
Monday, 18 July 2022

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Ngā Minitī

Minutes

Te Rā Hui:

Meeting date: **Monday, 18 July 2022**

Venue **Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **10.15am - 10.27am**

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HASTINGS DISTRICT COUNCIL
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TE KAUNIHERA Ā-ROHE O HERETAUNGA

Monday, 18 July 2022

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Kua Tae ā-tinana: **Chair:** Councillor Malcolm Dixon (via Zoom)
Present: **Councillors:** Wendy Schollum (via Zoom), Geraldine Travers (via Zoom) and Kevin Watkins

Transportation Manager, Jag Pannu for Item 4 AND
Environmental Consents Manager, Caleb Sutton – for Item 4

Kei Konei: General Counsel - Scott Smith
Also present: Acting Group Manager: Asset Management – Jag Pannu (in this role for Item 8)
Transportation Officer – Alf Johnson
Manager: Democracy & Governance Services – Louise Stettner
Senior Democracy & Governance Support Officer – Annette Murdoch

1. APOLOGIES – NGĀ WHAKAPĀHATANGA

Councillor Dixon/Councillor Travers

That apologies for absence from Councillor Lawson and Youth Council appointees Mackenzie Varcoe and Monte Timu be accepted.

CARRIED

2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Councillor Watkins/Councillor Travers

That the minutes of the Civic and Administration Subcommittee meeting held on Tuesday 31 May and the minutes of the Extraordinary Subcommittee meeting held on Thursday 16 June 2022 be confirmed as accurate records.

CARRIED

4. TEMPORARY ROAD CLOSURES - SALISBURY ROAD, 23 JULY 2022 - HERETAUNGA STREET, 6 AUGUST 2022 - HASTINGS STREET, 20 AUGUST 2022

(Document 22/173) (Copies of completed visiting forms relating to the event on 6 August were tabled at meeting)

The Transportation Officer, Alf Johnson, spoke to the agenda report and responded to questions from the Subcommittee.

In relation to the building opening ceremony event in Heretaunga Street on 6 August, he explained that for several reasons there had not been time to complete the canvassing of affected property owners prior to the circulation of the agenda. Officers advised that visiting forms had now been completed in relation to this event and no objections had been received.

Councillor Schollum/Councillor Travers

- A) That the Civic and Administration Subcommittee receive the report titled Temporary Road Closures - Salisbury Road, 23 July 2022 - Heretaunga Street, 6 August 2022 - Hastings Street, 20 August 2022 dated 18 July 2022.
- B) That the Civic and Administration Subcommittee approve the following temporary road closures subject to no submissions or objections having been received in respect of these applications and on the basis that this events would be subject to any Covid-19 provisions in force as at the following date:
- i. The Hawke's Bay Car Club (HBCC): **Salisbury Road** from #1019 to **Gwavas Road** including Kereru Road intersection from 6:00am until 10:00am Saturday, 23 July 2022. The purpose of this road closure is to hold a motorsport event. No objections have been received.
 - ii. The Hastings District Council: **Heretaunga Street** between Warren Street and Hastings Street from 8:00am to 6:00pm Saturday 6th August 2022. The purpose of this road closure is for a building opening ceremony. No objections have been received.
 - iii. The Hastings District Council: **Hastings Street** between Heretaunga Street and Eastbourne Street from 11:00am to 8:00pm Saturday 20th August 2022. The purpose of this road closure is to hold a Celebration of Pasifika event. No objections have been received.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).

- ii. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organisers.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicant/s are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
- ix. The applicant/s have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

5. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

7. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 8

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Dixon/Councillor Watkins

THAT the public now be excluded from the following parts of the meeting, namely;

8 Term of Appointment for Te Mata Park Trust

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION
8 Term of Appointment for Te Mata Park Trust	Section 7 (2) (a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. Appointments process - protect private persons.	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

CARRIED

The meeting closed at 10.27am

Confirmed:

Chairman:

Date: