b) Plan Change 2 Engineering Code of Practice (ECOP).
 - c) The Marae Plan Change.
- 1.3 Since this meeting there have been a number of tasks completed. These include the completion of the Intensive Residential Design Guide which was adopted by Council and released to the development community in February. There was an enthusiastic reception to the document and a further printing has had to be organised. Staff are working with two developers on integrating the guidelines into their developments.
- 1.4 The Hearing of submissions on the Class 4 Gambling Policy Review was completed in December with the decision being the adoption of a sinking lid policy and relocation of existing machines in limited circumstances and locations.
- 1.5 The heritage browser project has been completed. This project involves the ability to scroll through a photographic inventory of 98 heritage items on the heritage page of the Council website and view

a summary of the heritage values of the item. In time this information will also be obtainable through the ePlan maps and the heritage schedule in the district plan.

- 1.6 The meeting that was scheduled for the 24th February 2021 was postponed to allow for the Futures Workshop to be held. The next meeting is being held on Tuesday 13th April 2021.

2.0 Background

- 2.1 The District Planning and Bylaws Subcommittee is responsible for environmental policy associated with the Resource Management Act 1991. This includes the need for the review of the District Plan and making sure that it is kept up to date and is consistent with and reflects National Policy Statements and National Environmental Standards.
- 2.2 The other main role of the District Planning and Bylaws Subcommittee is the setting and review of Bylaws under the Local Government Act 2002 and various other Acts:
- to protect the public from nuisance
 - protecting, promoting, and maintaining public health and safety
 - minimising the potential for offensive behaviour in public places

3.0 Work Programme Update

- 3.1 The Council has endorsed and set the priority for the work timetable for the Environmental Policy team and this is outlined below;

Priority	Status	Progress Indicator	Next Steps
Ensuring ePlan is up to date	Ongoing	The Council has received its Certificate from MFE to confirm that we are meeting the requirements for an electronic district plan set down in the National Planning Standards	The new format of the district plan is being worked on to meet the requirements of the National Planning Standards by 2024
Irongate /York Structure Plan/ Plan Change	Ongoing	Meetings being held with Heretaunga Tamatea Settlement Trust.	Draft Concept plan developed. This is to be confirmed by HTST as basis of Preparation of Structure Plan
Plan Change to implement changes required to protect matters of cultural importance on Te Mata Rongokako	Ongoing	Controls identified and being discussed with Hapu and landowners	Section 32 Document to DP & Bylaws April 2021
Class 4 Gambling Review	Completed	Hearing of Submissions held 1 Dec 2020 and new sinking lid policy confirmed.	n/a
Residential Intensification Design Guideline	Completed	Released to community Feb 2021	n/a
Investigation into Inclusionary Zoning for Housing	Ongoing	Draft report nearing completion	To DP & Bylaws Committee May 2021

Engineering Code of Practice Amendments Plan Change	Completed	Made operative Dec 2020.	n/a
Marae Plan Change followed by a Mapping of the Marae	Ongoing	To District Plan & Bylaws Cttee – 4 th Nov 2020	To Council for Notification Dec 2020
Landscape section / Wāhi Taonga review to include a reviewed nomination process.	Yet to commence	Commencing on settlement of Maungaharuru Tangitu Trust Appeal – estimated to be an 18-month -2 year project.	Awaiting Environment Court decision
State of the Environment Report	Ongoing	Gathering data	To District Plan and Bylaws August 2021
Implement National Planning Standards – we have until 2024 to implement.	Ongoing	Currently establishing the new format for the district plan and establishing what	To District Plan and Bylaws for sign off of format
Plan Change to tidy up matters in the District Plan	Ongoing	Currently being prepared	Plan Change to DP & Bylaws Committee
Plan Change to amend the Light Industrial Zone provisions	Yet to commence		
Forestry Slash (the hazard effects on waterways created by forestry pruning and thinnings) if required as a result of joint monitoring approach with HB Regional Council	Yet to commence	Action required will result from the monitoring undertaken by the forestry officer.	
Karamu Master Plan- Implementing any Plan Changes that may be required.	Transferred	To be looked as part of the Spatial Plan project.	

4.0 Recommendations – Ngā Tūtohunga

- A) That the Strategy and Policy Committee receives the report titled Report on Activity from the District Planning and Bylaws Subcommittee dated 1 April 2021.

Attachments:

There are no attachments for this report.

Thursday, 1 April 2021

Item 9

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
**Hastings District Council: Strategy and Policy
Committee Meeting**

Te Rārangi Take

Report to Strategy and Policy Committee

Nā:
From: Craig Thew, Group Manager: Asset Management

Te Take:
Subject: Report on Activity from the Eco District Subcommittee

1.0 Executive Summary

- 1.1 The Chair of the Eco District Subcommittee will update the Strategy and Policy Committee on the delivery of the Eco District Subcommittee work programme.
- 1.2 The Eco District Subcommittee is responsible for advising the Strategy and Policy Committee by providing guidance to Council officers in respect of drafting of Council's Eco District Strategy and providing oversight of community engagement through Special Consultative Procedures.

2.0 Background

- 2.1 On the 11th of March 2021, the subcommittee, under its delegated authority considered written and oral submissions received on the Draft Keirunga Gardens Reserve Management Plan. There were over 200 pieces of feedback received on the draft plan and recommendations to the Strategy and Policy Committee have been agreed to.
- 2.2 Good progress is being made on the development of the Eco District Strategy document. The Chair and Deputy Chair of the Subcommittee have had an initial meeting with officers to discuss the draft Strategy and a Subcommittee workshop is planned to take place within the next 4

3.0 Work Programme Update

- 3.1 The draft Eco Strategy pulls together all the diverse threads Council are currently working on in this space with an eye to the future work. Amongst other matters the Subcommittee will be looking at

the Government Programme for Resource Management Act Reform including the proposed Climate Change Adaptation Act as well as the Climate Commission's Draft advice to the Government on actions to meet New Zealand greenhouse gas targets.

4.0 Priorities

4.1 There are 5 priorities contained in the draft Eco-Strategy:

- Mana Whenua Partnerships
- Water and land resources are used wisely
- A Better climate and carbon future
- The natural environment is enhanced and protected
- Council services are green and healthy.

5.0 Recommendations – *Ngā Tūtohunga*

- A) That the Strategy and Policy Committee receives the report titled Report on Activity from the Eco District Subcommittee dated 1 April 2021.

Attachments:

There are no attachments for this report.

Thursday, 1 April 2021

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
**Hastings District Council: Strategy and Policy
Committee Meeting**

Item 10

Te Rārangi Take

Report to Strategy and Policy Committee

Nā:
From: Lee Neville, Economic Development Manager

Te Take:
Subject: Report on Activity from the District Development Subcommittee

1.0 Executive Summary

1.1 The Chair of the District Development Subcommittee, Tania Kerr will update the Strategy and Policy Committee on the delivery of the Subcommittee's work programme.

1.2 Work is ongoing in the following areas:-

- The Karamu Strategy is not being progressed pending the development of the district wide spatial plan.
- The Hawke's Bay Food Innovation Hub (FoodEast), Inwards business investments and City Centre Developments are progressing to deliver employment and growth.
- Rooding developments to enable industrial growth.
- Council is working with interested groups and the HPUDS strategy to deliver housing supply.
- Progressing the transport network business case and the Te Mata Peak CMP.
- Transport Network Business Case

A programme of investment in transport interventions that specifically improve overall community wellbeing, with a focus on soft measures related to active and public transport, while also improving roading infrastructure and safety.

This is complete and was presented to the District Development Sub-committee August 2020. The recommended programme was submitted for funding to NZTA and through Council's Long Term Plan.

Once funding is approved officers will confirm and initiate the programme for 2021-24.

2.0 Background

- 2.1 The District Development Sub-committee (DDC) is responsible for advising the Strategy and Policy Committee by providing guidance to Council Officers in respect of drafting of Councils District Development Strategy and providing oversight of community engagement through Special Consultative Procedures.

3.0 Work Programme Update

WE ENABLE EMPLOYMENT AND GROWTH			
Priority	Status	Progress Indicator	Next Steps
<i>Karamu Strategy</i>	The Project is paused, with all community and stakeholder feedback retained for future use	. All individuals and groups who submitted feedback on the project have been sent official Council correspondence to notify them of the current status.	The development of a district spatial plan to be initiated.
<i>Regional Industrial Strategy</i>	Delivering infrastructure to accommodate and enable industrial growth.	Roundabout on Omaha & Henderson Roads under construction.	Irongate roundabout to be completed May 2021. Further development roundabouts in 2022.
<i>H.B. Food Innovation Hub</i>	Regional funding delivered and detailed design	Resource Consent approved	Construction commences.
<i>Inwards Business Investment</i>	Business Attraction campaign- "Like a Big City but better".	Video completed, launch of social media campaign	Splash Page Hastings NZ.com
<i>Hastings City Centre Development</i>	Municipal building redevelopment moves to stage 2. Revitalisation including Landmarks square.	Municipal building stage2 Revitalisation Landmarks square	Civic square redevelopment, Brand identity guide, Te Aranga design guide and business attraction with HCBA.
HOUSING SUPPLY MATCHES NEEDS			
<i>Homes for people- Housing supply matches needs:</i> <ul style="list-style-type: none"> Protecting good soils, restricted encroachment 	Identify changes and gaps and opportunities to inform the HPUDS strategy review. Council is working with the Heretaunga	Complete Housing Capacity Assessment under the National Policy Statement on Urban Development Capacity, by July 2021.	National Policy Statement on Highly Productive Land due end of July.

<ul style="list-style-type: none"> <i>Growing up, using available land</i> 	Tamatea Settlement Trust to develop a concept plan for the Irongate York greenfield site upon which the structure planning assessment can be based.	Economic consultants on track to be engaged by the end of March.	<p>Statistics NZ due to release sub-national Population Projections.</p> <p>Set up HPUDS Review Governance and Management.</p> <p>Decisions on how to integrate Hastings spatial plan work with joint Council HPUDS review programme.</p>
THE TRANSPORT NETWORK LINKS PEOPLE AND OPPORTUNITIES			
<i>Transport network business</i>	Accessing Te Mata Peak CMP	Coordinating with Te Mata Peak Trust Board to align CMP and future programmes.	Prepare a report to Council for adoption of stakeholders meetings.

4.0 Recommendations – Ngā Tūtohunga

- A) That the Strategy and Policy Committee receives the report titled Report on Activity from the District Development Subcommittee dated 1 April 2021.

Attachments:

There are no attachments for this report.

Thursday, 1 April 2021

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
**Hastings District Council: Strategy and Policy
Committee Meeting**

Item 11

Te Rārangi Take

Report to Strategy and Policy Committee

Nā: Rebekah Dinwoodie, Group Manager: Community Wellbeing &
From: Services

Te Take:
Subject: Report on Activity from the Great Communities Subcommittee

1.0 Executive Summary

1. The Chair of the Great Communities Subcommittee, Councillor Lawson will update the Strategy and Policy Committee on the recent work of the Great Communities Subcommittee.
- 1.1 The Great Communities Subcommittee work contributes to the purpose of local government by helping ensure Council's Strategy & Policy settings enable Council's efficient delivery of services and infrastructure to support delivery of Council's strategic priorities.
- 1.2 The Great Communities Subcommittee has met informally once since my last chairperson's report to the Strategy & Policy Committee and have been engaged in the LTP development process. This report provides updates on 3 of the Great Communities priorities.

2.0 Background

- 2.1 The Great Communities Subcommittee is responsible for advising the Strategy and Policy Committee by:
 - Providing guidance to Council officers in respect of the drafting of Council's Great Community Strategy, and providing oversight of any relevant Special Consultative Procedures.
 - Providing oversight of the implementation of Council's Community Strategies.

- Providing oversight of the implementation of Council's Community Plans, Fabulous Flaxmere, Safer Hastings, Civic Pride and events, Youth Pathways, Keep Hastings Beautiful, Health, Cultural, Education, Sports, Arts and Heritage strategies.

3.0 Work Programme Update

3.1 The subcommittee continues to contribute to the development of the Great Communities Strategy.

3.2 This Strategy identifies 5 key priorities of focus; they are:

- communities are safe, vibrant and resilient;
- smart innovation connects citizens and services;
- there are great spaces for all people;
- civic pride, cultural diversity and relationships are strong; and
- there are pathways for youth.

A large focus of the subcommittee over the past couple of months has been on contributing to the development of the LTP through a series of workshops. An update on the Great Communities priorities is outlined below.

A programme of work for the subcommittee is being confirmed to deliver on their priorities and as part of this work we will identify key pieces of work that are expected to be reported up to the Strategy & Policy Committee for the remainder of 2020/21 and 2021/22.

Communities are safe, vibrant and resilient		
Priority	Status	Next Steps
Community Plans	<p>In the context of the LTP; the Subcommittee has supported a 4 point plan regarding a future funding approach for community plans:</p> <ul style="list-style-type: none"> • add an extra planning step – linking community aspiration with implementation and funding (internal coordination) • Integrate plans into the front end of the budget process • Grow a sustainable fund and take a consolidated programme approach • Review plan support needs – moving towards independent communities • 3 new Community Plans are nearing completion for approval and endorsement: Te Pōhue, Camberley and Raureka • Camberley will go to Greater Communities Subcommittee 13th April 2021 • 1 new plan to commence engagement: Mahora • Masterplans for Camberley and Flaxmere: <p>Work is underway around developing the scope for the Camberley Master Plan</p>	The Committee will consider future community plans in light of this funding approach.

Safer Hastings	<p>Strategic group (SHSG) has been reformed, met in December to reset priorities, updated terms of reference etc. SHSG membership ACC, FENZ, HDC, HBDHB, HBEMG, HHB, Kāinga Ora, MSD, Office Ethnic Affairs, Plunket, Police, PSEC, TPK, TRHOR, TToH, VHB</p> <p>Full coalition workshop held early March – agreed to move to 3 strategic goals</p> <ul style="list-style-type: none"> • Safe where I live (changed from “Safe in my home” to allow wider scope of homeless, rough sleepers etc) • Safe transportation (changed from “Safe roads” to allow wider scope to include driver behaviour, mobility scooters) • Safe in my community 	<p>New implementation plan being developed post workshop – will be based on key events calendar and will identify lead agency for each activity – will be supported by new communications plan to highlight activities</p> <p>Will be meeting with Police and DHB to develop a support plan around Family Harm, DHB new suicide prevention plan being developed</p>
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There are great spaces for all people		
Priority	Status	Next Steps
Hastings City Centre Activation Plan	At the previous Great Communities meeting officers were requested to investigate how information could be gathered on the success of previous installations. In response officers created a “My Voice My Choice” survey that asked (1) Have you visited any of the installations? (2) Have you enjoyed the installations? (3) Would you like to see more installations? 138 responses were received which were overwhelmingly positive.	Officers are currently working on the 21/22 Activation Plan that will be ready to implement next financial year when new funds become available. This Plan will be consistent with the objective of Hastings becoming the Installation Capital of New Zealand with a new installation / activation every 6-8 weeks from 1 July 2021.

There are Pathways for Youth		
Priority	Status	Next Steps
Mahi 4 Youth Programme	<p>To date:</p> <ul style="list-style-type: none"> • 147 Engaged • 42 Job Seekers • 22 Not work ready • 53 Employed • 11 Education or Training 	The Youth Employment Caravan will be operational within the next month.

	<ul style="list-style-type: none"> • 19 Unenrolled 	
Jobs for Heretaunga	<p>Jobs for Heretaunga is a redeployment programme aimed to support into infrastructure jobs.</p> <p>To date:</p> <ul style="list-style-type: none"> • 25 people into jobs • 12 youth • Of the 25, 8 are women • 5 completed and still in work 	

4.0 Recommendations – Ngā Tūtohunga

- A) That the Strategy and Policy Committee receives the report titled Report on Activity from the Great Communities Subcommittee dated 1 April 2021.

Attachments:

There are no attachments for this report.